

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

*Jim Storey, Chairperson
Dean Kapenga, Vice Chairperson*

BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, March 10, 2022 – 1PM

County Services Building – Board Room

Virtual Connectivity Options **Attached**

DISTRICT 1

Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

1PM

CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Mark DeYoung

PLEDGE OF ALLEGIANCE:

PUBLIC HEARING:

Gun Lake/Michigan Department of Natural Resources Trust Fund Grant
Application

COMMUNICATIONS: Attached

APPROVAL OF MINUTES:

February 24, 2022

PUBLIC PARTICIPATION:

ADDITIONAL AGENDA ITEMS:

APPROVAL OF AGENDA:

PRESENTATIONS:

Employee Introductions:

1. Lynn Bullard, Friend of the Court Administrator (introduced by Jennifer Brink, Circuit Court Administrator)
2. Amy Nelsen, Deputy Register of Deeds (introduced by Bob Genetski, County Clerk/Register of Deeds)

PROCLAMATIONS:

MEMORIAM: George Wesbey

INFORMATIONAL SESSION:

County Clerk/Register of Deeds – Bob Genetski

ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/4/22 & 3/11/22)

DISTRICT 2

Jim Storey
616-848-9767
jstorey@
allegancounty.org

DISTRICT 3

Max R. Thiele
269-673-4514
mthiele@
allegancounty.org

DISTRICT 4

Mark DeYoung
616-318-9612
mdeyoung@
allegancounty.org

DISTRICT 5

Tom Jessup
269-637-3374
tjessup@
allegancounty.org

DISTRICT 6

Gale Dugan
269-694-5276
gdugan@
allegancounty.org

DISTRICT 7

Rick Cain
269-744-7918
rcain@
allegancounty.org

ACTION ITEMS:

1. None

DISCUSSION ITEMS:

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

1. Gun Lake Park—authorization to apply and match funds for Michigan Natural Resource Trust Fund (MNRTF) Grant (210-129)
-

NOTICE OF APPOINTMENTS & ELECTIONS:

1. Community Mental Health (E):
 - Two General Public Representatives—term expires 3/31/22
 - One Family Representative—term expires 3/31/22

APPOINTMENTS:

1. West MI Regional Planning Commission
 - One Representative (TJessup already appointed on 12/9/21)
 - One Alternate Representative—term expires 12/31/22 (JStorey)
 - One Representative—term expires 12/31/22 (RSarro)
 - One Private Sector—term expires 12/31/22 Application REC 2/24/22
2. Brownfield Redevelopment Authority
 - One Representative—term expires 12/31/19
 - One Representatives—term expires 12/31/21
3. Parks Advisory Board
 - One Representative—term expires 12/31/22
 - One Representative—term expires 12/31/21
4. Solid Waste Planning Committee
 - One Solid Waste Industry Representative—term expired 12/31/20
 - One Township Representative—term expired 12/31/19
 - One Industrial Waste Generator Representative—term expired 12/31/20
 - One Solid Waste Representative—term expired 12/31/19

ELECTIONS:

1. Commission on Aging
 - One Member At-Large Representative—term expired 12/31/22
2. Economic Development Commission
 - One Arts & Culture Representative—term expired 12/31/21
 - One Mfg./Industry Representative—term expired 12/31/21
 - One Real Estate/Development Representative—term expired 12/31/22
 - One Recreation/Tourism Representative—term expires 12/31/22

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

- Opening Prayer: Commissioner Tom Jessup
- Employee Recognition: Sergeant Morgan Sullivan
- Informational Session: Economic Development
- Motion to approve of claims paid and to incorporate into proceedings of the Board (3/18/22 & 3/25/22)

REQUEST FOR PER DIEM/MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

ADJOURNMENT: Next Meeting – Thursday, March 24, 2022, 1:00PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**



Allegan County Board of Commissioners



Allegan County Board of Commissioners Meeting

March 10, 2022



Allegan County
3283 122nd Ave
Allegan, MI 49010

STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 863 0066 7161, then #, then # again
- Type in Meeting Password: 31022, then #

- To raise your hand to speak, press *9
- To Mute and Unmute, press *6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/86300667161>
- Meeting Password: 31022

<Continue with the rest of the instructions>

STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required with an asterisk):

- First Name *
- Last Name *
- Email Address *
- Confirm Email Address *

Below the form is a reCAPTCHA challenge with the text "I'm not a robot" and a "Join Webinar in Progress" button.

Four blue arrows with white text provide instructions:

1. Enter name and email (points to the name fields)
2. Click this box (points to the reCAPTCHA "I'm not a robot" checkbox)
3. Answer challenge question (points to the reCAPTCHA image grid)
4. Click when done. (points to the "Join Webinar in Progress" button)

The footer contains navigation links:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

The image shows a Zoom meeting interface with the 'Settings' window open to the 'Audio' tab. A vertical black bar on the left side of the meeting window has a blue arrow labeled '1' pointing to it. A blue arrow labeled '2' points from the 'Audio' tab in the settings window to the meeting content area. The meeting content area displays the name 'Economic Development - Greg King, Director' and 'ADMINISTRATIVE REPORTS:'. Below this, it says 'CONSENT ITEMS:' followed by a list item: '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. The 'Settings' window shows the 'Speaker' section with 'Test Speaker' selected and 'Remote Audio' in a dropdown menu. The 'Volume' slider is set to approximately 80%. The 'Microphone' section has 'Test Mic' selected. The 'Volume' slider is also set to approximately 80%, and the 'Automatically adjust volume' checkbox is checked. Other options include 'Use separate audio device to play ringtone simultaneously', 'Automatically join audio by computer when joining a meeting', 'Mute my microphone when joining a meeting', 'Press and hold SPACE key to temporarily unmute yourself', and 'Sync buttons on headset'. An 'Advanced' button is visible at the bottom right of the settings window.

1

2

Settings

General

Video

Audio

Share Screen

Virtual Background

Recording

Statistics

Feedback

Keyboard Shortcuts

Accessibility

Speaker

Test Speaker Remote Audio

Output Level:

Volume:

Microphone

Test Mic

Input Level:

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

269-673-4514
mthiele@allegancounty.org

Economic Development — Greg King, Director
ADMINISTRATIVE REPORTS:

DISTRICT 4
Mark DeYoung
616-318-9612
mdeyoung@allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Audio Settings

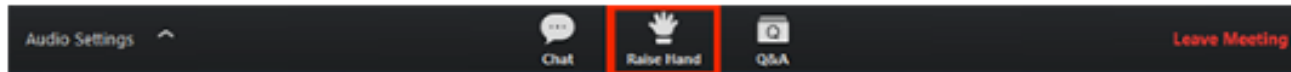
Chat Raise Hand Q&A

STEP 5: Raise hand to be recognized to speak.

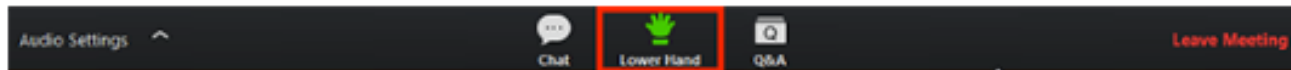
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is a "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, including address, phone, fax, and website. Below the header, the document is titled "BOARD OF COMMISSIONERS MEETING – AGENDA" and lists items for District 1, 2, 3, and 4, along with a central agenda list including "CALL TO ORDER", "ROLL CALL", "OPENING PRAYER", "PLEDGE OF ALLEGIANCE", "COMMUNICATIONS", "APPROVAL OF MINUTES", "PUBLIC PARTICIPATION", "ADDITIONAL AGENDA ITEMS", "PRESENTATIONS", "PROCLAMATIONS", "INFORMATIONAL SESSION", and "ADMINISTRATIVE REPORTS". At the bottom of the document viewer, it shows "PAGE 1 OF 2" and "251 WORDS".

At the bottom of the Zoom window, there is a control bar with the following elements from left to right: "Audio Settings" with an upward arrow, "Chat" with a speech bubble icon, "Raise Hand" with a hand icon, "Q&A" with a speech bubble icon, and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.

**COUNTY OF ALLEGAN
MICHIGAN DEPARTMENT OF NATURAL RESOURCES (MNRTF) TRUST FUND GRANT
APPLICATION/GUN LAKE**

The Board of Commissioners of the County of Allegan will hold a public hearing on March 10, 2022, at 1:00PM at the County Services Building, 3283—122nd Avenue, Allegan, Michigan for the purpose of affording citizens an opportunity to submit comments on the proposed MNRTF Grant Application for the County Gun Lake Park. The public may participate in the meeting/public hearing by calling 1-929-205-6099, Meeting ID: 863 0066 7161, and Meeting Password 31022. For other options connecting to the meeting, please visit the Full Calendar meeting date on the website at www.allegancounty.org or contact the County Administrator's Office at 269-673-0239.

The County proposes to use \$300,000.00 of MNRTF funds to complete the improvements identified in the Gun Lake Master Plan.

A copy of the proposed MNRTF application and draft Master Plan for the County's Gun Lake Park is available for public inspection at www.allegancounty.org under Connect – News Media Room or at the Office of the County Administrator (address below), weekdays, between 8:00AM and 5:00PM. Comments may be submitted in writing through March 9, 2022, to the address below or made in person at the public hearing.

The County will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the public hearing upon one (1) week notice. Individuals requiring auxiliary aids or services should contact the following in writing or by telephone:

Robert J. Sarro,
County Administrator,
3283 – 122nd Avenue,
Allegan, Michigan, 49010
administration@allegancounty.org



BOARD OF COMMISSIONERS

County Building
P.O. Box 70, Room 131
Cheboygan, Michigan 49721

Tel ~ (231) 627-8858
Fax ~ (231) 627-8881
E-mail ~ ccao@cheboygancounty.net

Cheboygan County Resolution #2022-03 Urging The Return Of State Workers To In-Person Operations

WHEREAS, in October 2021 the State of Michigan removed the set date for State workers to return to in-person operations and left each department or agency to set their own scheduled to return; and,

WHEREAS, each department and agency have the knowledge and resources to develop agency work plans to return to in-person operations; and,

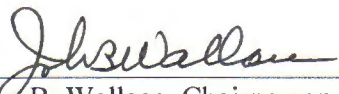
WHEREAS, the majority of businesses, industry, governmental operations, school districts and non-profit agencies have returned to on-site operations; and,

WHEREAS, Cheboygan County has received complaints from citizens concerning the lack of accessibility and the delay of responsiveness due to State workers not operating within their on-site offices, as well as have experienced difficulties and delays in coordinating services between County Offices and State departments and agencies such as DHHS; and,

NOW THEREFORE BE IT RESOLVED, that the Cheboygan County Board of Commissioners urges Governor Whitmer to immediately direct department and state agencies to complete work plans to return to on-site operations as quickly as possible in order to provide the services and convenience that the citizens of Michigan expect from their government; and,

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to all Michigan Counties, Senator Wayne Schmidt, Representative Sue Allor, Representative John Damoose, Governor Gretchen Whitmer, and the Michigan Association of Counties.

Adopted this 22nd day of February, 2022



John B. Wallace, Chairperson
Cheboygan County Board of Commissioners

I, Karen L. Brewster the undersigned, the Clerk of the County of Cheboygan, Cheboygan, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Cheboygan County Board of commissioners at its regular meeting held on February 22, 2022, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and

District 1
Curtis Chambers

District 2
Richard B. Sangster
Vice-Chairman

District 3
Michael Newman

District 4
Ron Williams

District 5
Roberta Matelski

District 6
John B. Wallace
Chair

District 7
Steve Warfield

that the minutes of said meeting were kept and will be or have been made available as required by said Act.

In Testimony Whereof, I have hereunto set my hand, and affixed the seal of said Court and County, this 22nd day of February, 2022.

Karen L. Brewster

Karen L. Brewster

Cheboygan County Clerk/Register

County of Muskegon



RESOLUTION

Honoring Black History Month
Resolution #2022-01

WHEREAS, in 1776, people envisioned the United States as a new nation dedicated to the proposition stated in the Declaration of Independence that “all men are created equal, that they are endowed by their Creator with certain unalienable Rights, that among these are Life, Liberty and the pursuit of Happiness . . .”; and

WHEREAS, Africans were first brought involuntarily to the shores of America as early as the 17th century; and

WHEREAS, African Americans suffered enslavement and subsequently faced the injustices of lynch mobs, segregation, and denial of the basic and fundamental rights of citizenship; and

WHEREAS, in 2022, the vestiges of those injustices and inequalities remain evident in the society of the United States; and

WHEREAS, in the face of injustices, people of good will and of all races in the United States have distinguished themselves with a commitment to the noble ideals on which the United States was founded and have fought courageously for the rights and freedom of African Americans and others; and

WHEREAS, African Americans, such as Lieutenant Colonel Allen Allensworth, Maya Angelou, Arthur Ashe Jr., James Baldwin, James Beckwourth, Clara Brown, Blanche Bruce, Ralph Bunche, Shirley Chisholm, Holt Collier, Frederick Douglass, W. E. B. Du Bois, Ralph Ellison, Medgar Evers, Alex Haley, Dorothy Height, Lena Horne, Charles Hamilton Houston, Mahalia Jackson, Stephanie Tubbs Jones, B.B. King, Martin Luther King, Jr., Thurgood Marshall, Constance Baker Motley, Rosa Parks, Walter Payton, Bill Pickett, Homer Plessy, Bass Reeves, Hiram Revels, Amelia Platts Boynton Robinson, Jackie Robinson, Aaron Shirley, Sojourner Truth, Harriet Tubman, Booker T. Washington, the Greensboro Four, and the Tuskegee Airmen, along with many others, worked against racism to achieve success and to make significant contributions to the economic, educational, political, artistic, athletic, literary, scientific, and technological advancements of the United States; and

WHEREAS, the contributions of African Americans from all walks of life throughout the history of the United States reflect the greatness of the United States; and

WHEREAS, many African Americans lived, toiled, and died in obscurity, never achieving the recognition they deserved, and yet paved the way for future generations to succeed; and

WHEREAS, African Americans continue to serve the United States at the highest levels of business, government, and the military; and

WHEREAS, the birthdays of Abraham Lincoln and Frederick Douglass inspired the creation of Negro History Week, the precursor to Black History Month; and

WHEREAS, Negro History Week represented the culmination of the efforts of Dr. Carter G. Woodson, the “Father of Black History”, to enhance knowledge of Black history through the Journal of Negro History, published by the Association for the Study of African American Life and History, which was founded by Dr. Carter G. Woodson and Jesse E. Moorland; and

WHEREAS, Black History Month, celebrated during the month of February, originated in 1926 when Dr. Carter G. Woodson set aside a special period in February to recognize the heritage and achievement of Black people of the United States; and

WHEREAS, Dr. Carter G. Woodson stated: “We have a wonderful history behind us.... If you are unable to demonstrate to the world that you have this record, the world

will say to you, 'You are not worthy to enjoy the blessings of democracy or anything else.'"; and

WHEREAS, since the founding of the United States, the Nation has imperfectly progressed toward noble goals; and

WHEREAS, the history of the United States is the story of people regularly affirming high ideals, striving to reach those ideals but often failing, and then struggling to come to terms with the disappointment of that failure, before committing to trying again; and

WHEREAS, on November 4, 2008, the people of the United States elected Barack Obama, an African-American man, as President of the United States; and

WHEREAS, on February 22, 2012, people across the United States celebrated the groundbreaking of the National Museum of African American History and Culture on the National Mall in Washington, District of Columbia, which opened to the public on September 24, 2016; and

WHEREAS, Muskegon County Commissioner Rillastine Wilkins has made her mark in Muskegon County. She has been known as being an influencer, leader and role model throughout her life. She was born the 4th of 10 children in Taft, OK, and attended the University of Wisconsin, the Technical Instructors Institute, and Muskegon Business College. She settled with her family in Muskegon Heights where she became very busy over the years. Commissioner Wilkins' list of civic and community affiliations is very extensive. She lobbied on behalf of the City of Muskegon Heights to seek federal and state grants which helped build partnerships in the area. Some of her affiliations are: Co-Founder and host of her FOCUS television show, Muskegon Blue Sky Lions Club, Muskegon/Oceana Community Action Partnership, founding member of the Muskegon Community Health Project, Muskegon Chamber of Commerce, Muskegon Branch NAACP, Michigan Municipal League, National League of Cities Human Development, Muskegon County Building Authority, Muskegon Regional Planning Commission, State of Michigan Women in Municipal Government, Muskegon Heights Zoning Board of Appeals. Over the past 36 years, she has also held political positions including 8 years as the Mayor of the City of Muskegon Heights, a 3-decade tenure on the Muskegon Heights City Council where she was the first female elected in 1974, President of Progressive Democratic Women's Caucus, Vice-Chair of the Muskegon County Democratic party, President of the National Black Caucus of Local Elected Officials, and Hackley Community Care Board member, (to name a few). She was also a featured prominent figure in a documentary about Muskegon. Commissioner Wilkins has always believed she could do anything and proved that as she rose through the ranks to become a manager at General Telephone (Verizon) where she spent most of her working life and retired from after 34 years of service. She has remained true to the people she was elected to serve and genuinely cares for all those in her community and the city in which she lives and represents, Muskegon Heights.

WHEREAS, on February 25, 2010 The Muskegon Silversides Museum along with many of Muskegon County black leaders and veterans help to establish the Robert E. Garrison Jr. award to annually honor black war veterans of Muskegon County. This award was named after Dr. Robert E. Garrison Jr. who was known to be one of the original "Tuskegee Airmen" during World War II, who moved to Muskegon to establish a respectable career as a family physician for many residents of Muskegon County; and

WHEREAS, on February 12, 2019 Governor Gretchen Whitmer appointed Muskegon County's own Zaneta Adams to be the first black female Director of Michigan Department of Veteran Affairs. Zaneta Adams rose to the rank of private first class during her eight years of service as a member of the Army, National Guard, and Reserve before she was medically discharged with honor; and

NOW THEREFORE BE IT RESOLVED, that the Muskegon County Board of Commissioners—

- (1) acknowledges that all people of the United States are the recipients of the wealth of history provided by Black culture;
- (2) recognizes the importance of Black History Month as an opportunity to reflect on the complex history of the United States, while remaining hopeful and confident about the path ahead;
- (3) acknowledges the significance of Black History Month as an important opportunity to commemorate the tremendous contributions of African Americans to the history of the United States;

(4) encourages the celebration of Black History Month to provide a continuing opportunity for all people in the United States to learn from the past and understand the experiences that have shaped the United States; and

(5) agrees that, while the United States began as a divided country, the United States must—

(A) honor the contribution of all pioneers in the United States who have helped to ensure the legacy of the great United States; and

(B) move forward with purpose, united tirelessly as a nation “indivisible, with liberty and justice for all.”

WHEREAS, this resolution is unanimously supported by the Muskegon County Board of Commissioners and a copy of this resolution shall be forwarded to Governor Gretchen Whitmer, Muskegon County State Senator, State Representatives, Congressional Senators and Congressional Representatives.

BE IT FURTHER RESOLVED: That a copy of this Resolution be sent to Governor Whitmer, Senator Jon Bumstead, Representative Terry Sabo, Representative Greg VanWoerkom, the Michigan Senate, the Michigan House of Representatives, Michigan Association of Counties and to the Clerk of each County in the State of Michigan.


The Muskegon County Board of Commissioners, at its February 15, 2022, meeting recommended approval by Vice-Chair Hughes, support by Commissioner Nash, the aforementioned resolution.

Ayes: Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

Nayes: None

Excused: Doug Brown

I, Nancy A. Waters, Clerk of the Muskegon County Board of Commissioners and Clerk of the County of Muskegon, do hereby certify that the above Resolution was duly adopted by said Board on February 15, 2022.



