# $818\,$ allegan county board of commissioners

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# NOVEMBER 4, 2021 SESSION

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#### MORNING SESSION

# NOVEMBER 4, 2021 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on November 4, 2021 at 9:00 A.M. in accordance with the motion for adjournment of October 28, 2021, and rules of this board; Chairman Storey presiding.

The invocation was offered by District #5 Commissioner Jessup.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST	#1	DEAN KAPENGA	DIST #5	TOM JESSUP - Left at 11:30A.M.
DIST	#2	JIM STOREY	DIST #6	GALE DUGAN
DIST	#3	MAX THIELE	DIST #7	RICK CAIN
DIST	#4	MARK DeYOUNG		

# PUBLIC PARTICIPATION - COMMENTS

- 2/ Chairman Storey opened the meeting to public participation and the following individual offered comment:
  - 1. Marla Weber of Heath Twp asked the board to not pass the resolution authorizing 6.6 million dollars of COVID-19 response funding

## AGENDA - ADOPTED AS PRESENTED

3/ Moved by Commissioner Kapenga, seconded by Commissioner Cain to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

#### **DISCUSSION ITEMS:**

# PUBLIC HEALTH-AUTHORIZE ARPA FUNDS FOR COVID RESPONSE

4/ Administrator Sarro reviewed commissioner questions with the board relating to the funds for COVID-19 response that will run out by the end of February 2022. The exact date that funds will be depleted can't be pinpointed with certainty. Discussion followed on the dollar amounts needed for a moderate response along with the staff required.

Moved by Commissioner Cain, seconded by Commissioner Jessup to table discussion on authorizing ARPA funds for COVID response to the Organizational meeting on January 13, 2022. Motion carried by roll call vote. Yeas: Kapenga, Storey, Jessup and Cain. Nays: Thiele, DeYoung and Dugan.

# DOWNTOWN DEVELOPMENT AUTHORITY POLICY UPDATE/NOTIFICATION MEMO TO LOCAL UNITS

5/ Administrator Sarro requested direction on the Downtown Development Authority Policy in regards to "renewal of plans" since the Board took action on August 26, 2021 that the County will not permit the capture of county property tax revenues in any new or amended development districts or plans thereof. In addition, consideration of tax captures through a tax sharing agreement has been removed from the policy. Discussion followed.

# 2022 BOARDS & COMMISSIONERS PER DIEM - TABLED 11/4/21

6/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to take the 202 Boards and Commissioners Per Diem off the table. Motion carried by voice vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

**BE IT RESOLVED,** that the Allegan County Board of Commissioners does hereby set the following Boards and Commissions per diem compensation

Boards & Commissions	Per Diem Rate		
911 Operational	\$50.00		
Policy & Procedure			
Committee			
Area Agency on Aging	\$50.00 half		
of W. Michigan Board	day/\$100.00		
of Directors	full day		
Board of Canvassers	\$50.00 half		
	day/\$100.00		
	full day		
Boundary Commission	\$50.00 half		
	day/\$100.00		
	full day		
Building Authority	\$50.00 (Non-		
	County		
	Employees)		
Commission on Aging	\$50.00		
Jury Board	\$50.00 half		
	day/\$100.00		
	full day		
Human Services Board	\$50.00		
Board of Public	\$50.00		
Works			
Parks Advisory Board	\$50.00		
Local Emergency	\$50.00		
Planning Committee			
Soldiers & Sailors	\$50.00		
Mileage shall match	current IRS		
rates.			
For half/full day definition refer			
to Board Rules of	Organization		

- **BE IT FURTHER RESOLVED** only members not already receiving compensation as part of their regular work duties when attending meetings shall receive compensation; and
- BE IT FURTHER RESOLVED that County Commissioners and Road Commission are excluded from these rates as its compensation is set separately; and
- **BE IT FINALLY RESOLVED** that this action shall supersede any previous action setting per diem rates.

Moved by Commissioner Cain, seconded by Commissioner Dugan to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

#### FACILITIES MANAGEMENT-AWARD YOUTH HOME HVAC SYSTEM REPLACEMENTS BID

7/ WHEREAS, the Board of Commissioners (Board) appropriated \$60,000 from the Child Care Capital Fund (#2465) in 2021 to fund HVAC system replacement at the Youth Home and appropriated an additional \$100,000 in 2022 to continue replacing aging HVAC systems for a combined appropriation of \$160,000; and

WHEREAS, consistent with the County's Purchasing Policy, a request for proposal (RFP) process was used to solicit competitive bids through a single RFP containing the scope of work for both the 2021 and 2022 projects; and

WHEREAS, a single bid was received, evaluated and found to be satisfactory in terms of both scope and cost.

THEREFORE BE IT RESOLVED that the Board hereby awards the 2021 and 2022 Youth Home HVAC System Replacement Project Bid (#1130-21) to Kalamazoo Mechanical, Inc. of 5507 E. Cork Street, Kalamazoo, Michigan, 49048 in the amount of \$95,976; and

**BE IT FURTHER RESOLVED** that other required services, equipment and supplies necessary to complete the project will be procured consistent with County policy.

**BE IT FINALLY RESOLVED** that the County Administrator is authorized to negotiate a final contract and sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Thiele, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

# FINANCE - APPROVE FUND 1084 BUDGET/RESTITUTION

**8/ WHEREAS,** Government Accounting Standards Board Statement #84 requires that Court-ordered Restitution collections and distributions be recognized as revenue and expenditure transactions; and

WHEREAS, the courts are requesting a \$500,000 budget for FY2022.

THEREFORE BE IT RESOLVED, that the Board hereby approves the following budget adjustments within the restitution fund for FY2022

Fund	Activity	Account	Description	Increase
1084	215	646.00.00	Restitution	\$500,000
			revenue	
1084	215	963.00.00	Restitution	\$500,000
			expense	

; and

BE IT FURTHER RESOLVED, that the Executive Director of Finance is authorized to make the necessary budget adjustments to reflect this action.

Moved by Commissioner Dugan, seconded by Commissioner Thiele to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

### FINANCE - APPROVE FUND 2211 ADJUSTMENTS/RECYCLING

**9/ WHEREAS,** revenue for the recycling program has been collected but not yet appropriated as an expenditure for use by the Participating Governmental Units (PGU).

THEREFORE BE IT RESOLVED, that the Board hereby approves the following budget adjustments within the recycling budget

Fund	Activity	Account	Description	Increase
2211	543	694.00.00	Other revenue	\$1,318
2211	543	818.00.00	Other contractual services	\$1,318
2211	548	694.00.00	Other revenue	\$28,830
2211	548	818.00.00	Other contractual services	\$28 <b>,</b> 830
2211	549	694.00.00	Other revenue	\$6 <b>,</b> 502
2211	549	818.00.00	Other contractual services	\$6 <b>,</b> 502
2211	553	633.00.00	Waste Reduction Surcharge	\$1,476
2211	553	843.00.00	Client Reimbursements	\$3 <b>,</b> 847
2211	554	694.00.00	Other revenue	\$1,995
2211	554	818.00.00	Other contractual services	\$1 <b>,</b> 995
2211	558	694.00.00	Other revenue	\$12,865
2211	558	818.00.00	Other contractual services	\$12 <b>,</b> 865
2211	542	843.00.00	Client Reimbursements	\$20,000
			TOTAL:	\$128,343

; and

BE IT FURTHER RESOLVED, that the Executive Director of Finance is authorized to make the necessary budget adjustments to reflect this action.

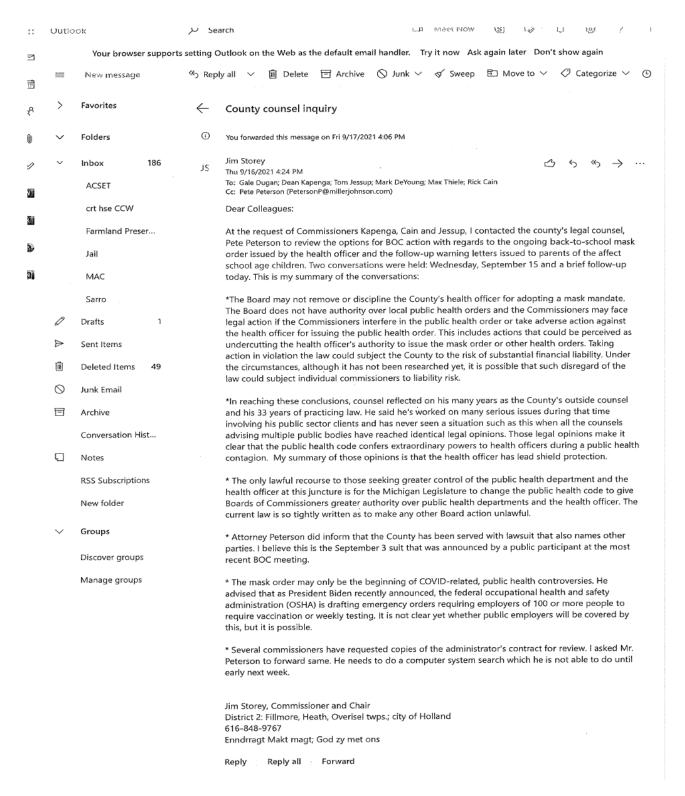
Moved by Commissioner Kapenga, seconded by Commissioner Dugan to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