Nancy A. Waters, Clerk
County of Muskegon

2-25-2022
Date





Resolution 16-2022

Date: February 16, 2022

Resolution Supporting the Community Mental Health Authority and Opposing Current State Legislation to Change the CMHA

WHEREAS, Northern Lakes Community Mental Health Authority has served for more than 50 years as the public mental health service provider for this community, serving approximately 2,100 residents yearly in Grand Traverse County; and

WHEREAS, Northern Lakes Community Mental Health Authority was created by the Grand Traverse County Board of Commissioners as duly authorized under the Community Mental Health Act of 1963; and

WHEREAS, every year, thousands of individuals and their families in this community depend on the public behavioral health system for daily and life-long supports and services; and

WHEREAS, Grand Traverse County opposes any behavioral health redesign that harms the state and county partnership for community mental health and related Medicaid safety net services, or seeks to privatize Medicaid behavioral health services; and

WHEREAS, recent proposals in the Michigan House and Senate fundamentally change the public behavioral health system and will harm those served by the system. The Grand Traverse County Board opposes these proposals because:

Local public oversight, local governance, local operations, and local accountability would be ended;

Beneficiaries would stand to lose access to services, supports, and input into the design and operation of their services and support system. Many of our residents would be left out of the redesign proposals completely;

The Senate proposal specifically incentivizes and prioritizes profits to private companies at the expense of the public and the people served by our public behavioral health system; and

WHEREAS, instead of damaging our public behavioral health system through pursuit of these proposals, recent innovations by the Public Health system should be supported. The Grand Traverse County Board supports, and asks our Legislative and Executive Branch leaders to support:

- Certified Community Behavioral Health Clinics (CCBHCs)
- Behavioral Health Homes

- Opioid Health Homes, and

WHEREAS, the public behavioral health system is the safety net system for our state's most vulnerable and needy people. We believe strongly that the public safety net behavioral health system must remain public in governance, public in accountability, funding, and operation. We believe strongly that Grand Traverse County must have direct in-person access to their board member representatives in the community and to the whole board of directors through participation in local public board meetings under the Open Meetings Act. Recent state legislation by the Senate and House eliminates these key features of the behavioral health system. We stand united in opposing these proposals; and

WHEREAS, the House and Senate proposals as they currently stand shifts the responsibility for managing public services from local involvement and oversight to either a privatized plan or to a state-run plan. The premise of these proposals seems to be that privatization (Senate) and state-centralization are better than local access, local control, local accountability, collaborative and regional/local management, and local oversight. These are just a few of the beneficial features of the current public behavioral health system that the House and Senate proposals ignore, and for these reasons we stand united in opposition to them; and

WHEREAS, having come through a recent pandemic, and currently dealing with further results of the pandemic, this is no time for a major upheaval of the public behavioral health system that so many thousands of persons, their families, and our entire community relies on for support. The public behavioral health safety net has ensured continued services and supports for all these people in our community throughout the pandemic period.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the County of Grand Traverse, that we request that our policy making representatives support, improve, and strengthen the public behavioral health safety net system, and that you support improvements in the delivery of publicly governed, publicly accountable, publicly operated regional, and community-based systems, invest in and expand initiatives that are proven to improve citizen access, beneficiary engagement, individual and population health, behavioral wellbeing, quality of life, and community betterment, such as those mentioned above. These are among the accomplishments of the public system that would be destroyed by pursuing these new legislative proposals.

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to the Governor Gretchen Whitmer, State Senator Wayne Schmidt, State Representative John Roth, the Michigan Association of Counties (MAC), and the other 82 Michigan counties.

ALLEGAN COUNTY BOARD OF COMMISSIONERS

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FEBRUARY 24, 2022 SESSION

JOURNAL 70

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DRAFT

MORNING SESSION**FEBRUARY 24, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on February 24, 2022 at 9:00 A.M. in accordance with the motion for adjournment of February 10, 2022, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN - Absent
DIST #4	MARK DeYOUNG		

PUBLIC PARTICIPATION - NO COMMENTS

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA ADDITIONS

3/ Chairman Storey asked if there were any additions or changes to the agenda. Commissioner DeYoung asked to have a closed session regarding personnel performance evaluation.

Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to adopt the changes to the meeting agenda as requested. Motion carried by roll call vote. Yeas: Kapenga, Storey, Thiele, DeYoung and Dugan. Nays: Jessup. Absent: Cain.

AGENDA - ADOPTED AS AMENDED

4/ Moved by Commissioner Kapenga, seconded by Commissioner Jessup to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

DISCUSSION ITEMS:**PUBLIC HEALTH QUARTERLY REPORT**

5/ Health Officer Angelique Joynes addressed the board with the Public Health Quarterly Report.

PUBLIC HEALTH QUARTERLY UPDATE

- Angelique Joynes, Health Officer, MPH, RN
- Randy Rapp, Environmental Health Services Manager, RS
- Lisa Letts, Personal Health Services Manager, BSN, RN
- Lindsay Maunz, Planning and Preparedness Manager, MPH
- Rosemary Graham, Resource Recovery Coordinator



Today's Takeaways:

1. Identify Public Health and its Role (Federal, State, and Local expectations)
2. Identify ACHD Division's Priority Activities and Emerging Concerns for 2022
3. Answer questions and elicit feedback from the Board of Commissioners



HEALTH Department Allegan County Health Department (4 Divisions)

ADMINISTRATION

- Supports the department as a whole
- Issues Advisories, Cease and Desist letters, etc.
- Collect and evaluate data needed to support efficient public health service delivery and share data with the community

RESOURCE RECOVERY

- Coordinate Resource Recovery Program for participating LUG's
- Facilitate Solid Waste Planning Committee

ENVIRONMENTAL HEALTH

- Provides services such as well and septic permits, soil erosion permits, restaurant inspections, ground water contamination surveillance, beach sampling, etc.
- Identifies opportunities for environmental health education and work with Planning and Preparedness to develop materials

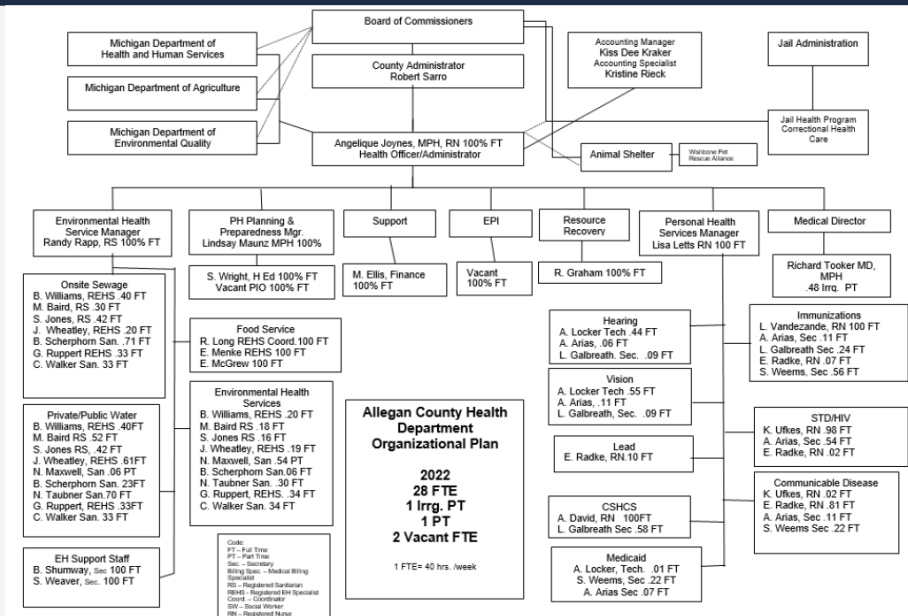
PERSONAL HEALTH

- Provides services such as STI/HIV, Immunizations, Lead, Hearing and Vision, Communicable Disease, and Children's Special Health Care Services (CSHCS)
- Provides education, in-services, and on-site inspections for medical providers who participate in Vaccine for Children (VFC) and Adult Vaccine Program (AVP)
 - Safe storage and handling
 - Inventory management
 - Patient education

PLANNING AND PREPAREDNESS

- Provides services such as community health needs assessment and community health improvement plans, emergency preparedness, and other planning and health education services that improve community health and quality of life in Allegan County.
- Interacts with the community through social media and media interviews.

HEALTH Department Allegan County Health Department: Organization Chart



3 P's of Public Health

- Promote
- Protect
- Prevent

About the Essential Public Health Services (EPHS)

- The framework was originally released in 1994 and more recently updated in 2020. The revised version is intended to bring the framework in line with current and future public health practice.

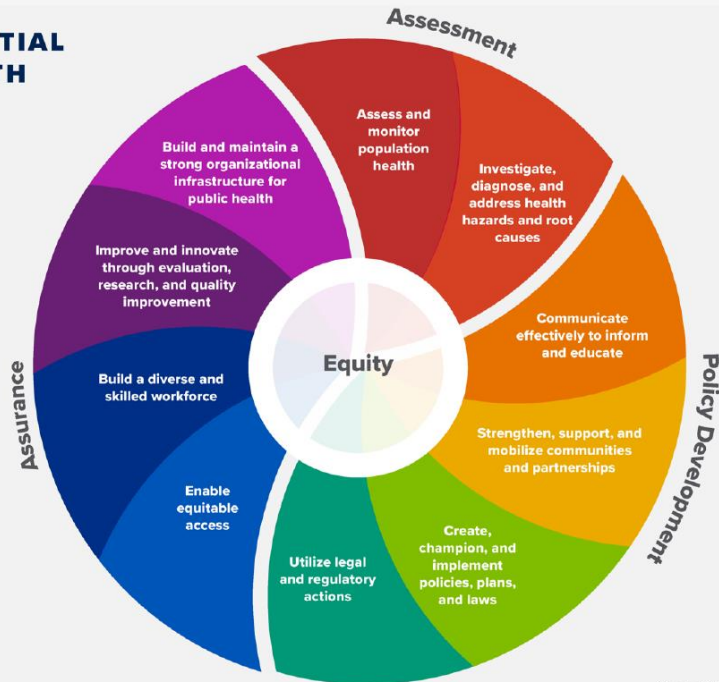
Core Functions

- Assessment
- Policy Development
- Assurance

THE 10 ESSENTIAL PUBLIC HEALTH SERVICES

To protect and promote the health of all people in all communities

The 10 Essential Public Health Services provide a framework for public health to protect and promote the health of all people in all communities. To achieve optimal health for all, the Essential Public Health Services actively promote policies, systems, and services that enable good health and seek to remove obstacles and systemic and structural barriers, such as poverty, racism, gender discrimination, and other forms of oppression, that have resulted in health inequities. Everyone should have a fair and just opportunity to achieve good health and well-being.



Created 2020

The 10 Essential Public Health Services (National Framework)

The 10 Essential Public Health Services provide a framework for public health to protect and promote the health of all people in all communities.

Essential Public Health Service #1 Assess and monitor population health status, factors that influence health, and community needs and assets	Essential Public Health Service #2 Investigate, diagnose, and address health problems and hazards affecting the population	Essential Public Health Service #3 Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it	Essential Public Health Service #4 Strengthen, support, and mobilize communities and partnerships to improve health
Essential Public Health Service #5 Create, champion, and implement policies, plans, and laws that impact health	Essential Public Health Service #6 Utilize legal and regulatory actions designed to improve and protect the public's health	Essential Public Health Service #7 Assure an effective system that enables equitable access to the individual services and care needed to be healthy	Essential Public Health Service #8 Build and support a diverse and skilled public health workforce
Essential Public Health Service #9 Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement	Essential Public Health Service #10 Build and maintain a strong organizational infrastructure for public health		

Matrix of Services of Local Public Health for Michigan

Mandated Services

Services	Rule or Statutory Citation	Required	Basic	Mandated	LPHO
Immunizations	PA 349 of 2004 - Sec. 218 and 904; MCL 333.9203, R325.176	X	X	X	X
Infectious/Communicable Disease Control	MCL 333.2433; Parts 51 and 52; PA 349 of 2004 - Sec. 218 and 904; R325.171 et seq.	X	X	X	X
STD Control	PA 329 of 2004 - Sec. 218 and 904; R325.177	X	X	X	X
TB Control	PA 329 of 2004 - Sec. 218	X	X	X	
Emergency Management - Community Health Annex	PA 329 of 2004 - Sec. 218; MCL 30.410	X	X	X	
Prenatal Care	PA 329 of 2004 - Sec. 218	X	X	X	
Family planning for indigent women	MCL 333.9131; R325.151 et seq.	X		X	
Health Education	MCL 333.2433	X		X	
Nutrition Services	MCL 333.2433	X		X	
HIV/AIDS Services; reporting, counseling, and partner notification	MCL 333.5114a; MCL 333.5923; MCL 333.5114	X		X	
Care of individuals with serious Communicable disease or infection	MCL 333.5117; Part 53; R325.177	X		X	
Hearing and Vision Screening	MCL 333.9301; PA 349 of 2004 - Sec. 904; R325.3271 et seq. R325.13091 et seq.	X		X	X
Public Swimming Pool Inspections	MCL 333.12524; R325.2111 et seq.	X		X	
Campground Inspection	MCL 333.12510; R325.1551 et seq.	X		X	

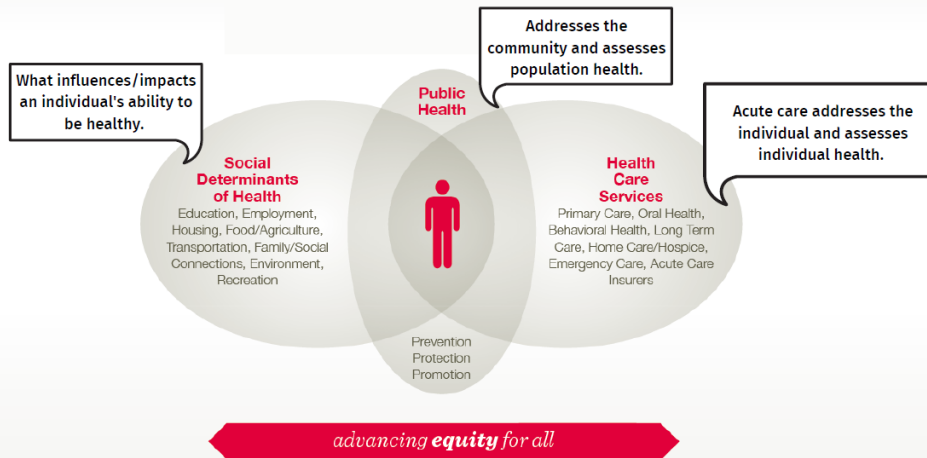
Matrix of Services of Local Public Health for Michigan, continued

Services	Rule or Statutory Citation	Required	Basic	Mandated	LPHO
Public/Private On-site Wastewater	MCL 333.12751 to MCL 333.12757 et seq., R323.2210; R323.2211	X		x	
Food Protection	PA 92 of 2000 MCL 289.3105; PA 349 of 2004 - Sec. 904	X		x	
Pregnancy Test related to informed consent to abortion	MCL 333.17015(18)	X		x	
Public/Private Water Supply	MCL 333.1270 to MCL 333.12715; R325.1601 et seq., MCL 325.1001 to MCL 325.1023; R325.10101 et seq.	X			X

Name	Citation	Description
Required Service	MCL 333.2321 (2); MCL 333.2408; R325.13053	(A) a basic service designated for delivery through Local Public Health Department (LPH), (B) local public health service specifically required pursuant to Part 24 or specifically required elsewhere in state law, or (C) services designated under LPHO
Basic Service	MCL 333.2311; MCL 333.2321	A service identified under Part 23 that is funded by appropriations to MDCH or that is made available through other arrangements approved by the legislature. Defined by the current Appropriations Act and could change annually.
Mandated Service	MCL 333.2408	The portion of required services that are not basic services, but are *required pursuant to this part [24] or specifically required elsewhere in state law.
LPHO	PA 349 of 2004 - Sec. 904	Funds appropriated in part 1 of the MDCH Appropriations Act that are to be prospectively allocated to LPH to support immunizations, infectious disease control, STD control and prevention, hearing screening, vision services, food protection, public water supply, private groundwater supply, and on-site sewage management.

Acute Care vs. Public Health

Total Population Health:



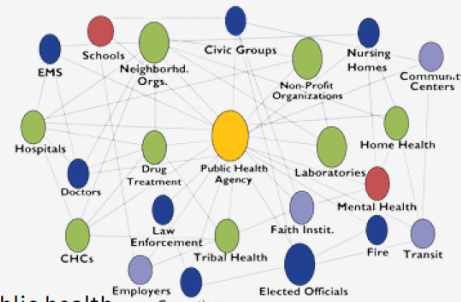
Public Health vs. Individual Health

"Public Health": the health of the population as a whole

- Pursuant to MCL 333.2433
 - A local health department shall continually and diligently endeavor to prevent disease, prolong life, and promote the public health through organized programs, including prevention and control of environmental health hazards; prevention and control of diseases; prevention and control of health problems of particularly vulnerable population groups; development of health care facilities and health services delivery systems; and regulation of health care facilities and health services delivery systems to the extent provided by law.

"Health": the state of being free from illness or injury.

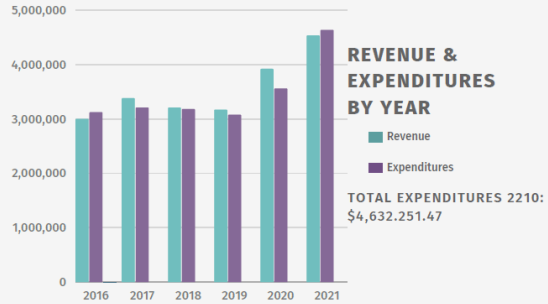
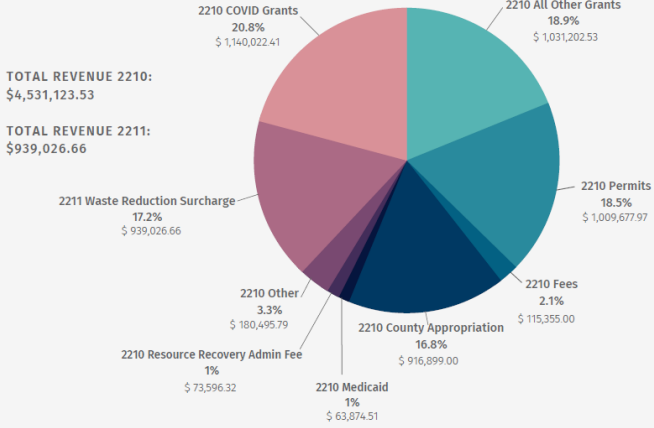
- While a doctor treats people who are sick, public health professionals try to prevent people from getting sick or injured in the first place. They also promote wellness by encouraging healthy behaviors. (APHA)



<https://www.apha.org/what-is-public-health>

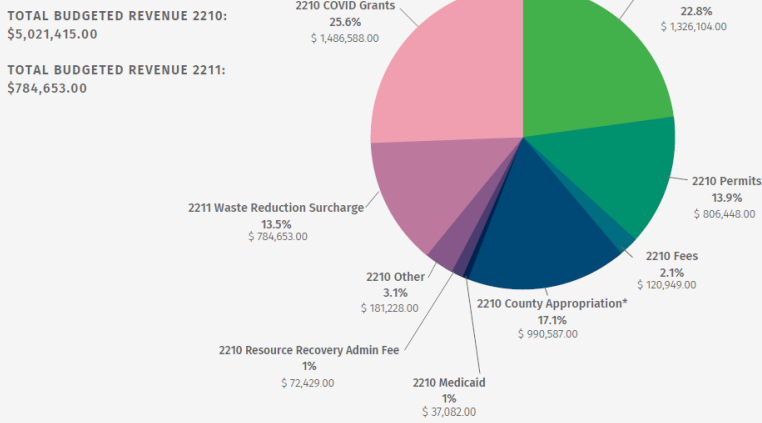
Finance: 2021 Activities

2021 REVENUE



Finance: 2022 Activities

2022 BUDGETED REVENUE



A YEAR IN REVIEW 2021 ACCOMPLISHMENTS



ADMINISTRATION

 Participated in COVID Court Planning Task force for public health expertise and guidance

 Met weekly with Superintendents for school discussions

33,190

recommendations and advisories issued

 Implemented the mobile health clinic with donation from Gun Lake Tribe

 Updated plans & worked with MPHI on developing a strategic plan visual

223

Customer Satisfaction Surveys received

93

Inquiries received

ENVIRONMENTAL HEALTH

 **2** Sanitarians became Registered Environmental Health Specialists (REHS)

 Worked with Hydrosimulatics to complete a comprehensive Ground Water Study of Allegan County

 Provided a total of 8,998 services, a 1.4% increase from 2020

 Field team met the 14 business day turn-around time 96.2% of the time while assisting with COVID-19 response

RESOURCE RECOVERY

 **1,500+** Tons of comingled recycling collected through 11 curbside recycling routes, 3 township drop-sites, and 3 regional collection sites

 **3** Scrap tire collection events, 4,298 tires collected total

 **3** Household hazardous waste and electronics collection events

 Implemented a new social media campaign promoting recycling education

PERSONAL HEALTH

 Despite focus on COVID-19, essential services like TB, HIV/STI, immunizations, hearing and vision, communicable disease investigation, and CSHCS continued

 Implemented email newsletter for provider and long-term care facility updates, sent 11 newsletters to 46 emails

 **5,565** Hearing and Vision screenings conducted

 Built community relationships through vaccine and testing events, health updates, and community involvement

PUBLIC HEALTH PLANNING & PREPAREDNESS

 Community Health Survey developed for 2022 data collection

 Implemented an email Newsletter to update the community on public health news, sent 30 public health updates to over 27,000 emails

172,055

Individuals reached on Facebook

Administration: 2022 Activities (Quarter 1)

CUSTOMERS

Community Health Needs Assessment and Community Health Improvement Plan (CHNA/CHIP)

- Community Health Survey sent out January 25, 2022
 - Closes March 1, 2022
 - Ascension Borgess Allegan and United Way collaboration
- Data compiled and shared with stakeholders by March 4, 2022
- CHNA Report to be shared to Ascension Borgess Allegan's Board, United Way's, and Board of Commissioners by June 30, 2022
- CHIP timeline developed by June 30, 2022

[TAKE SURVEY](#)

ENGAGED WORKFORCE

Workforce Development Plan

- Updated 2022 Workforce Development Plan
- Ensuring staff are getting updated on training and requirements to provide their public health services

Supporting Employees with Pandemic and Compassion Fatigue

- Assessing individual concerns in L&G sessions
- Continue to promote and bring opportunities that promote employee wellness

FINANCIAL STABILITY

Transition to Mandated Services

- Using other resources, such as CDC Foundation staffing to supplement COVID-19 response

Optimize Grant Funding to Minimize County funding

- Reviewing Financial Statement Reports (FSRs) on a regular basis
- Reallocation of essential local public health services funding as needed to maximize utilization of all grant funding

IMPROVED PROCESSES

CI Project: Contracts/Agreements

- Public Health has over 150 agreements (MOUs, Contracts, etc.) to manage with Project Management. Working collaboratively on identifying efficiencies for each type of agreement.
 - Activities include:
 - Compile list of all types of agreements
 - Review current process of each agreement
 - Meet with Project Management on process and template alignment

Accreditation Readiness

- Assessing accreditation readiness for local public health accreditation and determining gaps

Potential Emerging Public Health Concerns

ADMINISTRATION

- Communicable diseases/Emerging illnesses, and being able to respond to other public health concerns with limited resources
- Limited access, delay of care related to COVID-19 and impact on chronic diseases and health outcomes for residents
 - Tele-health
 - Utilization of Community Health Workers
 - Working with other sectors to develop Community Health Hubs
- Social Determinants of Health and Equity and impact on health outcomes
- Working with communities as a Chief Public Health Strategist in a national, state, and local environment where communities are currently divided.

PERFORMANCE MEASURES: WHERE WE'RE AT → WHERE WE WANT TO BE

	2019	2021	MI 2021	U.S. Top Performer 2021
PRIMARY CARE PHYSICIANS	3,850:1	4,510:1	1,270:1	1,030:1
DENTISTS	3,420:1	2,880:1	1,310:1	1,210:1
MENTAL HEALTH PROVIDERS	1,270:1	1,080:1	360:1	270:1



Resource Recovery: 2022 Activities (Quarter 1)

CUSTOMERS

Online Reporting Tools

- Expanding online reporting tools for residents to request curbside recycling service and to report missed recycling collection

Supporting Local Units of Government (LUG)

- Supporting local municipalities interested in participating in the Recycling Surcharge election

Materials Management County Engagement

- Reviewing data collected by West Michigan Sustainable Business Forum through the Materials Management County Engagement Grant

FINANCIAL STABILITY

Tire Collection Funding

- Identified agriculture tire collection funding source.
 - Outlining service delivery options with VBDSF grant coordinator

IMPROVED PROCESSES

Exploring Online Scheduling Solutions

- Coordinating with IS to explore online scheduling solutions for household hazardous waste and sharps appointments

Website Improvements

- Improving Recycling website through on-going creation of a recycling guide for difficult to recycle items

EMERGING RESOURCE RECOVERY CONCERNS

- Legislation requiring updating plans in county. Our current resources in program are not able to accommodate this revision
- Rising transportation and labor costs resulting in increased recycling and household hazardous waste collection costs.
- Lack of countywide recycling and household hazardous waste collection options for residents.
- Lack of available Health Department employees, volunteers, and trustees to support recycling and scrap tire collections.



Environmental Health: 2022 Activities (Quarter 1)

CUSTOMERS

Filebound

- **Project outcome:** customers will have access to files on the internet. This project is funded through an MDHHS grant
 - Activities for this Quarter include:
 - Purchase and install technology equipment
 - Interview, hire, and on-board a Robert Half employee
 - Purge existing files
 - Scan files into PDF documents

Ground Water Ad Hoc Committee

- **Project outcome:** Have a community driven work group around the Ground Water study
 - Activities for this Quarter Include
 - Send email and schedule the 1st meeting for work group
 - Develop Committee Charter

FINANCIAL STABILITY

Michigan Department of Environment, Great Lakes, and Energy (EGLE) Financial Statement Reporting

- New for 2022

IMPROVED PROCESSES

Standard of Work for Ground Water Laboratory Results (PFAS, etc.)

- Activities for this quarter include:
 - Procedures on ground water site laboratory results
 - Tracking MDHHS registered sites to ensure filter replacements, etc. are not missed

Type II Water Supply Rules/Regulation Changes

- 2016 Coliform rules change increasing testing, with no additional funding
 - This creates a challenge for local health department Type II or Non-community Water Supply Coordinators' to meet the requirements

Potential Emerging Environmental Issues

Ground Water Contamination

- Current Sites of PFAS Interest: KAVCO, Otsego, DeYoung Landfill (sites in Allegan County on Michigan PFAS Action Response Team's website)
- Ground Water Monitoring Program:
 - Sampled 34 residences in Allegan County for ground water contamination (quarterly, semi-annual, or annual)
 - This program is not part of the PFAS investigations



Vector-borne Diseases, including EEE

- Mosquito/Tick Surveillance program: working with Resource Recovery and Public Health for agriculture tire collection. Updates will be shared in future BOC updates
- Longer, warmer summer season, or milder winter weather may contribute to the incidences of EEE.
 - Educating individuals of the vector borne disease risks in early fall, where temperatures are more mild, but the vectors are still active



Harmful Algal Blooms (HABs)

- Longer, warmer summer season may contribute to incidences and duration of HABs
 - Waters staying warmer can create increased risk of toxic algae blooms
 - This can cause potential impacts to tourism and places of recreation

Beach Testing Surveillance and Monitoring

- Monitor presence of E.coli, soil erosion, other debris that can impact our lakes
 - This can cause potential impacts to tourism and places of recreation
- Educate beach-goers on healthy water habits
 - Work with Parks and Local Units of Government (LUGs) to get signage re-established for Spring at Allegan County bodies of water



Personal Health: 2022 Activities (Quarter 1)

CUSTOMERS

Lead Testing

- **Program goal:** Increase the number of children <6 years old testing for Lead to help prevent lifelong negative health impacts
 - Activities for this Quarter include:
 - Provide education and follow-up on Venous confirmation of EBL to parents of children with elevated blood lead levels greater than 4.5µg/dL
 - Educate the public and health care providers about childhood lead poisoning and other housing-related health hazards.



CSHCS Transition Toolkit Development

- **Program goal:** Increase the percentage of adolescents, with and without special healthcare needs, who receive services necessary to make transitions to adult health care.
 - Activities for this Quarter include:
 - Create local transition toolkit for young adults
 - Offer care plan development regarding transition of care to CSHC clients aged 12 and provide CSHC clients aging out assistance regarding accessing adult care and linking to resources

CUSTOMERS

Immunizations

- **Program goal:** Increase vaccine coverage rates for vaccine preventable disease in Allegan County for all population with a priority on those 19 and under, as well as vulnerable population
 - Activities for this Quarter include:
 - Adopt a community-based approach to the provision of immunization services working with community partners
 - Provide a recall for individuals that are not up to date
 - Working to make vaccine available in non-traditional settings
 - Education the public on vaccine preventable diseases

FINANCIAL STABILITY

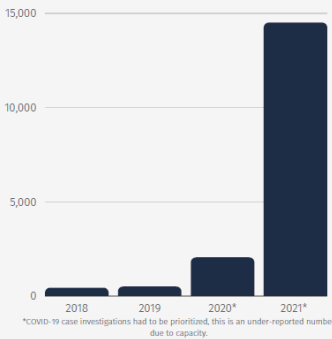
- Evaluating immunization fees
- Determining what resources are needed to provide mandated communicable disease investigation with the influx of communicable disease cases

IMPROVED PROCESSES

- Ensuring all QA activities are being done and identifying opportunities for improvement

Potential Emerging Personal Health Issues

Number of Communicable Disease cases reported in MDSS, Allegan County, 2018-2021



Communicable Diseases vs. Resources Available

- Unfortunately, COVID-19 is most likely not going away and we need to be able to manage COVID-19 along to other communicable diseases. We need to plan and prepare to quickly respond to potential outbreaks to minimize impact on community.
- The graph to the left shows the number of Communicable Disease cases reported in MDSS for Allegan County over the last 4 years. We have seen a significant increase in numbers from COVID-19.
 - Our current FTEs cannot keep up with this increase.

Lead Levels

- The CDC has determined that the new reference value (NHANES study) is 3.5 mcg/dL.
- There is no guidance on what we are supposed to do, however we are working with all of the entities involved to see if children would qualify for NCM services (Medicaid) and the Lead Safe Home program (HUD and CHIP funds) for remediation.
 - This change will result in additional need for testing, serial follow up, case management, home visiting and resource referral.
- **Legislation:** HB 5417 (Lead Reporting Requirements), HB 5418 (Automatic CSHCS Enrollment), and HB 5423 (Referral Related to Lead for Minors) have all been introduced to the house



Planning and Preparedness: 2022 Activities (Quarter 1)

CUSTOMERS

Community Inclusion Plan (Requirement in PHEP Workplan)

- **Requirement:** Enhance public health preparedness and awareness through outreach to community partners, including groups representing at-risk populations, and continue to implement a multi-year strategy to ensure greater integration of vulnerable/functional needs populations into local plans, planning and exercises.
 - Activities for this Quarter include:
 - Update Whole Community Inclusion Plan to reflect identified vulnerable populations for the COVID-19 After Action Report

Communication Plan

- Update plan to include Health Education, Outreach, and Mobile Clinic objectives and activities:
 - Include at least 4 community outreaches for 2022
 - Incorporate national public health observances in monthly newsletter
 - Collaborate with other agencies to improve marketing of community events (MACC, Schools, Businesses, Health Care)

Planning for Vaccine Resistant COVID-19 Variant

- Identifying Resources needed and Activities in the event that there is a vaccine resistant COVID-19 Variant with higher mortality rates

FINANCIAL STABILITY

Grant and Technical Assistance Opportunities

- Assessing 10 EPHS and National Public Health Accreditation Readiness
 - Seek grant opportunities and/or Technical Assistance from Michigan Public Health Institute (MPHI) to bridge gaps

IMPROVED PROCESSES

COVID-19 After Action Report (similar to Otsego and EEE)

- Develop survey instrument to measure strengths, weaknesses, threats and opportunities for improvement from the COVID-19 response
- Deploy the survey tool to community partners, community members, businesses, schools, LUG's by March 2022.

COVID-19 Quarterly Action Plan Update

- Submit COVID-19 Quarterly Action Plan to MDHHS by March 31, 2022



Potential Emerging Public Health Concerns

PLANNING AND PREPAREDNESS

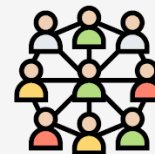
Improve our ability to prepare for, respond to, and recover from public health emergencies with limited resources

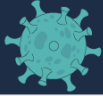
- Historically: ground water contamination, EEE, and COVID-19.
- Assuring enough cache of PPE and other supplies needed for public health emergencies
- We need to be prepared to rapidly respond to vaccine resistant COVID-19 variant or other communicable diseases with high mortality rates
- Ability to deploy mass vaccination and/or medical countermeasure clinics with partnership emergency management and recruit/activate over 200 volunteers.
 - Moving forward, many of these volunteers are back at work
- Work with Emergency Management and EOC Annexes to identify gaps and improve all hazard emergency responses



Working with sectors to align resources and collaboration related to Community Health Needs Assessment and Community Health Improvement Plan

- Ensuring resources are aligned and reduce duplication of efforts in planning and implementation
- Connecting organizations to maximize collective impact in our community





Living with COVID-19

Adaptation to COVID-19 is important with no clear end in sight to this over two-year pandemic.

- ACHD is updating procedures to manage COVID-19 like other communicable diseases while we are in this post-surge recovery period.
- Quarantine will only be required if there is an outbreak or ongoing spread in the facility.
- We will continue to promote to use layers of protection to keep yourself and your loved ones healthy. Additional surges are possible; please be prepared to take measures in the future to protect yourself, your loved ones, and your community.
- It is important to understand that based on the risk of COVID-19, vaccine effectiveness, and impact on deaths and hospitalizations, mitigation strategies will need to increase to strengthen and protect public health when those metrics increase.



COVID-19 RESPONSE 2021 AT A GLANCE



HEALTH Department



mobile vaccination clinics held

providing mitigation assessments and technical assistance to **376 businesses**



vaccination clinics held

connected with 35 care facilities on Monoclonal Antibody Therapies (MAB) toolkit, and influenced to adopt MAB protocols



vaccines administered at ACHD vaccination events

30

vaccinations given to homebound individuals



testing events held, with collaboration from HONU and MING



118

vaccine reallocations

IN 2021 THERE WERE:

13,819
total COVID-19 cases

7,445 total COVID-19 close contacts

319 total COVID-19 hospitalizations

171 total COVID-19 related deaths

52 Weekly Situational Reports submitted

26
COVID-19 vaccine providers approved



Assessed local communities for gaps in needs, and barriers to resources. Deployed/connected to resources.

29

Community Leader Updates Provided

over 250

individuals vetted completely through Allegan County's volunteer process for COVID-19 vaccine



Implemented scheduling tool for vaccination appointments



Deployed PEG (technology system) to reach individuals for contact tracing and case investigation

Coordinated a local Communications task force for vaccine



Deployed a business reporting form for case investigation and management



Implemented Sign-up Genius for volunteer deployment

COVID-19 VACCINE TIMELINE

LARGEST VACCINATION DEPLOYMENT IN HISTORY



HEALTH
Department

JANUARY 2021

- Assisted Meijer in providing their first dose of COVID vaccine
- 8,758 residents received first doses of vaccine to eligible priority phase groups



MARCH 2021

- ACHD holds first JBS vaccination clinic (vulnerable population)
- ACHD unveils **Mobile Health Clinic** to help with vaccination efforts across the County, from donation by the Gun Lake Tribe
- March 29 provided Perrigo technical assistance and logistic support to become provider as closed pod and reallocated vaccine



MAY 2021

- Individuals 12 years and older eligible to receive Pfizer vaccine



JULY 2021

- 53,530 residents 12 years and older vaccinated with at least one dose of vaccine



SEPTEMBER 2021

- COVID-19 booster doses available for those 18 years and older
- Provided vaccine at Senior's Day and Ladies Day during Allegan County Fair



NOVEMBER 2021

- 5-11 year olds now eligible to receive COVID-19 vaccine



FEBRUARY 2021

- ACHD holding 2-3 mass vaccination clinics each week
- 16,363 residents have received at least one dose of vaccine.

APRIL 2021

- ACHD holding 3-4 mass vaccination clinics each week
- 42,364 residents have received at least one dose of vaccine

JUNE 2021

- Demand for vaccine has decreased in clinic locations. ACHD shifts focus to mobile vaccination clinics to reach more people and ensure accessibility
- Provided technical assistance to Allegan County Correctional Facility as a vaccine provider

AUGUST 2021

- ACHD providing third doses to immunocompromised individuals
- Attended 4 School Open House events for vaccine administration

OCTOBER 2021

- 59,627 residents 12 years and older have received at least one dose of vaccine
- Provided vaccine at Veteran's Stand Down event

DECEMBER 2021

- COVID-19 booster doses available for those 16 years and older
- 64.7% of residents aged 16 years and older have received at least one dose of vaccine

Intersection of Public Health Outcomes and Economic Prosperity

Under the Trump Administration, Surgeon General Jerome Adams published the "Community Health and Economic Prosperity" in 2021. The goal: to improve the health of Americans and help foster a more sustainable and equitable prosperity. The multi-pronged approach includes:

- Engaging businesses to be community change-makers and forces for health in their communities
- Implementing solutions to help improve and sustain the health of communities, such as comprehensive smoke-free policies and affordable housing
- Strengthening communities to be places of opportunity for health and prosperity for all

In 2021

- Allegan County Health Department worked with Lakeshore Advantage on deploying a survey to identify PPE needs and vaccine needs. This data was shared weekly, which was used to connect businesses with resources, including ACHD providing on-site vaccine clinics.
- Worked with Spectrum Health and InterCare on redeployment of vaccine and staff to maximize the amount of residents that could be vaccinated in the shortest amount of time.

Watch the video here: <https://youtu.be/E1XAuKVBz28>

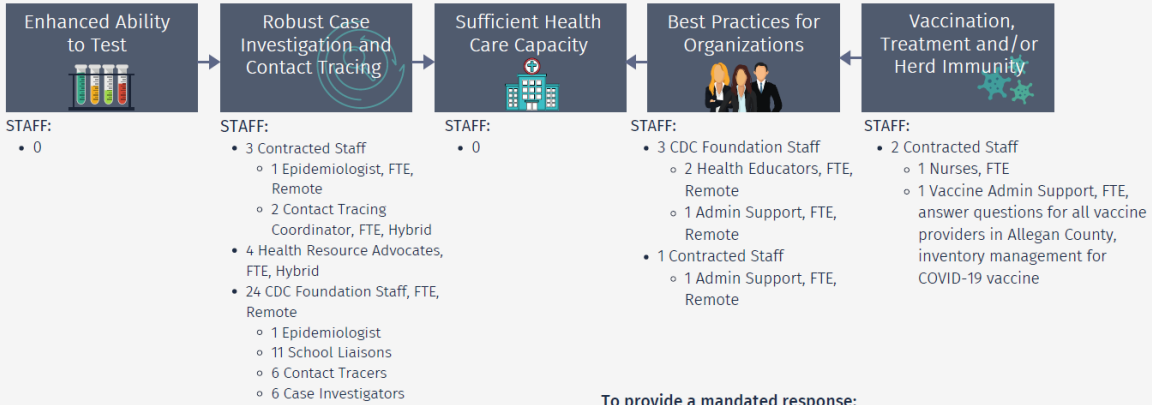




HEALTH Department

Allegan County Health Department: Organization Chart, Staff for COVID Response

COVID-19 MITIGATION COMPONENTS



All CDC Foundation staff are provided at no cost to Allegan County. Currently available until July 31, 2022.