#### COUNTY COUNSEL INQUIRY

10/ Commissioner Thiele had questions on the email from September 16, 2021 from Chairman Storey where at the request of Commissioners Kapenga, Cain and Jessup that Storey contacted the county's legal counsel, Pete Peterson, to

review the options for BOC action with regards to the ongoing back-to-school mask order issued by the health officer and the follow-up warning letters issued to parents of the affect school age children.

Thiele questioned what circumstances led three commissioners to involve themselves with the BOC chairman. Discussion followed.



#### BREAK - 10:52 A.M.

11/ Upon reconvening at 11:00 A.M., the following Commissioners were present: Commissioner Kapenga, Storey, Thiele, DeYoung, Jessup, Dugan and Cain. Absent: None.

# BOARD RULES OF ORGANIZATION

12/ Commissioners discussed potential changes to the Board Rules of Organization.

Commissioner Kapenga requested changes to the commissioner compensation to include regular public meetings of townships, cities and villages for per diem and mileage compensation. Kapenga also requested to add a new subsection of the COMMITTEE OF THE WHOLE in the board rules for meetings with the Board of Public Health.

Commissioner Cain requested to have assistant corporate counsel in attendance at board meetings; and requested that the board may request additions to the agenda for discussion by the Friday before a board meeting. Jessup suggested this be for discussion purposes only. Thiele suggested this should be for discussion only and must go to a future meeting for any action.

#### BOARD OF COMMISSIONERS-APPROVE 2022 MEETING DATES

13/ WHEREAS, the following schedule has been presented for meetings of the Allegan County Board of Commissioners to be held at 1:00 P.M. (\*or 7:00 P.M.) in the Board Room, County Services Building, 3283 - 122nd Avenue, Allegan Township, Michigan:

January 13, 2022	9:00	A.M.	Organizational Meeting		
January 13, 2022	1:00	P.M.	June 23, 2022	1:00	P.M.
January 27, 2022	1:00	P.M.	July 14, 2022	1:00	P.M.
February 10, 2022	1:00	P.M.	July 28, 2022	1:00	P.M.
February 24, 2022	1:00	P.M.	August 11, 2022	1:00	P.M.
March 10, 2022	1:00	P.M.	August 25, 2022	1:00	P.M.
March 24, 2022	1:00	P.M.	September 8, 2022	1:00	P.M.
April 14, 2022	1:00	P.M.	September 22, 2022	1:00	P.M.
April 28, 2022	7:00	P.M.*	"Annual" October 13, 2022	7:00	P.M.*
May 12, 2022	1:00	P.M.	October 27, 2022	1:00	P.M.
May 26, 2022	1:00	P.M.	November 10, 2022	1:00	P.M.
June 9, 2022	1:00	P.M.	December 8, 2022	1:00	P.M.

THEREFORE, BE IT RESOLVED that the Allegan County Board of Commissioners hereby confirms the 2022 meeting dates as presented; and BE IT FURTHER RESOLVED that the County Clerk is hereby directed to post said dates in accordance with Act 261 of the Public Acts of 1968.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: Jessup.

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# BOARD PLANNING SESSIONS-APPROVE 2022 MEETING DATES

14/ WHEREAS, the following schedule has been presented for meetings of the Allegan County Board of Commissioners to be held at 9:00 A.M. (\*unless otherwise indicated below) in the Board Room, County Services Building, 3283 - 122nd Avenue, Allegan Township, Michigan:

January 13, 2022	9:00 A.M. Orga	nizational Meeting	
January 27, 2022	9:00 A.M.	July 14, 2022	9:00 A.M.
February 10, 2022	9:00 A.M.	July 28, 2022	9:00 A.M.
February 24, 2022	9:00 A.M.	August 11, 2022	9:00 A.M.
March 10, 2022	9:00 A.M.	August 25, 2022	9:00 A.M.
March 24, 2022	9:00 A.M.	September 8, 2022	9:00 A.M.
April 14, 2022	9:00 A.M.	September 22, 2022	9:00 A.M.
April 28, 2022	3:00 P.M.*	October 13, 2022	3:00 P.M.*
May 12, 2022	9:00 A.M.	October 27, 2022	9:00 A.M.
May 26, 2022	9:00 A.M.	November 10, 2022	9:00 A.M.
June 9, 2022	9:00 A.M.	December 8, 2022	9:00 A.M.
June 23, 2022	9:00 A.M.		