- Helps ACHD provide a mandated response for a longer period of time
- Majority onboarded in January 2022

To provide a mandated response:

- 6 Contracted Staff
- 4 School Health Resource Advocates (specific activities)
- 27 CDC Foundation staff (specific activities)

Ongoing response to COVID-19 cycle



Response (Surge)

A surge means rapid response by local and state public health.

- Increased supplies for testing, masking and medications.
- Increased masking, testing and social distancing efforts.



Visit Michigan.gov/Coronavirus for current COVID-19 information.

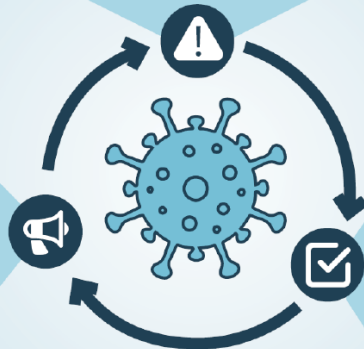


Readiness (Pre-Surge)

A surge is expected due to a new variant, local outbreak, seasonal changes.

Expect increased illness severity and overwhelmed hospital capacity.

- Educate public regarding new risks.
- Ensure enough supplies of tests, masks and medications.



Recovery (Post-Surge)

Expect to remain in this phase for longer periods as COVID-19 evolves.

Monitor conditions that may lead to surges, such as a new variant.

- Encourage vaccines to decrease COVID-19 risks.
- Strengthen community support with local stakeholders.
- Empower community members to make best choices for individual situations.



COVID-19 Response: 2022 Activities (Quarter 1)

CUSTOMERS

Health Resource Advocates and School Liaisons

- Deploy 4 Regional Health Resource Advocates and 11 School Liaisons to local school districts

Website Improvements

- Update COVID-19 Webpage to improve navigation on various COVID-19 topics
- Provide source for local Health Education resources

Providing Health Education

- Creating educational materials for social media to include mitigation strategies, latest research, timely news
- Updating guidance documents as the situation changes

Access to Mitigation Tools

- Deploy adult and child KN95 masks to LUG's and Libraries for community members (ensuring adequate masking for personal protection for those at risk)

ENGAGED WORKFORCE

Staffing Changes

- Onboard CDC Foundation staff members for contact tracing, case investigation, health education, school liaison, epidemiology

FINANCIAL STABILITY

Staffing Changes

- Using CDC Foundation resources to help maintain mandated services

IMPROVED PROCESSES

Recovery Phase, Managing Close Contacts similar to other Communicable Diseases

- Providing exposure notices in school settings
- Quarantine used in outbreak/clusters, and other specialized circumstances such as high risk settings

Accessible Testing

- Identified LUGs and Libraries to distribute rapid antigen testing kits and waiting on supplies to re-distribute to them.
- Share information via email newsletter and social media

Questions?



Are there any items that you'd like to see included in the next BOC Quarterly Meeting?

BREAK - 10:00 A.M.

6/ Upon reconvening at 10:10 A.M., the following Commissioners were present: Commissioner Kapenga, Storey, Thiele, DeYoung, Jessup and Dugan. Absent: Cain.

PUBLIC PARTICIPATION - COMMENTS

7/ Chairman Storey opened the meeting to public participation and the following individual offered comment:

- 1. Carl Avery of Monterey Township said hello to the board

CLOSED SESSION: PERSONNEL PERFORMANCE EVALUATION

8/ Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to recess to closed session to discuss personnel performance evaluation. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: Cain.

RECONVENE/ROLL CALL

9/ Upon reconvening at 1:06 P.M., the following Commissioners were present: Kapenga, Storey, Thiele, DeYoung, Jessup and Dugan. Absent: Cain.

ADJOURNMENT UNTIL MARCH 10, 2022 AT 9:00 A.M.

10/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adjourn until March 10, 2022 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 1:09 P.M. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

AFTERNOON SESSION

FEBRUARY 24, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL

11/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on February 24, 2022 at 1:00 P.M. in accordance with the motion for adjournment of February 10, 2022, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #1 Commissioner Kapenga.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN - Absent
DIST #4	MARK DeYOUNG		

FEBRUARY 10, 2022 SESSION MINUTES - ADOPTED

12/ Moved by Commissioner Kapenga, seconded by Commissioner DeYoung to approve the minutes for the February 10, 2022 session as distributed. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

PUBLIC PARTICIPATION - COMMENTS

13/ Chairman Storey opened the meeting to public participation and the following individual offered comment:

1. Harold Michaels of 3905 40th Street in Hamilton addressed the board regarding issues with barking dogs and distributed a copy of a local ordinance on the issue

AGENDA - ADOPTED AS PRESENTED

14/ Moved by Commissioner Thiele, seconded by Commissioner Dugan to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote

ADMINISTRATIVE REPORTS:

15/ Administrator Rob Sarro noted his written report was submitted to Commissioners. Highlights included compensation study; facility master planning; contracts for additional law enforcement service; Eden software; public health field delivery; Business Intelligence Report 2021; and Senior Services.

FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

16/ **WHEREAS**, Administration has compiled the following claims for February 18, 2022 and February 25, 2022; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

February 18, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	63,702.73	63,702.73	
General Fund - 1010	1,056.00	1,056.00	
Parks/Recreation Fund - 208	2,124.32	2,124.32	
Friend of the Court – Cooperative Reimb – 215	774.27	774.27	
Health Department Fund - 221	82,441.07	82,441.07	
Health Department Fund - 2210	2,743.02	2,743.02	
Solid Waste/Recycling - 226	60,202.74	60,202.74	
Animal Shelter - 2550	2,558.13	2,558.13	
Register of Deeds Automation Fund - 256	736.98	736.98	
Indigent Defense Fund - 260	314.11	314.11	
Central Dispatch Fund – 261	3,356.31	3,356.31	
Grants - 279	3,940.57	3,940.57	
Transportation Fund - 288	3,948.17	3,948.17	
Child Care Fund - 292	32,276.49	32,276.49	
Senior Services Fund - 298	36.01	36.01	

Central Dispatch CIP - 496	84.95	84.95	
Delinquent Tax Revolving Fund - 516	6,791.57	6,791.57	
Tax Reversion - 620	63.83	63.83	
Revolving Drain Maintenance Fund - 639	162.98	162.98	
Fleet Management/Motor Pool - 661	119.80	119.80	
Self-Insurance Fund - 677	31,980.00	31,980.00	
TOTAL AMOUNT OF CLAIMS	\$299,414.05	\$299,414.05	

February 25, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	60,651.12	60,651.12	
General Fund - 1010	30,284.00	30,284.00	
Parks/Recreation Fund - 208	286.30	286.30	
Health Department Fund - 221	4,830.87	4,830.87	
Solid Waste/Recycling - 226	2,017.98	2,017.98	
Capital Improvement Fund - 2450	93,051.18	93,051.18	
Central Dispatch Fund – 261	2,677.39	2,677.39	
Transportation Fund - 288	1,815.80	1,815.80	
Child Care Fund - 292	4,954.65	4,954.65	
Veterans Relief Fund - 293	1,134.60	1,134.60	
Senior Services Fund - 298	164,284.15	164,284.15	
Tax Reversion 2018 - 629	180.00	180.00	
Fleet Management/Motor Pool - 661	472.91	472.91	
Self-Insurance Fund - 677	3,617.25	3,617.25	
Drain Fund - 801	94,929.33	94,929.33	
TOTAL AMOUNT OF CLAIMS	\$465,187.53	\$465,187.53	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for February 18, 2022 and February 25, 2022.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to adopt the report of claims for February 18, 2022 and February 25, 2022. Motion carried by roll call vote. Yeas: votes. Nays: votes. Absent: 1 vote.

DISCUSSION ITEMS:

MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT APPLICATION/GUN LAKE – SET PUBLIC HEARING

17/ WHEREAS, the Board of Commissioners has received the draft Michigan Department of Natural Resources (DNR) Trust Fund Grant Application for Gun Lake Park Improvements Project.

THEREFORE BE IT RESOLVED that the Board of Commissioners has set a public hearing at 1:00 P.M. at the Board meeting on March 10, 2022, for public comment; and

BE IT FURTHER RESOLVED that County Administration will publish the necessary notices.

Moved by Commissioner DeYoung, seconded by Commissioner Thiele to approve the resolution as presented. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

AMEND COMMISSION ON AGING BYLAWS

18/ Commissioners reviewed the recommendation from the Commission on Aging (COA) to amend their by-laws to reduce the number of COA members from 11 to 9 with one (1) County Commissioner, four (4) Senior Representatives, and four (4) Members at Large.

Moved by Commissioner Dugan, seconded by Commissioner Thiele to amend the resolution to proceed with Option 1 with representation including one (1) Commissioner, five (5) Senior Representatives and five (5) Members at Large. Motion failed by voice vote. Yeas: Dugan. Nays: Kapenga, Storey, Thiele, DeYoung and Jessup. Absent: Cain.

BE IT RESOLVED, that the Allegan County Board of Commissioners hereby approves the amended COA By-laws, as attached; and

BE IT FINALLY RESOLVED, that these attached by-laws supersede any previously established action.

Moved by Commissioner Kapenga, seconded by Commissioner DeYoung to approve the resolution as presented. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**BY-LAWS OF
THE ALLEGAN COUNTY COMMISSION ON AGING****Article I
Name**

The name of this Commission, created by the Allegan County Board of Commissioners, shall be the Allegan County Commission On Aging, hereinafter referred to as “the COA.”

**Article II
Purposes**

The mission of the COA is “Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life.”

- A. Develop, coordinate, and facilitate the delivery of programs and services, public and private that support the independence, maintain the dignity, and preserve the quality of life of Allegan County’s citizens age 60 and over.
- B. Provide leadership, consultation, assistance and outreach to interested groups or individuals to foster the well-being of our aging citizens.
- C. Accumulate, study, and maintain as informational resources data related to aging citizens.
- D. Cooperate and engage in planning with existing public and private organizations to develop and make available needed resources for aging citizens throughout Allegan County.
- E. Disseminate information concerning services and programs related to the social, economic, health, transportation, and housing needs of the aging.
- F. Monitor and evaluate programs and services that support the COA’s purpose.
- G. Recommend how funds are distributed for senior services funded by the Senior Millage and other sources.

- H. Become a member of the Allegan County Multi-Agency Collaborative Council (MACC).
- I. Perform such other actions as identified by the Allegan County Board of Commissioners to further the welfare, well-being, security, and happiness of Allegan County's citizens age 60 and over.

Article III Members

- A. The COA shall consist of nine (9) voting members who shall be responsible for governing its actions and achieving its purposes subject to the authority of the Allegan County Board of Commissioners. The members of the COA shall be elected by the Allegan County Board of Commissioners,.
- B. Of the nine (9) COA members, four (4) members shall be members at large, four (4) members shall be senior citizens age 60 or over, and one (1) member shall be a County Commissioner.
- C. To the extent reasonably practical and subject to requirements otherwise herein contained, members of the COA shall also represent the various geographic areas of Allegan County.
- D. All COA members must be residents of Allegan County or representatives of organizations located in Allegan County dedicated to promoting and safeguarding the welfare of Allegan County senior citizens and supportive of these By-Laws and the purpose of the COA as stated herein.
- E. The terms of office shall be three (3) years in duration. There shall be no term limitation upon a member's service. Terms of office begin on January 1 and end on December 31 of the appropriate year. A member shall declare their intentions to reapply for another term not later than the regularly scheduled COA meeting in September of the last year of their term. Any member failing to do so will be presumed to have no interest in serving another term.

- F. All COA members are expected to attend all meetings. If a COA member has three (3) meeting absences during a calendar year, the COA may, at their discretion, recommend the member for removal and replacement by the Allegan County Board of Commissioners. All members shall notify either the Chairperson, Vice-Chairperson or if unavailable, leave a message with the Senior Services Director to inform them of their intended absence from a scheduled meeting.
- G. Members of the COA may be removed at will by the Allegan County Board of Commissioners, provided that a written statement of reasons and an opportunity to be heard thereon are provided.
- H. In the event of a vacancy on the COA, such vacancy shall be filled by the Allegan County Board of Commissioners for the remainder of the unexpired term.
- I. Newly elected members of the COA shall undergo an orientation session. This orientation will include at a minimum, a review of these By-laws, the policy and procedure manual and an overview of the business conducted over the previous six months.

Article IV Officers

- A. During the COA's annual meeting, officers shall elect officers as described below, for the coming year. Nominations will be made from the floor for the following officers:
 - 1. Chairperson: The Chairperson shall preside at all meetings, appoint members to all Special Committees and/or a standing advisory committee once receiving confirmation of all appointments by the COA; and be an ex-officio member of all committees.
 - 2. Vice-Chairperson: The Vice-Chairperson shall perform such duties as may be assigned by the Chairperson; perform the duties of the Chairperson in his/her absence or inability to act
- B. Any officer may be removed from office by a two thirds (2/3) majority vote at a regularly scheduled meeting or a special meeting called for that purpose.

- C. In the event that an office should become vacant prior to the expiration of an officer's term, the COA shall elect a replacement for the unexpired portion of the term by a simple majority vote at the earliest possible meeting.

Article V Committees

- A. The COA may establish Special Committees for defined purposes for specified durations as deemed necessary for the purpose of focusing on development, improvement and/or research of programs and services.
- B. Should the COA determine the need for a special committee; they will, at their inception, have a pre-defined set of vision, mission and values statements. COA members may serve on special committees as they are able; however it is expected that they fully participate and contribute to the project.
- C. All decisions of Special Committees are considered recommendations and must be brought to the COA for recommendation to the Board of Commissioners.

Article VI Meetings

- A. The regular meetings of the COA shall be held once a month at a time and place approved by its members.
- B. A simple majority of the members elected and serving shall constitute a quorum for the transaction of business.
- C. Special meetings may be called by the Chairperson, when deemed necessary. The membership shall receive 24 hours' notice of any special meeting and the reason for it.
- D. There shall be an annual meeting held in January of each year. The purpose of the annual meeting shall be to elect officers, welcome new members, establish the annual meeting calendar, outline progress, review policies and procedures, and conduct any other business as needed.

- E. All meetings of the COA and its committees shall be in accordance with Robert's Rules of Order (official version), unless the By-Laws conflict therewith, in which event the By-Laws shall supersede as long as they are not in conflict with federal or state law.
- F. All meetings of the COA and its committees shall be conducted and noticed in compliance with the Open Meetings Act.
- G. Public comments offered during the public participation portion of regular meetings shall be limited to no more than five (5) minutes per individual with a total of fifteen (15) minutes overall.
- H. Service providers and/or vendors who wish to address the COA may request in advance to be placed on the agenda of a regularly scheduled meeting should time permit; however all presentations shall be limited to no more than fifteen (15) minutes.

Article VII Compensation

- A. All members of the COA that are serving as citizens without compensation or reimbursement by the County or any other organization shall receive a per diem and travel reimbursement at the rate as determined by the Allegan County Board of Commissioners for attending the regular and special meetings of the COA.
- B. Members serving on Special Committees will not receive a per diem or travel reimbursement for attending those meetings.
- C. Members' reimbursement for general travel and other expenses shall be at the rate as determined by the Allegan County Board of Commissioners.

Article VIII Ethics and Conduct

- A. No member of the COA shall be affiliated with a public or private organization that contracts with senior citizens in Allegan County or be involved in any endeavor which would influence the decisions of the

COA unless that affiliation is disclosed to and determined by the Allegan County Board of Commissioners to be consistent with the provisions of Article VIII of these by-laws.

- B. Members of the COA and/or any committee shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors or parties to agreements or sub-agreements. Members of the COA and/or any committee shall comply with all applicable laws and County policies regarding ethics and conflict of interest. No member of the COA and/or any committee shall participate in the selection or award of a contract, grant, or any other monies awarded by or to the COA if a conflict of interest would be present or if the appearance of a conflict of interest could be present. Such a conflict would include, but is not limited to, a situation where a member of the COA and/or any committee, or a family member, partner, employer or potential employer, has a financial or other interest in a firm or agency selected for an award.
- C. In the pursuit of his/her functions or duties as a member of the COA and/or any committee, no member shall discriminate against any individual or group on any basis prohibited by federal or state law.
- D. All members of the COA and/or any committee shall, to the extent permitted by law (including, but not limited to, the Open Meetings Act, the Freedom of Information Act, and Health Insurance Portability and Accountability Act), maintain confidentiality when discussing information that might reveal personal or confidential information about an individual or group.

Article IX Contracts

- A. The COA shall be authorized to recommend contracts for approval by the Allegan County Board of Commissioners with private and public agencies for the purpose of providing services to senior citizens.
- B. The COA shall have the power to establish COA rules, policies, and procedures, except as they may conflict with applicable law, County Policy, or these By-Laws.

Article X Director of Senior Services

- A. Provides expertise, leadership, and support to the COA.
- B. Oversees day-to-day operations of the Department of Senior Services and carries out the goals and objective of the COA, develop programs, prepares grants, and supervise other Department of Senior Services staff. The Director shall be an ex officio member of all COA committees.
- C. The Director of Senior Services is a County employee under the direct supervision of the Executive Director of Services.
- D. The Director of Senior Services shall work with the COA to prepare and recommend an annual budget to the Board of Commissioners Executive Director of Services.

Article XI Finances

- A. The COA shall issue an annual report to the Allegan County Board of Commissioners no later than March outlining activities and services provided during the preceding year.
- B. The Director of Senior Services shall submit its annual budget to the Allegan County Board of Commissioner for approval through the process established by County policy.

Article XII Amendments

These By-Laws may be amended in whole or in part at any time by a two-thirds vote of all members of the COA at any regular or special meeting of the COA, provided that written notice of such proposed amendment shall be given to all members not less than five (5) days prior to such meeting. Any such amendment shall be subject to approval by the Allegan County Board of Commissioners. The Allegan County Board of Commissioners may amend these By-Laws at any time.

**Article XIII
Dissolution**

The COA may recommend dissolution to the Allegan County Board of Commissioners at any time it deems necessary; however the Allegan County Board of Commissioners may dissolve the COA at any time.

DRAFT

APPOINTMENTS - SOLID WASTE PLANNING COMMISSION

19/ Chairman Storey announced the appointment of the following individual to the Solid Waste Planning Commission to fill the remainder of a 2-year term; term to expire 12/31/2022.

William Walker, 242 Cutler St., Allegan MI

Moved by Commissioner Jessup, seconded by Commissioner Kapenga to approve the appointment as made. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

PUBLIC PARTICIPATION - NO COMMENTS

20/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL MARCH 10, 2022 AT 1:00 P.M.

21/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adjourn until March 10, 2022 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 2:08 P.M. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.



Deputy Clerk

Board Chairperson

Minutes approved during the 00/00/2022 Session

**ALLEGAN COUNTY BOARD OF COMMISSIONERS
I N M E M O R I A M**

George Wesbey
May 31, 1928 - January 10, 2022

TO THE HONORABLES, THE BOARD OF COUNTY COMMISSIONERS,

Gentlemen:

WHEREAS, our Almighty God in His providence has removed from this life our friend and public servant, George Wesbey; and

WHEREAS, the members of this Board, recognize and are grateful for his passionate, lifetime commitment to citizenship, and public service in our Allegan County Community. From January 1993 to December 2002, George served as District #5 Commissioner of the Allegan County Board of Commissioners including serving as Vice-Chairperson in 1996. While a County Commissioner, George also served on various Commissions including the County Services Board, Human Resources Committee, Lower Scott Lake Board, Transportation Coordinating Committee, and the Area Agency on Aging; and.

WHEREAS, George's joys were founded in family, friends, golf and education.

THEREFORE, BE IT RESOLVED, that we, the Allegan County Board of Commissioners, deploring his loss, not only to his family, but to his friends, to the public and to ourselves, do hereby extend our sincere sympathy to his bereaved family; and in cherishing his memory in respect to his many virtues, we do hereby instruct the Clerk of this Board to properly inscribe a page of this Journal to his memory and to forward a copy of this resolution to his family.

Dated at Allegan, Michigan, this 10th day of March 2022.

Jim Storey, Chairperson

Dean Kapenga, Vice-Chair

The members of the Board of Commissioners rose for a moment of silence to honor the life and memory of George Wesbey.

STATE OF MICHIGAN)

ss

COUNTY OF ALLEGAN)

I, Bob Genetski, Clerk of the Allegan County Board of Commissioners and Clerk of the County of Allegan, do hereby Certify that the Above Resolution was duly adopted by said Board on March 10th of year 2022.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County and Court in Allegan, Michigan, this 10th day of March.

Bob Genetski, Clerk-Register

ANNUAL REPORT FOR 2021

FROM THE

ALLEGAN COUNTY CLERK AND REGISTER OF DEEDS

BOB GENETSKI

respectfully submitted

*to the ALLEGAN COUNTY BOARD OF
COMMISSIONERS*

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Census population estimates show Ottawa, Allegan counties growing again

Sentinel Staff

Published 7:30 a.m. ET May 9, 2021

[View Comments](#)



HOLLAND — According to U.S. Census population estimates released May 4, no county in Michigan saw greater population growth from 2010 to 2020 than Ottawa.

Census data shows Ottawa's population grew from 263,801 residents to an estimated 294,635 residents. That's a 10-year growth of about 11.7 percent, the highest rate in Michigan.

Many of the headlines from 2021 originated from the release of the 2020 Census numbers showing that Allegan County had grown to a population of 120,502 and was the 4th fastest growing county in the state.

Thursday, March 10th, 2022

Chairman Storey and Honorable Commissioners Cain, DeYoung, Dugan, Jessup, Kapenga and Thiele-

On behalf of Chief Deputy Clerk Jackie Porter and former Chief Deputy Register Patricia Fales as well as the deputy clerks and deputy registers that comprise the best customer service team in Allegan County, it is my pleasure to present to you the ANNUAL REPORT for 2021.



The big news of 2021 was that according to the U.S. Census, Allegan County was the 4th fastest growing county in Michigan. While news that Allegan County is growing came as no shock to any of us, our county's population growth to 120,502 comes with many blessings and challenges regarding services provided at the Offices of the County Clerk and the Register of Deeds which you will find reflected in this report.

In the Elections Division, the county will add at least three new precincts to accommodate population increases. This will create a lot more programming to pay for, more teams of election workers to train, and more election night issues to manage among other issues.

The Register of Deeds Office set records during 2021 for the amount of money taken in as well as the number of documents recorded, which increased by 3,137 over 2020 (which also set a record).

As the 48th Circuit Court learned to manage trials with COVID 19 protocols, the deputy clerks of the Circuit Court in my office managed the files for 2,415 new cases.

In the Vital Records Division, every category of transaction except for Concealed Pistol Licenses increased from 2020 – with marriage licenses and the filing of DD 214's up significantly.

At no point during 2021, did either offices under my purview close their customer service windows to the public in fear of COVID 19. The wonderful deputy clerks and registers manned their stations every work day providing valuable service to the PEOPLE OF ALLEGAN COUNTY all year long.

A close-up photograph of a handwritten signature in black ink on a light-colored surface. The signature is cursive and appears to read 'Bob Genetski'.

Sincerely,

Bob Genetski, Allegan County Clerk – Register of Deeds

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The Offices of the Allegan County Clerk and Register of Deeds are open from 8 A.M. to 5 P.M. on weekdays. Both are located at:

The Allegan County Courthouse
113 Chestnut Street
Allegan, MI 49010

Deputy Clerks and Registers can be reached by phone at:

(269) 673-0450 for Vital Records, 673-3290 for Elections

(269) 673-0300 for Circuit Court Records

(269) 673-0390 for the Register of Deeds

County Clerk Bob Genetski is available at (269) 673-0291



Office of the Register of Deeds

By Law, the Register of Deeds is the “keeper of Public Record” for land documents. The recording of a document with this office does not make the document legal. The action of recording makes the document public.

Division Overview

The Office of the Register of Deeds records all documents pertaining to real property including deeds, mortgages, liens, powers of attorney, certificates of trust; federal, state, and MESC tax liens; master deeds and plats; sheriff’s deeds and redemption certificates. The hardworking deputies in the Register’s Office must be familiar with more than 200 different types of legal documents and the unique statutes for recording each of them. ROD staff works closely with attorneys, real estate agents, banks, title agencies and the public. The number one goal is to provide customer service – polite, professional, accurate and timely.

The Register’s Office broke records in 2021 for the second year in a row. The number of documents recorded increased significantly from the previous year, and the office collected nearly nine million dollars in taxes and fees.

The second full year of the County’s new record system has increased efficiency and effectiveness in the office.

The new technology includes the long awaited service of an online searchable database for land records that allows customers to search on the Internet and purchase copies on record 24 hours a day from any location with internet service.

Register of Deeds Office Quick Facts:

Chief Deputy Register: Patty Fales

FTE’s: 4 (with a combined 103 years of experience recording)

Money collected during 2021 (including State Transfer Tax): \$8,920,861.35

Total number of recordings in 2021: 31,015 (3,137 more than in 2020)

Records available from 1835 to present

The screenshot shows the website for the Alleghan County Register of Deeds, Bob Genetski. The header includes the Alleghan County logo and the text "Alleghan County Register of Deeds Bob Genetski" and "CountyFusion". The main content area is titled "Alleghan County Register Online Services" and includes a welcome message, login instructions for public and registered users, and contact information for Bob Genetski. The footer contains technical details and a disclaimer.

Alleghan County Register Online Services

Welcome! Our Online Services provide a convenient and centralized way to access documents recorded in our office. You have the ability to search records and view document images.

Please login to website using the fields to the right, either via the Login as Guest/Public Button or the username and password if you are a credentialed user.

Additional information about the site is available once you login.

Bob Genetski, Register
Alleghan County Register of Deeds
113 Chestnut Street
Alleghan, MI 49010
Phone: 269-673-0390

Public users please log in here.
[Login as Public](#)

Registered users please log in here.
Username:
Password:
[Forgot Password?](#) | [Need Help?](#)
[Login](#) [Clear](#)

Build: 1053 191212_0745_A19_JUN
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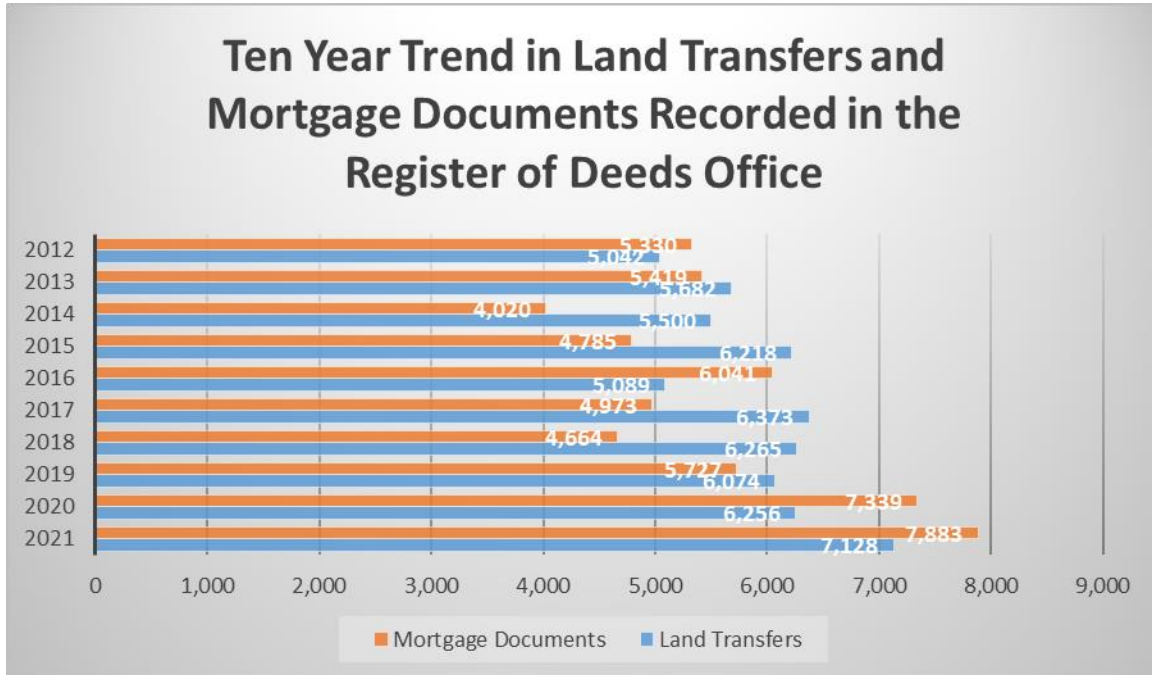
For best results, current web browser versions are always recommended. JavaScript must be enabled to utilize the site. If you are having difficulty, please ensure that you have installed all available software and security updates.

The webpage shown here is the new online searchable database where customers can search for and purchase copies of deeds from their homes.

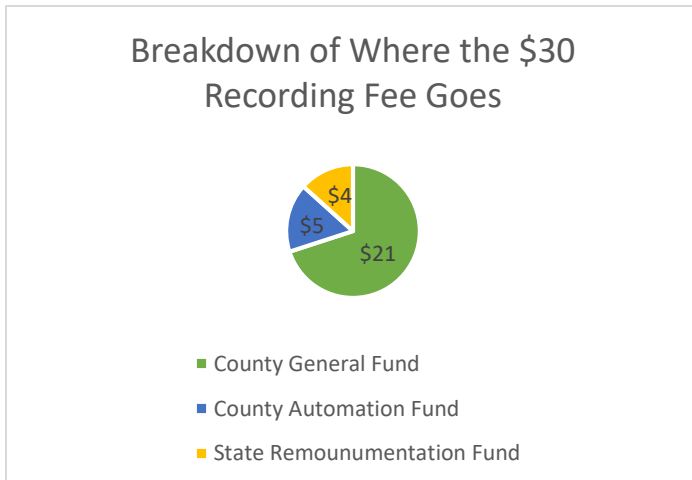
(Continued – Register of Deeds)

Document Recording

The total number of documents recorded in 2021 was 31,015 – an increase of 3,137 over the 27,878 recorded in 2020.



Trends in Recordings: The two most often recorded documents at ROD are Land Transfers and Mortgage Documents, and the two drive the overall number of recordings. County landowners recorded 7,883 mortgage documents during 2021 or 544 more than 2020’s record breaking year. Land transfers recorded during the same period were 7,128 – 872 over the previous year. These numbers represent at least 11 year highs and perhaps the all-time highest numbers recorded.

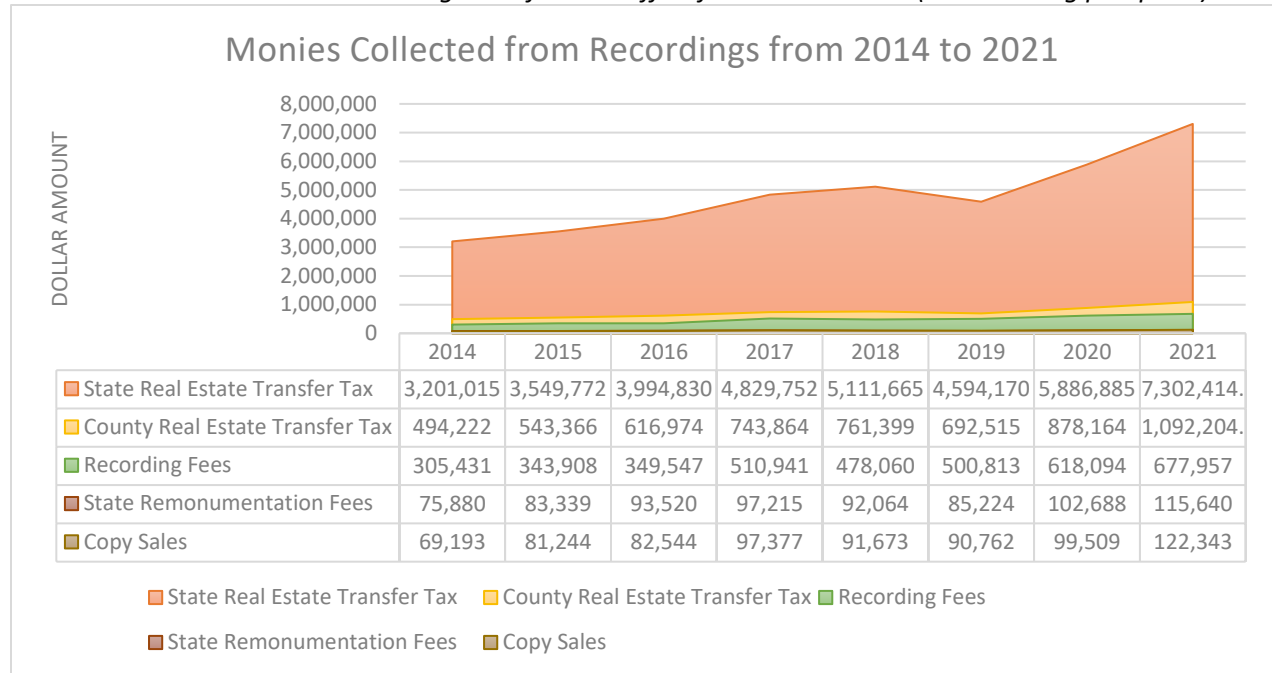


With each document recorded at the Register of Deeds, the Office collects \$30. Of that amount, the County General Fund receives \$21 while \$5 of that goes to the County Automation Fund (for upgrading technology in the Office). The remaining \$4 goes to the State Remonumentation Fund.

The recording fee was set by the Legislature (implemented in 2016) at \$30. Prior to that, the fee was \$14.

(Continued – Register of Deeds)

Trends in Monies Collected in the Register of Deeds Office from 2014 – 2021 (not including passports)



The chart above shows a breakdown of total monies collected in ROD from 2014 through 2021. The total amount taken in for the year 2021 was **\$8,920,861.35**. Receipts from transfer taxes, fees, and sales all increased from the year 2020. Real Estate Transfer Tax (State) collected climbed from \$5,886,885 to \$7,302,414.50 (a \$1,415,529.50 jump). County Transfer Tax receipts were \$1,092,204.85, an increase of \$214,040.85 over the previous year’s \$878,164. **The Register of Deeds Office believes that all of the 2021 receipts are all-time records for Allegan County.**

Definitions:

State Real Estate Transfer Tax: collected on all deeds recorded and sent to the State of Michigan – 1.5% of this is sent to the County General Fund as an administrative fee (**\$109,536.22 for 2021**).

County Real Estate Transfer Tax: collected on all deeds recorded and sent to the County General Fund.

Recordings Fees: collected on every document recorded (of the nearly 200 hundred different types of documents) most of which goes to the County with a small portion going to the state (see the pie graph on the previous page for a breakdown).

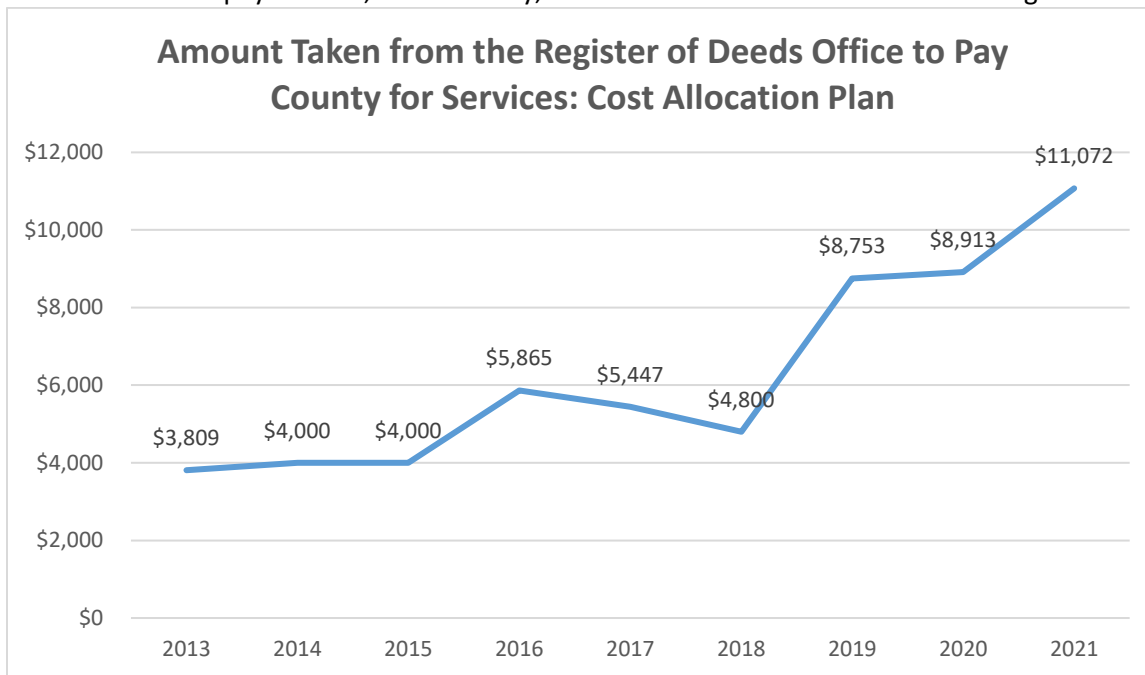
Remonumentation Fees: collected on every document recorded (with the exception of State Liens, Federal Liens, County Treasurer documents and MESC Liens) and sent to the state for the cost of surveying land corners. The monies are collected as part of the \$30 recording fee with the County General Fund receiving 1.5% as an administrative fee.

Copy Sales: collected on each document - \$1 per page and \$.20 per image (bulk sale to two title companies). This money goes to the County General Fund.

Eight Year Trend of Deposits Made to the Register of Deeds Automation Fund:

Year	2021	2020	2019	2018	2017	2016	2015	2014
Amount of Deposit	\$154,951	\$139,390	\$114,450	\$115,050	\$121,255	\$118,321	\$115,082	\$108,507

NINE YEAR TREND IN MONIES DEDCUTED FROM THE AUTOMATION FUND & SENT TO THE COUNTY COST ALLOCATION PLAN: Since 2013, **\$56,659** has been taken from the Automation Fund for the County Cost Allocation Plan to pay for rent, door security, and overhead at the Courthouse building.



Did you know? That when you look up the Allegan County Register of Deeds Office on Google Reviews, you will find that our commitment to customer service earns five stars?

Google reviews

Jon Lanning
31 reviews · 1 photo

★★★★★ a month ago
Very nice people! She even helped me out by mailing something to a township instead of my home.