THEREFORE, BE IT RESOLVED that the Allegan County Board of Commissioners hereby confirms the 2022 meeting dates as presented; and BE IT FURTHER RESOLVED that the County Clerk is hereby directed to post said dates in accordance with Act 261 of the Public Acts of 1968.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: Jessup.

#### ADMINISTRATIVE UPDATE

15/ Administrator Rob Sarro noted his written report was submitted to Commissioners. Sarro updated the board on the insurance claim for the Laketown tower shelter that was damaged from the August 10, 2021 storm.

#### PUBLIC PARTICIPATION - NO COMMENTS

16/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

# ADJOURNMENT UNTIL DECEMBER 9, 2021 AT 9:00 A.M.

17/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adjourn until December 9, 2021 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 11:50 A.M. Yeas: 6 votes. Nays: 0 votes. Absent: Jessup.

#### AFTERNOON SESSION

# NOVEMBER 4, 2021 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL

18/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on November 4, 2021 at 1:00 P.M. in accordance with the motion for adjournment of October 28, 2021, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #4 Commissioner DeYoung.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP - Absent
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

#### COMMUNICATIONS

- 19/ Deputy Clerk Tien noted to the board that they received the following resolutions:
  - 1. Dickinson County resolution supporting American Rescue Plan State Match Programs
  - 2. Missaukee County resolution in support of vaccine awareness and medical autonomy
  - 3. Branch County resolution to support amendments to the Open Meetings Act

# PUBLIC PARTICIPATION - NO COMMENTS

**20/** Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

#### AGENDA - ADOPTED AS PRESENTED

21/ Moved by Commissioner Thiele, seconded by Commissioner Kapenga to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

#### PRESENTATIONS - LAKESHORE ADVANTAGE

22/ Lakeshore Advantage Vice President of Strategic Initiatives Mandy Cooper addressed the board regarding economic trends and challenges.



# **Economic Indicators**

Population Growth 2010-2020

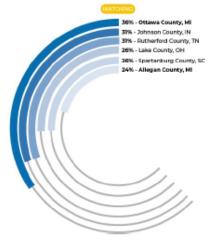
#1	Ottawa County (12%)
#2	Grand Traverse County (9.5%)
#3	Kent County (9%)
#4	Allegan County (8%)
#5	Washtenaw County (8%)





# **Economic Indicators**







#### Average Annual Wage (2020)



# **Employment Growth**

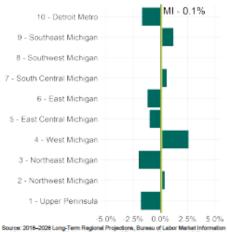


# **Employment Growth Projections**

# 2018-2028 Regional **Projections**

- Statewide 2018–2028 data published last summer projected a 10-year change of 0.1 percent.
- Total employment in all regions is expected to follow suit.
  - · Employment in West Michigan is expected to grow 2.6 percent.

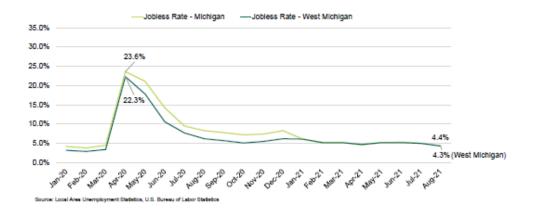




Source: 2018–2028 Long-Term Regional Projections, Bureau of Labor Market Informs and Strategic Initiatives, Michigan Department of Technology, Management & Budget

# Jobless Rate

Following initial pandemic-related shocks, the jobless rate slowly reversed direction. The not seasonally adjusted jobless rate for the region remains just above pre-pandemic levels.