1

Register of Deeds
5.0 ★★★★★ (1)
County government office in Allegan, Michigan

OVERVIEW REVIEWS PHOTOS

Google review summary

5.0 ★★★★★ (1)

(Continued – Register of Deeds)

Passport Services

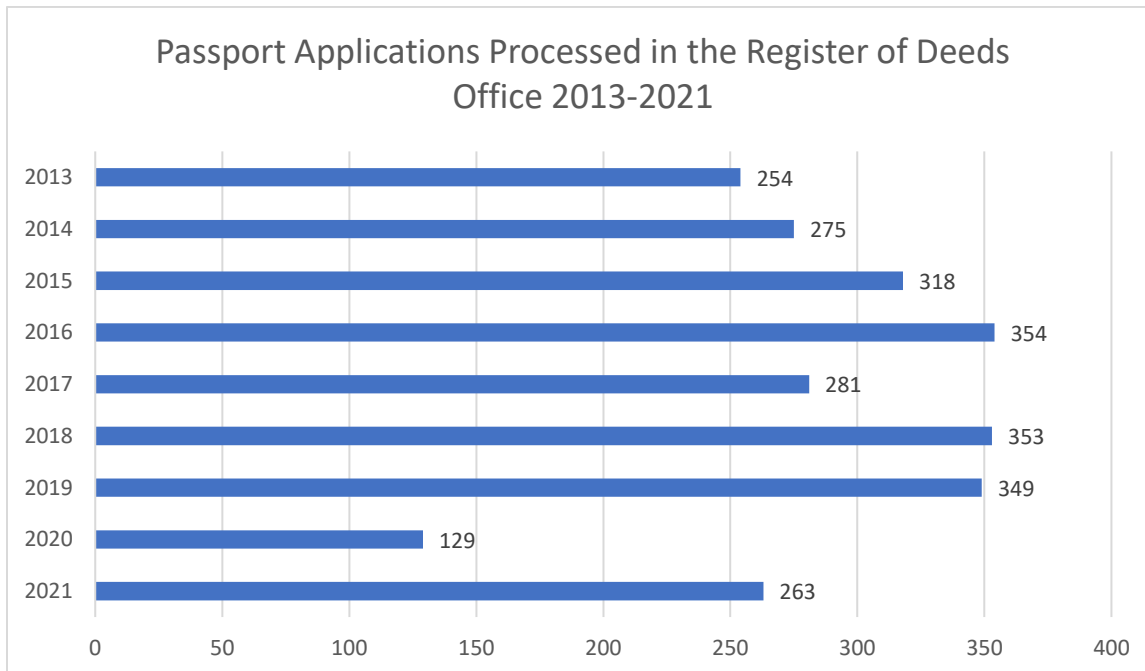


The Register of Deeds Office helped customers from Allegan County (and beyond) to obtain their United States Passports by accepting 263 Passport Applications in 2021.

The fee a customer pays for obtaining a routine passport through the office is **\$165** (which was \$145 until a mandated increase by the federal government that went into effect in **December 2021**). **With the change, \$130 of the total goes to the U.S.**

Department of State while the remaining \$35 is collected by the Register of Deeds Office and goes into the County General Fund.

Blank application forms are available in the office or online, and in addition to the check or money order, a customer will want to bring in a valid photo ID and supporting documents (such as a birth certificate). The Register of Deeds Office is pleased to offer passport size photos taken in the Office for initial applications for \$10. Customers may still bring their own passport size photos if they wish.



The number of passport applications accepted in 2021 rebounded to 263 after a nine year low of 129 during the previous year due to COVID 19. That increase of 50.9% is the highest year over year improvement since 2013 when ROD took over this duty from the Vital Records Office.

(Continued – Register of Deeds)

Revenues to the County General Fund from Passport Applications (at a rate of \$35 per application since April 2nd 2018; prior to the increase, the County earned \$25 per application):

Year	Applications	Revenue to Allegan County	Revenue at \$25/\$35
2021	263	\$9,205	\$9,205
2020	129	\$4,515	\$4,515
2019	349	\$12,215	\$12,215
2018	353	\$8,925	\$8,925/\$2,450*
2017	281	\$7,025	\$7,025*
2016	354	\$8,850	\$8,850*
2015	318	\$7,950	\$7,950*
2014	275	\$6,875	\$6,875*
2013	254	\$6,350	\$6,350*

The Office also took in \$1,620 for taking passport photos during 2021, up from the \$650 in 2020.

REAL ID UPDATE: With COVID 19 shutting down Secretary of State Branch Offices for most of the year- the Oct 1, 2021 deadline to obtain a REAL ID compliant Driver’s License has been delayed until May 3, 2023. After that date, under federal law travelers will need to present a REAL ID compliant identification card to board an airplane within the United States or to enter federal facilities.



The new requirement is one more reason to visit the Register of Deeds Office because a U.S. Passport is considered valid documentation to obtain the REAL ID.

Each deputy in the Office is annually certified as a Passport Acceptance Agent by the United States Department of State. The Office offers Passport services from 8:00 A.M. until 4:30 P.M. Monday through Friday.

Unlike the competition, there is no appointment necessary.

These appointments take between 20 and 30 minutes provided the applicant has all of his or her necessary documentation.

PASSPORT SERVICES MOST FREQUENT CUSTOMER FEEDBACK:

- 1) THE DEPUTY REGISTERS ARE POLITE, FRIENDLY AND VERY HELPFUL.
- 2) THE “NO APPOINTMENT NECESSARY” BENEFIT IS A GREAT CONVENIENCE.
- 3) THE PROCESS WAS QUICK AND EASY.

(Continued – Register of Deeds)

Centennial Farms and the Register of Deeds

As the number one agriculture producing county in the state, Allegan County is blessed with many families that have been tilling the land for generations. Allegan County families that have farmed the same land for 100 years or more will want to visit the Register of Deeds Office for a copy of the deed or mortgage documents that show the history of the property & ownership of the working farm. This is the documentation the Historical Society of Michigan will request for the Michigan Centennial Farm Program.



Questions on Centennial Farms? Contact the Historical Society of Michigan at (517) 324-1828 or by email at farms@hsmichigan.org. The state approved 4 Centennial and 4 Sesquicentennial Farm applications from Allegan County in 2021.

Farmland and Open Space Preservation Applications

Under Public Act 116 of 1975, Allegan County Farm owners can enroll their land in the Farmland and Open Space Preservation Program. The trends in applications recorded at the Register of Deeds Office under PA 116 are list by year below:

Year/Number of Applications Recorded

- 2021 / 99
- 2020 / 49
- 2019 / 103
- 2018 / 127*
- 2017 / 48
- 2016 / 48
- 2015 / 110
- 2014 / 38*
- *= 8 year high
- ^= 8 year low



Bob Genetski detasseling corn with an Allegan County crew.

Office of the County Clerk

VITAL RECORDS

Division Overview

The Vital Records Division assists Allegan County residents with filing and obtaining birth certificates, marriage certificates, death certificates, and genealogy research. In addition, the Division assists with applications for concealed pistol licenses (CPL's), the recording of home births, notary applications, business registrations (DBA's) and provides the free service of registering military discharge papers (otherwise known as DD 214's). Certified copies of certificates can be obtained by visiting our office between 8 AM and 5 PM, Monday through Friday. If someone is unsure of a record, phoning first at (269) 673-0450 is never a bad idea. Application forms for many of our services can be found online at: <https://www.allegancounty.org/departments/county-clerk/vital-records>

VITAL RECORDS DIVISION / QUICK FACTS

Chief Deputy Clerk – Jackie Porter FTE's – 2

Earliest Records on File:

September 1st, 1835 County Organized
(within the "Michigan Territory")

December 17th, 1835 First Marriage License

June 25th, 1836 Circuit Court Records

October 4th, 1836 Board of Supervisors Proceedings

January 24th, 1867 First Birth Recorded

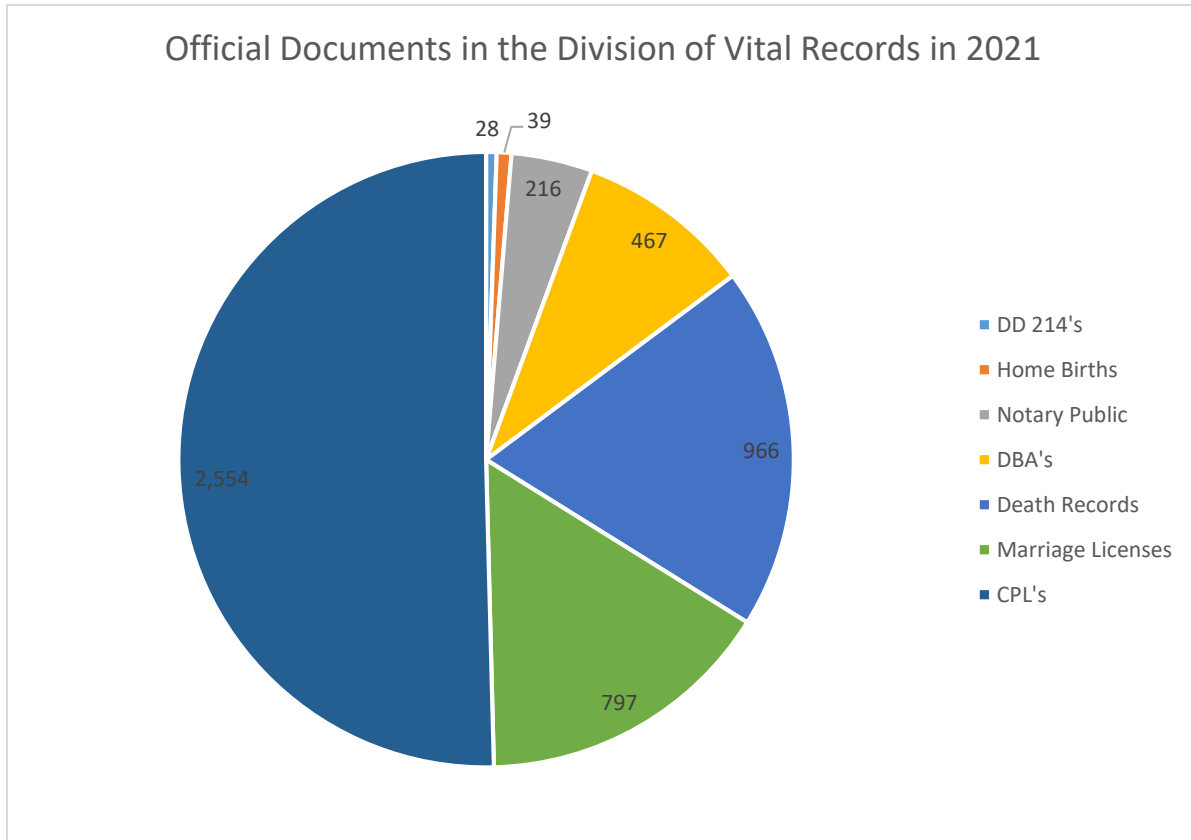
February 13th, 1867 First Death Record
(William Collman of Cheshire, died at one year, one month and 5 days. Cause of death: "Too Powerful Medicine")

The challenges of COVID 19 continued to affect how the Vital Records Division conducted business through 2021. However, the hard working deputy clerks recorded 5,067 vital documents throughout the year – the second highest number of the last six years. The overall amount of transactions was down by 62 from the year 2020; this is despite every category of vital record increasing in number except for one. Concealed Pistol Licenses declined from the 2,855 - an all-time high. The drop in CPL's was 301. Concerns over the virus which led to obvious declines in marriage licenses and Doing Business under an Assumed name applications the previous year, were alleviated and both items increased in 2021.

While the Office at 113 Chestnut Street processed fewer CPL's in 2021 than in 2020, there were more home births, death records, marriage licenses, DD 214's, Notary Public Applications, and DBA's recorded over the same time period.

Year	Number of Transactions
2016	4,389
2017	4,210
2018	4,356
2019	4,254
2020	5,129*
2021	5,067

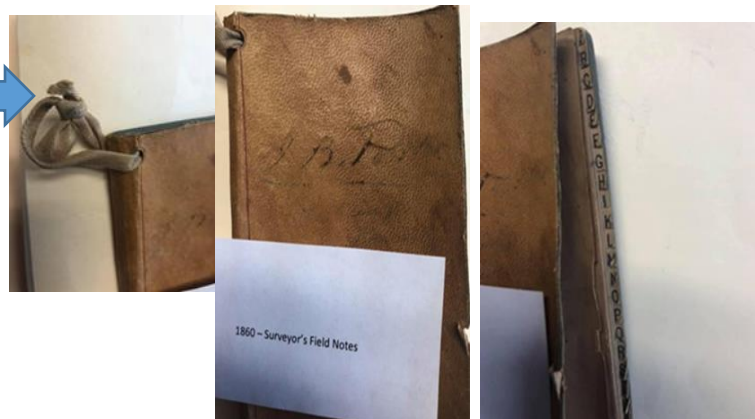
(Continued – Vital Records Division)



For the thirteenth year in a row, Concealed Pistol License Applications accounted for more of the transactions in Vital Records than any other- amassing 2,554 in 2021. However, in the reversal of a trend, the percentage of CPL's among all transactions was down to 50.2 %. There were 966 deaths recorded in Allegan County during the year, making that number the second highest of recordings. Marriage Licenses came in 3rd in the number of vital records created at 797. At 467, DBA's registered ranked fourth among all categories in 2021. The Office accepted 216 Notary Public applications while there were 39 home births and 28 DD 214's registered.

Did you know that Allegan County is blessed to have many original records dating back to the 1800's?

The pictures to the right are of the Field Notes of the Allegan County Surveyor's work from 1860.



(Continued – Vital Records Division)

Trends in Live Home Births

Since 2009, there are no longer any “birthing hospitals” in Allegan County. So, the only birth certificates initiated in the County Clerk’s Office are those for “live home births” (except in the case of emergencies). Due to a recent change in the law, fewer and fewer of the County’s little cherubs come to the Courthouse with their parents for physical verification. Currently, the midwife performs the verification and files directly with the state. When the birth record is generated, one copy is recorded with the County and the other is on file with the Michigan Department of Health and Human Services – State Office of Vital Records.

Year	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Births Recorded	19	12	27	25	30	29	35	22	32	39

Table 1- Trends in Home Births- the Vital Records Division recorded 39 home births in 2021- the highest number in the last ten years. This represents an increase of seven from 32 in 2020.

Geography of Home Births in Allegan County: When the number of home births is broken down by the seven County Commission seats for 2021, the midwife was the busiest in Commissioner Cain’s District #7 which recorded 10. Commissioner Thiele’s District 3 was second with 8.

Live births broken down by County Commission District:

District 1 - 1

Kapenga

District 2 – 6

Storey

District 3 – 8

Thiele

District 4 – 5

Deyoung

District 5 – 6

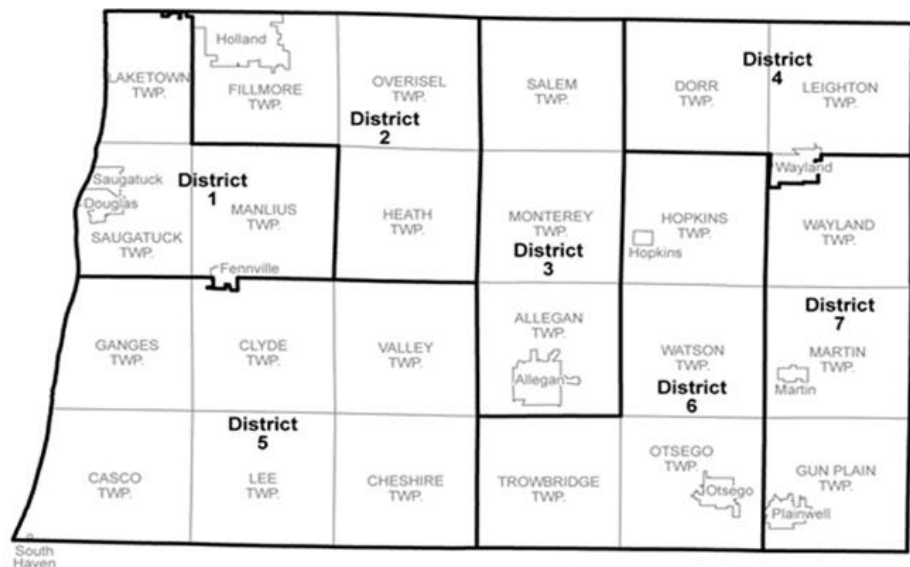
Jessup

District 6 – 3

Dugan

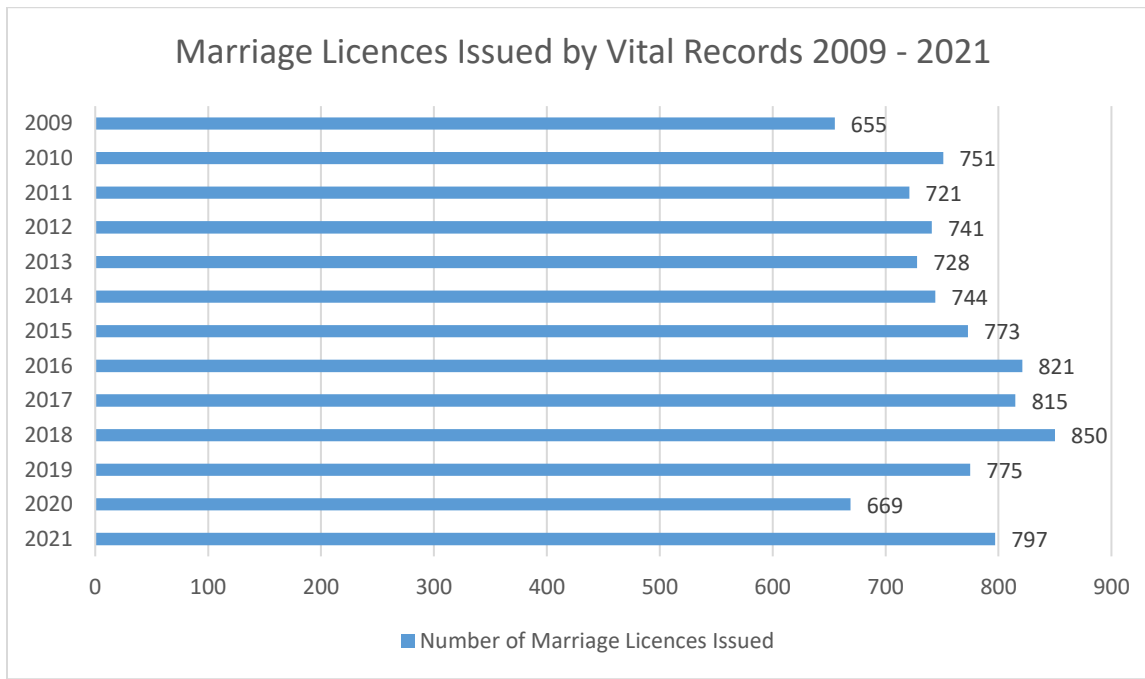
District 7 – 10

Cain



(Continued – Vital Records Division)

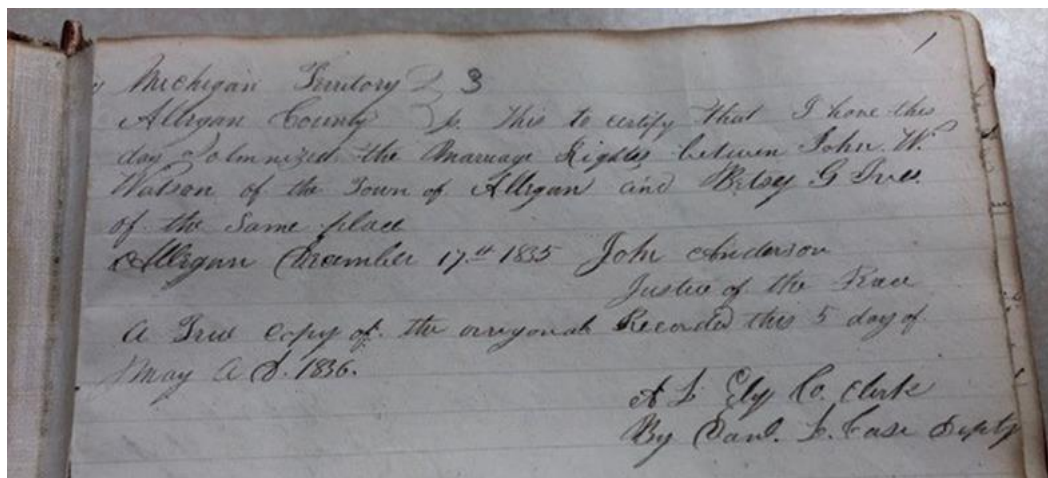
Trends in Marriage License Applications



Love rebounded in Allegan County in 2021 with 797 marriage licenses being issued after an 11 year low of 669 were recorded in 2020. This represents an increase of 128 couples that joined in marital bliss year over year.