# **Local Challenges**

- Talent shortages
- Cost of living
- · Educational attainment





# Continued Talent Shortage

According to our BIR survey results from lakeshore employers





# **Housing Impact**

"This is the sharpest increase in housing needs in a local market we've seen in over 25 years of research." Bowen National Research







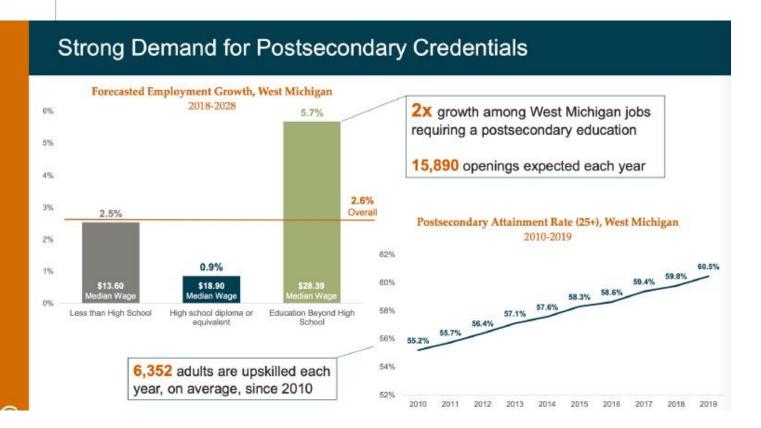


# **Cost of Living**

# Cost-of-living comparison per county level



Data provided by smartasset.com



# **Trends**

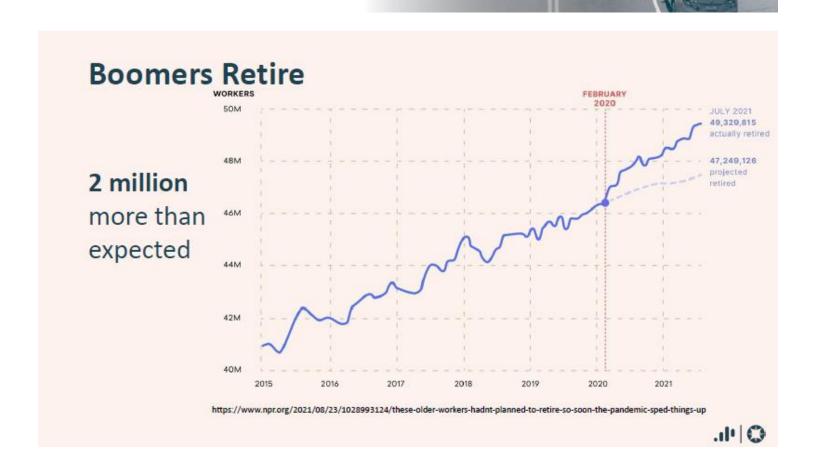


- Declining population
- · Demographic shifts
- Allegan Advantage

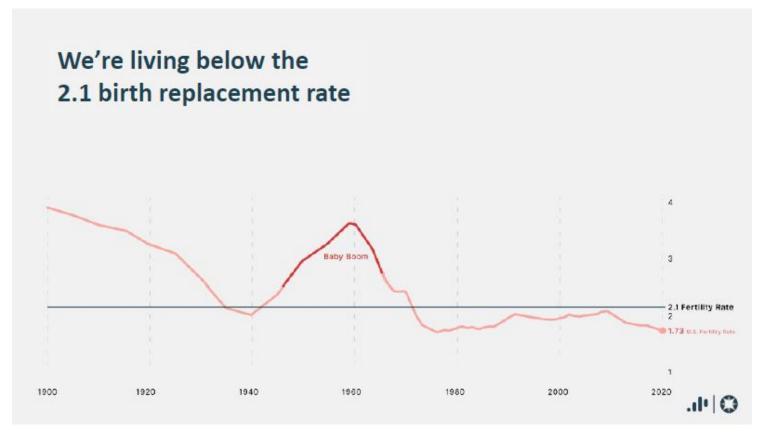


# Demographic Draught ..l' Emsi | burning oglass

- Mass exodus of baby boomers
- Lowest labor force participation rate
- Huge decline in births







# **Changing Demographics**

# 1980

White residents comprise approx. 80% of population in US

# 2011

For the 1<sup>st</sup> time in US history, more non-white babies born in a year than white babies

# 2020

More than ½ of those 18 years or younger identify as a racial or ethnic minority



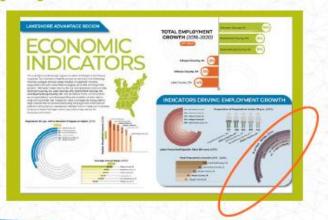


The
emerging
workforce
(25-34 years
old) is a
diverse
workforce.