Did you know??? The earliest recorded marriage license in the vault at the County Clerk's Office is for a marriage in the

"Michigan Territory." The marriage of John W. Watson of Allegan to Betsy Ives of Allegan occurred on December



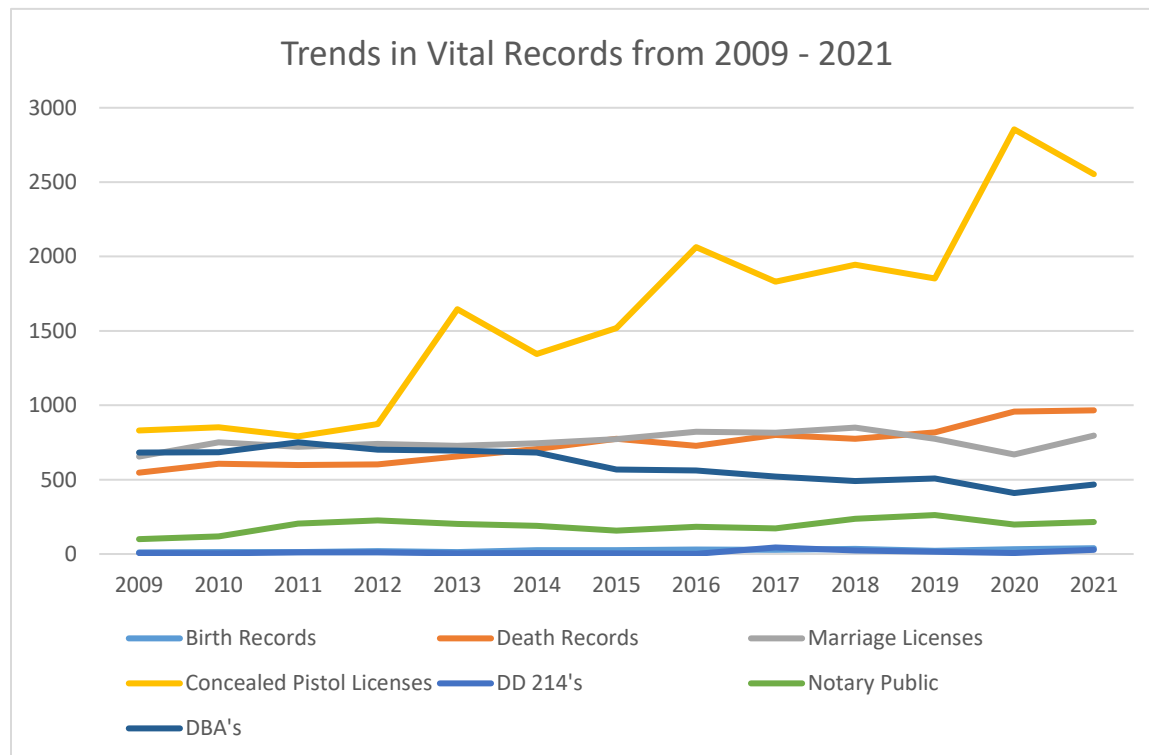
17th, 1835 and was solemnized by Justice of the Peace John Anderson. The certificate was recorded in May 1836 with County Clerk A. L. Ely.

(Continued – Vital Records Division)

A thirteen year look at requests of the Vital Records Division reflects a lot about the lives of constituents in Allegan County. Purchases of Concealed Pistol Licenses show more volatility than any of the other transactions. Applications for CPL's, during this time frame, were as low as 830 in 2009 and as high as 2,855 in 2020.

Marriage licenses issued hit their high of 850 in 2018 and their low in 2009 at 655.

Notary Public Applications from 2009 to 2021 varied from a low of 100 at the beginning of the period to the peak in 2019 of 262 accruing 216 in 2021.



Home births in Allegan County have ranged from as few as 11 in 2009 while hitting a new high in 2021 of 39 home births.

The number of death records increased in 2021 to a high of 966; that number more or less trends with the population increases as the low number – 547 – occurred in 2009.

Business License (DBA's) hit their high of the 14 years of 751 (in 2011) while bottoming out at 410 applications in 2019.

The number of honorable discharge papers for veterans (DD 214's) filed with the Vital Records Division hit their modern day high of 44 in 2017 with a low of 1 on more than one occasion (most recently in 2016) with 28 veterans registering their papers in 2021.

(Continued – Vital Records Division)

holland
sentinel.com

Sports

Allegan County clerk urges veterans to file discharge papers

By Sentinel Staff
Posted at 11:02 AM

ALLEGAN COUNTY — The Allegan County clerk's office processed two dozen honorable discharge papers from military veterans in 2018.

This is the second-highest number of DD 214's, Certificate of Release or Discharge, filed with the office since 2005 when the office started tracking them. The highest number of papers filed in Allegan County was 44 in 2017.

"In the last two years, we have processed more veterans' discharge papers than the previous seven years combined," said Bob Genetski, Allegan County clerk. "Our campaign to help veterans connect more easily with benefits they have earned is working."

Trends in filing DD 214's for Our Veterans

One of the most important (and least known) services the Vital Records Division offers is the recording of military discharge papers otherwise known as DD 214's. Most often, when U.S. Military Veterans return to civilian life, they are given only one copy of their papers of honorable

discharge. If the papers are lost or destroyed, the federal government can be very difficult to deal with when a veteran tries to replace the originals.



In July 2021, Clerk Genetski joined with members of VFW Post 7911 in Clyde Township to recognize the post's 75th Anniversary of Service.

These papers are extremely important for veterans as they obtain VA benefits, GI Bill benefits, and even to obtain the "Veteran" designation on a Michigan Driver's License.

For this reason, the Office of the County Clerk is encouraging all Allegan County veterans to file their papers of honorable discharge with our office. It's a quick process; it's FREE, and it gives veterans and their families' peace of mind.

When a veteran comes in to file his or her honorable discharge papers, he or she will receive the original papers back, a free certified copy, and the

individual and the veteran's designated heirs will have access to free certified copies for any of their needs for the rest of their lives. As well, none of the information on the DD 214 (including whether the document is on file with the clerk) is available to the public.

An eleven year trend in DD 214's filed with the County Clerk's Office: In 2021, 28 veterans (the second highest number since 2004) registered their papers of honorable discharge at the County Clerk's Office. Since taking office in 2017, Clerk Genetski has prioritized veterans outreach.

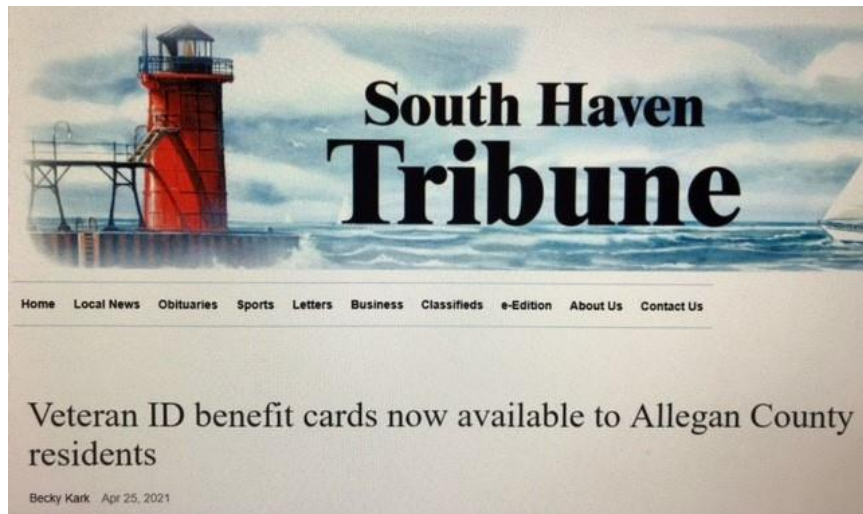
YEAR	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Number Filed	11	10	5	7	4	1	44	24	16	6	28

(Continued – Vital Records Division)

New Benefit for our Veterans The Allegan County Veterans ID Card

In April of 2021, the Clerk’s Office was able to roll out the new Allegan County Veterans ID card. This is a free benefit extended to those who have been honorably discharged from U.S. Military service and who file their DD 214 (papers of honorable discharge) with the Clerk’s Office.

The process to obtain the card is quick and easy. The former serviceman or woman brings his or her **original** DD 214 to the Clerk’s Office to be registered or brings an ID to confirm that the papers are already on file. The deputy clerks in the office make a copy, give the original DD 214 back to the veteran, take a quick digital photo and upload it before printing the card. The entire process takes no more than 10 minutes.



Allegan County Veteran ID Card



Branch:
Army

Discharge Date:
11/21/1994



Bob Genetski
113 Chestnut Street
Allegan, MI 49010

Date issued: 01/01/2020

Veterans can present the cards at participating businesses throughout the County and in fact throughout the U.S. to obtain discounts and benefits. Each eligible Allegan County veteran is presented with a booklet of such benefits.

In 2021, the office presented **50** Veterans ID Cards between April 2021 and the end of the year. Prior to the release of the ID cards, this benefit was the number one request that

customers would ask for the Office to provide.

The Office would love to hear from more West Michigan businesses that offer veterans discounts to include in the booklet. Any business that would like to participate can call (269) 673-0450 or email bgenetski@allegancounty.org for details on how to participate.

(Continued – Vital Records Division)

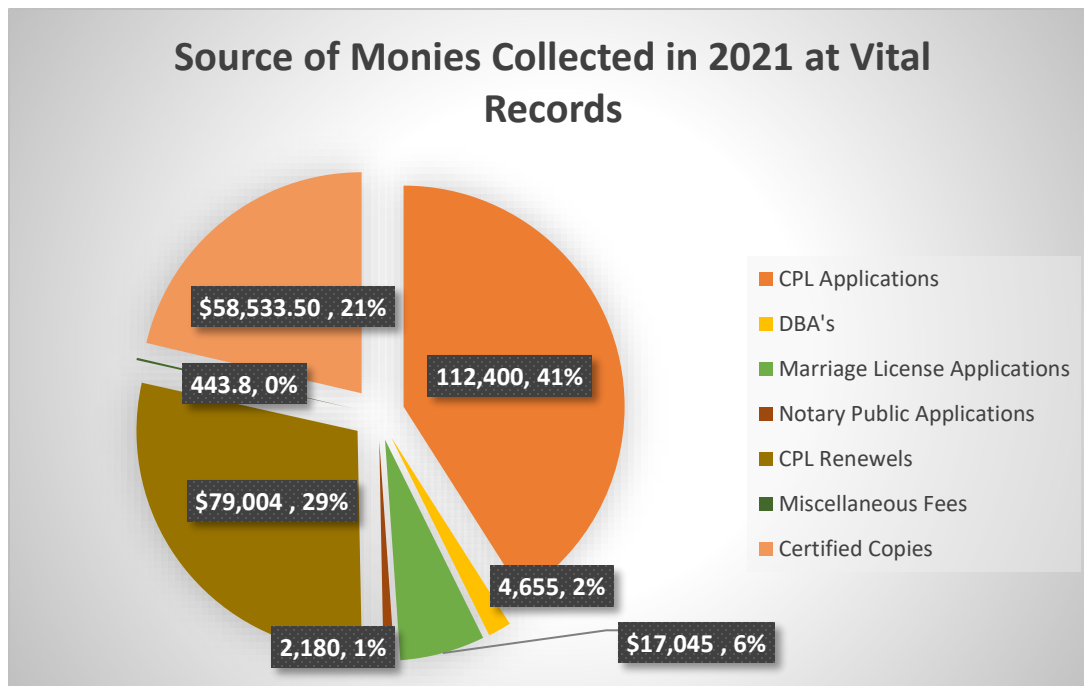
\$\$\$ Where the Money Comes from and Goes... \$\$\$

The Vital Records Division took in \$274,261.30 from the following sources:

- | | |
|--|--------------------------------------|
| Marriage License Applications – Fee of \$20 | Filing of a DBA – Fee of \$10 |
| Application for a Notary Public – Fee of \$10 | (new) CPL Application – Fee of \$100 |
| CPL renewal - Fee of \$115 | Miscellaneous Fees* - Fee of \$10 |
| Certified Copies (of Marriage Certificates, Death Certificates, and Birth Certificates) - Fee of \$10 (first copy), \$4 for each subsequent copy | |

**Fees for things such as replacement of a lost CPL Card etc.*

Of the \$274,261.30 collected in the Vital Records Division during 2021, the source and percentage of the total receipts appear in the graph below.

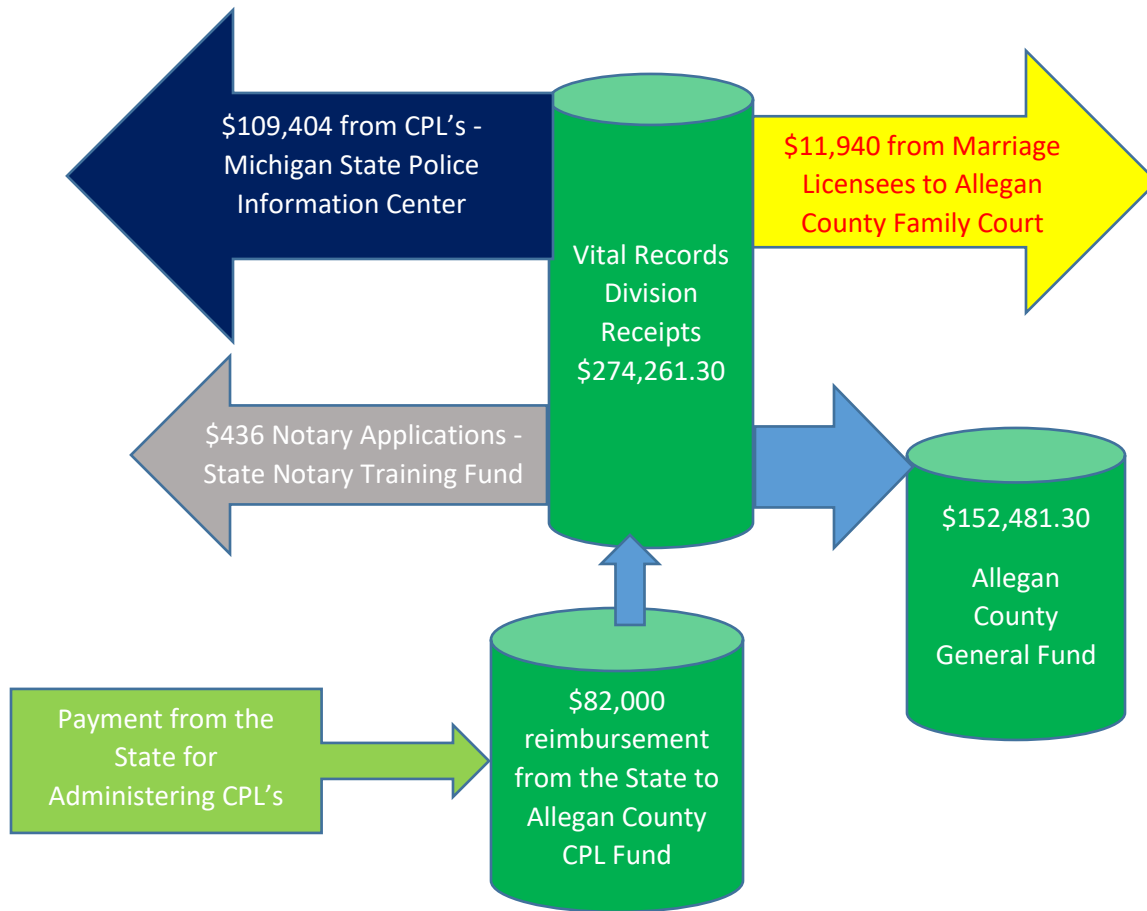


Concealed Pistol Licenses Applications comprised of 41% of all revenue received in the Vital Records Division in 2021, garnering \$112,400. CPL Renewals took in \$79,004 (29%), the second most money. Sales of Certified Copies earned the County \$58,533.50 or 21% of the total while Marriage License receipts represented 6% of all transactions – accruing \$17,045. DBA's, Notary Applications and miscellaneous fees were 2%, 1% and 0% of sales.

(Continued – Vital Records Division)

Fees collected in the Vital Records Division are deposited into different accounts - three at the county level and two at the state level. The accounts are: Allegan County's General Fund; the County CPL Fund (use to pay for staff who process CPL applications, equipment and supplies for processing applications). This account receives \$26 (of \$100) for each new CPL application and \$36 (of the \$115) for each renewal; the Michigan State Police Information Center receives \$74 for a new CPL application and \$79 for a renewal (for the cost of background checks for CPL applicants), and \$2 of the \$10 notary application fee goes to the State Notary Training Fund. The rest goes to the County General Fund. Marriage License Fees are split with \$5 of the \$20 going to the County General Fund, and \$15 is sent to Family Court for marriage counseling.

The breakdown of where all the monies end up looks like this:



Of the \$274,261.30 that the Vital Records Division took in for the year 2021, much of it (\$109,404) ended up with the Michigan State Police. The state sent \$82,000 to the County CPL Fund. Allegan County's General Fund received \$152,481.30. Allegan County Family Court received \$11,940 of Marriage License fees to pay for marriage counseling. The State Notary Training Fund received \$436 from Allegan County on the year.

CIRCUIT COURT RECORDS

Division Overview

The Circuit Court Records Division of the Clerk’s Office is the fundamental access point to the 48th Circuit Court for all parties in a civil, criminal or Family Court matters. This office is where customers have their first interaction with the circuit court system. The talented deputy clerks work hard to make any experience at our service window as seamless and pleasant as possible by providing access to public court records and by answering questions regarding procedures, access to court related resources, Friend of the Court and the Legal Assistance Center.

The Office is also the point of entry for those who are called to Circuit Court jury duty.

Our services include processing documents necessary to initiate new cases filed with the Court as well as receiving, reviewing, and processing all documents pertaining to pending legal matters before the Court, pulling records for the scheduled hearings, and clerking in the courtroom. Our staff is friendly and polite – emphasizing customer service- knowing that many of the people who need our service might be



navigating a complex legal system for the first time.

Reporting to State Agencies

The Circuit Court Records Division is responsible for reporting all convictions of a felony or high court misdemeanor or to numerous state agencies. Depending on the situation, the Office might communicate with the Michigan Secretary of State, Michigan State Police, and/or the Michigan Department of Corrections. These reports help create accurate records for the public to access at the state level. In addition, all cases involving a motor vehicle are abstracted to the Secretary of State so the state may take necessary actions to uphold and protect the citizens of Michigan.