# Why does attracting and retaining a diverse population matter?



# \$11.4 Billion Investment in New EV Plants

Haywood County, Tennesee Hardin County, Kentucky



Employers follow the workforce...



# Attracting Emerging Workers



# **Top Location Factors for Talent**

- Housing cost
- 2. Cost of living
- 3. Housing availability
- 4. Safety/crime rate
- 5. Welcoming/friendly local population
- 6. Quality healthcare
- 7. Proximity to family
- 8. Climate
- Diverse population
- 10. Outdoor recreational opportunities

Source: DCI Talent Wars, "Insights: October 2021" https://aboutdci.com/wp-content/uploads/edd/2021/09/Talent-Wars-October-2021-FINAL.pdf



# **Allegan Advantage**

# 18 and Under

Allegan County	23.8%
Ottawa County	23.7%
Michigan	21.5%
United States	22.1%

# **Population Growth**

Allegan County	8%
Ottawa County	12%
Michigan	<1%
United States	7.4%

# We've got young people!

We are growing!





Thank you!



### INFORMATIONAL SESSION - DEPARTMENT OF HUMAN SERVICES

23/ Department of Human Services Director Noelle Bair gave an update to board. She updated the board on the programs offered through the Department of Human Services.

#### ADMINISTRATIVE REPORTS:

24/ Administrator Sarro noted he received an email today regarding a 3:00 p.m. webinar from NACO regarding OSHA. Also he is willing to give tours to the Commissioners today to the county building to see how telework is working.

#### FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

**25/ WHEREAS,** Administration has compiled the following claims for November 5, 2021; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2021 Claims folder of the Commissioners' Record of Claims.

November 5, 2021

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 1010	148,915.84	148,915.84	
Park/Recreation Fund - 2080	2,049.91	2,049.91	
Central Dispatch/911 Fund - 2110	1,658.43	1,658.43	
Friend Of The Court Office - 2151	3,086.96	3,086.96	
Health Department Fund – 2210	26,544.52	26,544.52	
Solid Waste - 2211	34,091.57	34,091.57	
Transportation Grant – 2300	3,057.36	3,057.36	
Register of Deeds Automation Fund - 2560	371.81	371.81	
Indigent Defense - 2600	472.08	472.08	
Palisades Emergency Planning Facility - 2630	531.41	531.41	
Concealed Pistol Licensing Fund - 2635	342.09	342.09	
Local Corrections Officers Training Fund - 2640	100.00	100.00	
Law Library Fund - 2690	2,272.12	2,272.12	
Grants - 2790	9,512.02	9,512.02	
Child Care – Circuit/Family - 2921	9,270.89	9,270.89	
Soldiers Relief Fund - 2930	587.02	587.02	
Senior Millage - 2950	1,027.76	1,027.76	
Delinquent Tax Revolving Fund - 6160	81,883.08	81,883.08	
Fleet Management - 6612	553.74	553.74	
Self-Insurance Fund - 6770	423,353.50	423,353.50	
Drain Fund – 8010	21,778.16	21,778.16	
TOTAL AMOUNT OF CLAIMS	\$771,460.27	\$771,460.27	

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THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for November 5, 2021.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to adopt the report of claims for November 5, 2021. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

### BOARD DEVELOPMENT FOLLOW UP WITH PAUL HERNANDEZ

26/ Board discussed having a follow up meeting with Paul Hernandez to have him come to a future meeting to discuss board development.

Moved by Commissioner Dugan, seconded by Commissioner Cain to have Administration arrange a board retreat with Paul Hernandez for the end of December 2021 or the beginning on January 2022. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

# PUBLIC PARTICIPATION - NO COMMENTS

27/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

# FUTURE AGENDA ITEMS

28/ Commissioner Jessup requested additional agenda item during the morning session for clarification on authenticating legal expenses.

# ADJOURNMENT UNTIL DECEMBER 9, 2021 AT 1:00 P.M.

29/ Moved by Commissioner Thiele, seconded by Commissioner Dugan to adjourn until December 9, 2021 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 2:02 P.M. Yeas: 6 votes. Nays: 0 votes. Absent: 1

Deputy Clerk

oard Chairperson

Jenrifer Dien

Minutes approved during the 12/09/2021 Session