CIRCUIT COURT RECORDS DIVISION QUICK FACTS

Chief Deputy Clerk: Jackie Porter

FTE's: 6 (6.5 approved)

Circuit Court Records provides the essential framework behind the scenes for the 48th Circuit Court by collecting and disbursing monies to many circuit court, county, state, nonprofit, and private sector accounts involving:

Restitution, attorney fees, bonds, Victims’ Rights Funds, fines, state minimum costs, filing fees, motion fees, jury trail fees, garnishment & subpoena fees. **In 2021, the Circuit Court Clerk’s office collected approximately 1.2 million dollars.**

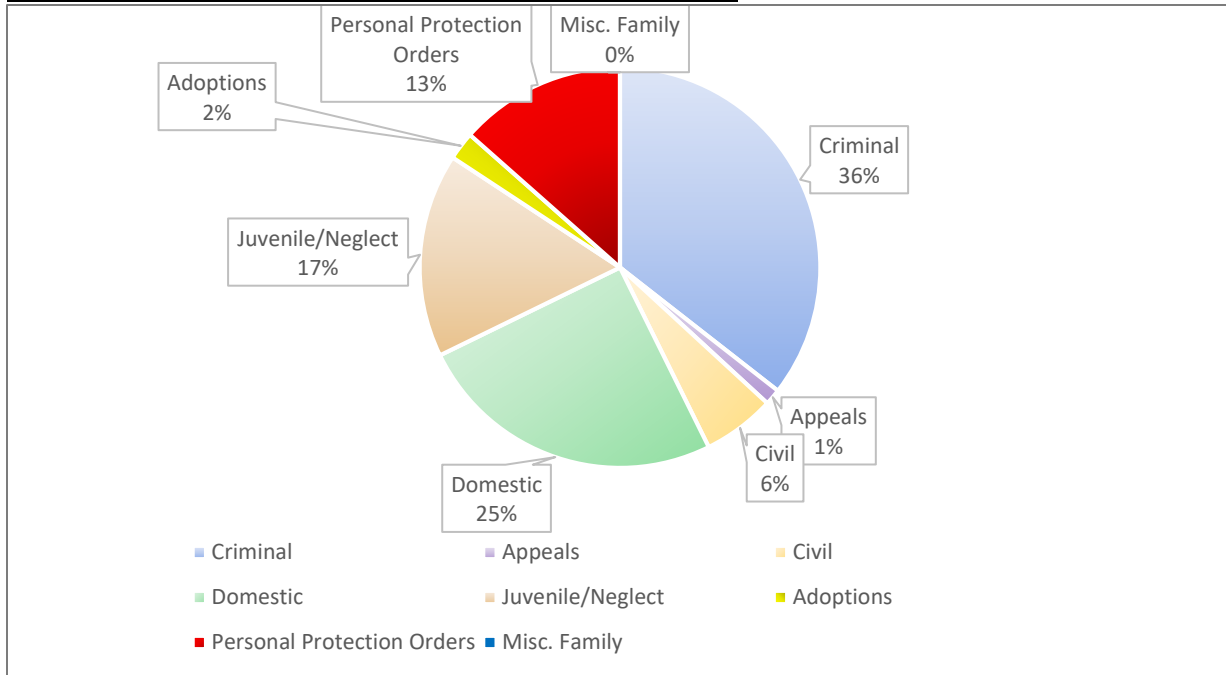
The Division serves as a pass through entity whereby restitution payments are collected and sent to victims of crimes

The Division is also responsible for processing adoptions.

Individual deputy clerks from this office serve as clerks in hearings of the 48th Circuit Court.

(Continued – Circuit Court Records Division)

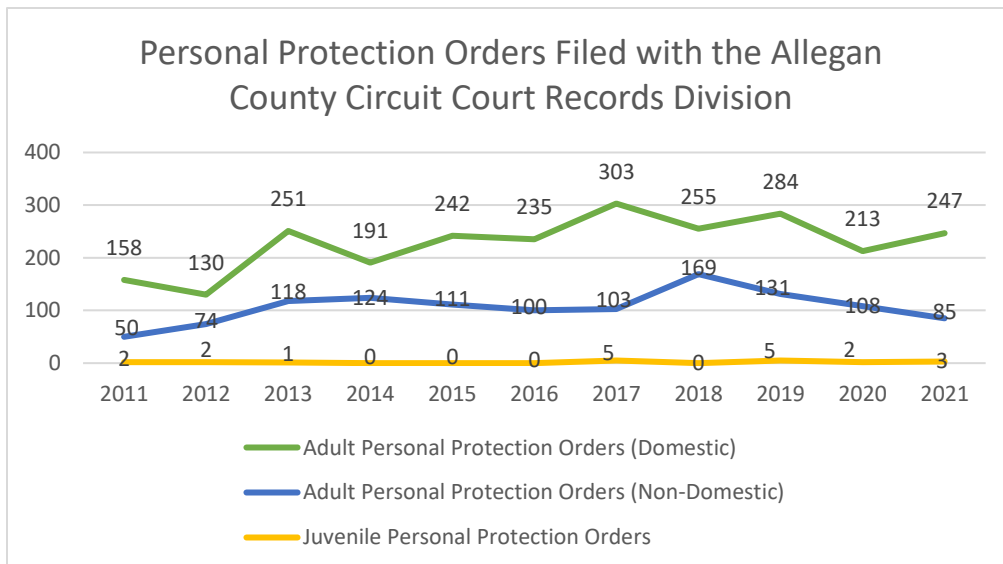
Overview of New Cases Filed in the Circuit Court in 2021



Appeals: 32 Adoptions: 56 Criminal: 876 Civil: 144 Domestic: 618
 Juvenile/Neglect: 406 Personal Protection Orders: 332 Misc. Family: 0

Trends in Personal Protection Orders

Personal Protection Orders in Allegan County are filed with the deputy clerks in the Circuit Court Records Division. In 2021, the Office accepted 332 PPO’s. Of these, 3 were Juvenile



PPO’s (up one from 2020’s number of 2). Adult (Domestic) PPO’s numbered 247 - up from 213 year over year. At the same time, Adult Non-Domestic PPO’s were down from 108 in 2020 to 85 in 2021.

(Continued – Circuit Court Records Division)

Adoptions

Trends in Adoptions over the last eleven years.

Year	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Adoptions	56	42	74	36	45	46	68	55	84	121	105



Due to concerns of COVID 19, perhaps the most popular event at the Courthouse, Judge Buck's "National Adoption Day" ceremony needed to be moved online. In years past, the public & media would be invited into the Courtroom for the once a year event filled with laughter & tears of joy..

The adoption process in Allegan County begins in the Circuit Court Records Office. Deputy Clerks work with petitioning parents, Family Court, agencies and attorneys to facilitate the process. While all adoptions in Michigan are closed to the public, once a year the Clerk's Office participates in "National Adoption Day" during which families engage in a public ceremony at the Courthouse. This ceremony is one of the most moving and heartwarming events each year anywhere in Allegan County.

The Circuit Court Records Division helped process 56 adoptions in 2021.

Trends in Family Court Filings (other than adoptions) in the Circuit Court Records Division.

Year	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Juvenile/Neglect Cases	406	303	349	387	474	502	667	530	732	762

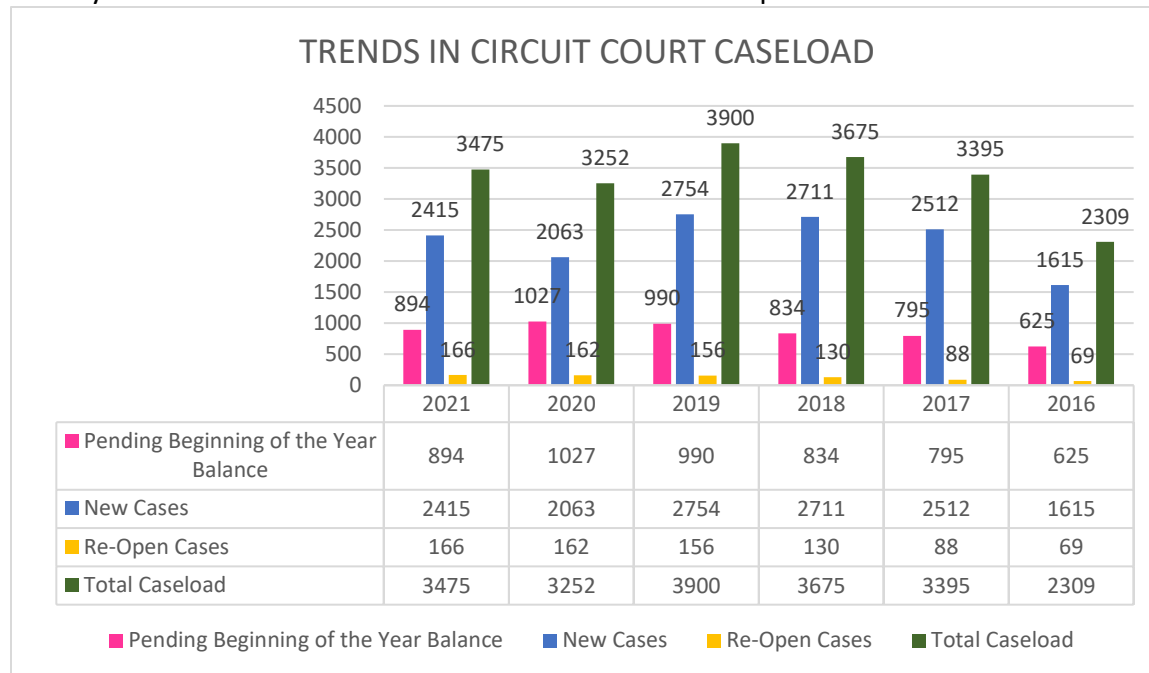
(Continued – Circuit Court Records Division)

Friend of the Court

This Division interacts with the Friend of the Court as well. The Office processes family cases initiated by F.O.C. and can also attest a “true copy” of a Friend of the Court order.

Annual Report to the SCAO

The Michigan State Court Administrator’s Office annually requests of all counties a caseload report that identifies important case data, such as the number of new cases filed each year as well as the age of each case from the initial filing date to the date of disposition. Each year, the Circuit Court Records Department helps prepare and submit this data to the state. The Clerk’s Office collaboratively works with the Circuit Court staff to review these statistics and improve upon the previous year’s data. Improvements to such procedures work to ensure that the County’s residents are satisfied with their overall court experiences.



“THE PARTNERSHIP THAT THE CIRCUIT COURT HAS WITH THE ALLEGAN COUNTY CLERK’S OFFICE IS AN EXCELLENT EXAMPLE OF HOW GOOD PARTNERSHIPS BENEFIT NOT ONLY THE COURTS, BUT ALSO THOSE WHO NEED ASSISTANCE FROM THE JUSTICE SYSTEM. THANK YOU CLERK GENETSKI FOR YOUR LEADERSHIP,” – THE HONORABLE MARGARET BAKKER, JUDGE 48TH CIRCUIT COURT.

(Continued – Circuit Court Records Division)

Collection and Disbursement of Monies for the Court

The Clerk’s Office is responsible for receipting in all payments for the 48th Circuit Court. This includes all statutorily mandated fees and court ordered fines, costs, restitution and juvenile delinquent fines for family court. These payments may be made at the Circuit Court Records window or online.

The Circuit Court Records Division accepted \$234,111.34 in 2021 for Adult Cases and disbursed \$216,086 to crime victims. At the same time, collections from juveniles amounted to \$17,690.50, and \$19,409.27 was paid out to victims of crime.

Trends in Monies Collected and Paid Out to Victims by the Circuit Court Records Division.

Adult	2017	2018	2019	2020	2021
Beginning Balance:	\$10,394.26	\$2,337.46	\$29,515.73	\$51,277.27	\$50,643.72
Collections:	\$245,026.56	\$186,124.09	\$210,500.12	\$236,431.88	\$234,111.34
Total:	\$255,420.82	\$188,461.55	\$240,016.45	\$241,559.15	\$284,755.06
Disbursed to Victims:	\$253,083.30	\$185,945.82	\$188,739.18	\$237,369.06	\$216,086.05

Juvenile	2017	2018	2019	2020	2021
Beginning Balance:	\$7,922.64	\$2,337.46	\$16,718.87	\$7,539.39	\$7,217.73
Collections:	\$15,029.98	\$24,125.67	\$15,474.47	\$14,848.05	\$17,690.50
Total:	\$22,952.62	\$31,854.74	\$32,193.43	\$22,387.44	\$24,908.23
Disbursed to Victims:	\$15,233.56	\$15,135.87	\$24,654.96	\$15,168.71	\$19,409.27

The Circuit Court Records Division processed 532 jurors for the 12 jury trials held in the 48th Circuit Court in 2021. This duty entails checking in jurors, the selection process, and orchestrating reimbursements for jurors’ service.



ELECTIONS

Though 2021 was an “off-year” for most voters, the Clerk’s Office managed three elections, and our local clerk partners were still quite busy as city council races, school initiatives, road proposals, transit efforts, cemetery, and library votes all made the ballot.

County and local officials continued to provide excellent service while navigating the challenges that COVID 19 presented in ensuring one’s right to vote.



Clerk Genetski swears in Robin Phelps - Ganges Township Clerk

Elections Division Overview

The County Clerk is the chief election officer in Allegan County. While local jurisdictions run much of the day-

to-day operations of elections, the Elections Division is responsible for the administration of elections, the accurate accumulation of countywide results, and maintaining election records. The Elections Coordinator collaborates with the staff of the County Clerk’s Office, state agencies, other county clerks (across Michigan and throughout the United States), as well as township and city clerks throughout Allegan County. This work covers three basic areas related to elections: maintaining the Qualified Voter File, meeting the Campaign Filing and educational needs of candidates, and serving the election needs of Allegan County voters.

The Qualified Voter File

The Qualified Voter File (QVF) is a state-run database of every legally registered voter in Michigan. To ensure the integrity of voter rolls for Allegan County residents, the Election Coordinator facilitates entry of newly registered voters, address updates, and removal of electors who have moved, who request to be removed from rolls or who have passed away. The coordinator also communicates with other states to remove voters who move across state lines from Allegan County voter rolls. Maintaining the integrity of the QVF is essential to protecting the security of the vote.

Elections Division

At a glance:

Chief Deputy Clerk: Jackie Porter

FTE’s: 1

Coordinating Elections for:

45 “In-County” Precincts*

10 “In-County” School Districts

% of voter turnout in 2021:

17.16% in the May 4th Special Election (16 jurisdictions)

14.71% August 3rd Special Election

18.32% November 2nd Regular Election

Turnout in Raw Number of Voters:

May 4th - 4,314 voters (25,135 registered)

August 3rd - 2,361 voters (16,047 registered)

November 2nd – 5,831 voters (31,820 registered)

(Continued – Elections Division)

Campaign Finance

Maintaining the many election files that serve Allegan County candidates, residents, and the public at large is a constant effort. The Elections Division makes every effort to align Allegan County filing policies with the ever-changing Campaign Finance Law governed by the Bureau of Elections in Lansing.

During 2021, the Clerk’s Office oversaw and accepted campaign filings from 15 candidates and 2 ballot initiative groups while accepting candidate filings from “write in” candidates for city council.

ELECTIONS AND THE PUBLIC

2021 Elections

Perhaps the biggest election related challenge in 2021 affected even those clerks that did not have to manage an election during the year. Election officials throughout Allegan County were engaged in responding to numerous FIOA requests, demands for audits of the 2020 Presidential Election, and even a few requests to take apart precincts’ tabulators.



Some of the FIOA’s took a tremendous amount of time, expertise and energy to process. The hard work, research and professionalism of clerks from South Haven to Leighton Township and all points in between continues to provide quality answers those with questions regarding election integrity throughout the County.

Though it was not a big election year, the Clerk’s Office conducted numerous election trainings and spent all year improving and updating the current Election Inspector training the Office conducts to support local clerks and election inspectors.

Just wanted to thank you for a very well-run and organized training. I’ve been through a few over the years and I have to honestly say that yours was one of the best. Thanks.

—Garn

--

Garnet Lewis, Ph.D.

(Continued – Elections Division)

May 4th – Special Election

With light turnout across the county in May, voters in Allegan Public School District approved a new school complex by a vote of 1,308 to 1,107. At the same time electors in the Holland Max Transit District approved an increase. The same jurisdictions had a bond issue for Holland Public Schools on it. Individuals in Zeeland and South Haven school districts turned out for bond proposals and the operating millage as well as those in Hudsonville Public Schools- meaning those in far northern Salem Township. A total of 4,314 voters or 17.16% participated of the 25,135 registered at the time.

August 3rd, 2021 – Special Election

A total of 2,361 Allegan County voters or 14.71% of 16,047 registered showed up at the polls on a day that all four requests were approved in the August Special Election. The Hopkins Public Schools and Martin Public Schools saw their Operating Millage Renewals pass. At the same time- voters in Saugatuck Township, the City of Saugatuck and The City of the Village of Douglas approved a proposal for the local library 809 votes to 321 with Township voters approving an initiative for their cemetery.

November 2nd, 2021 – Regular Election

The November election found City Council races decided by voters from Allegan, Douglas, Fennville, Holland, Saugatuck, South Haven and Wayland (with Allegan voters choosing a City Constable as well).

The 6 or 7 South Haven voters in Allegan County had a law enforcement millage to enforce controlled substance laws on their ballots. Saugatuck Township voters approved a road maintenance provision. At the same time, voters in Hamilton Community Schools District defeated a \$21.7 million bond proposal with 1,279 in favor and 1,476 opposed while Fennville voters did the same to an amendment to the city charter- 37 votes for and 44 against.

Turnout among all jurisdictions was 5,831 or 18.32% of the registered 31,820.

! NOW
Save Now.

holland
sentinel.com

Sports Entertainment Lifestyle Opinion USA TODAY Obituaries E-Edition Legals

Hamilton Community Schools bond proposal fails for second time

Voters in the Hamilton Community Schools district rejected [the district's second try](#) at a bond proposal by 179 votes Nov. 2. The proposal was defeated 1,279-1,476, with 53.6 percent of voters opposed, according to unofficial vote tallies.

Last year's ask was defeated with 62 percent opposition.

The school district had cut the proposal down to \$21.7 million from the August 2020 proposal of \$65.6 million, striking plans to build a new middle school and community recreation center and focusing on renovating existing facilities.

(Continued – Elections Division)

Online Services Departments Courts & Law Enforcement Health Connect Find a Service

ELECTIONS

Prior Election Results

+ Filing Info-Candidates

Filing Info-Delegates (PDF)

+ Campaign Finance

Polling Locations

Election Districts Map (PDF)

Apportionment

Annual Reports and State of the County Report

Contact

County Clerk's Office
Election Division
113 Chestnut Street
Allegheny, MI 49010
269-673-0450
269-686-5374 (Fax)

Elections

Font Size: + - Share & Bookmark Feedback Print

The Elections Office of the County Clerk/Register's Office coordinates and administers all federal, state and local elections in Allegheny County.

May 3, 2022 Election - Results Reports

View the Unofficial Results on the [Jurisdiction Results Map](#) as they become available.

No results found.

Election Documents - General Information

[Notice of Meeting 3.3.22 Election Commission](#)

[Ballot Language - Full List - May 3, 2022](#)

THANK YOU! The County Clerk's Office owes a great debt of gratitude to the Allegheny County Department of Information Services for their outstanding support every Election Night. Patti Wartella & Deb Jones of County IS have been an important part of the elections team. Deb has done great work to ensure our election results can be posted to the county website and has very much improved the look and accessibility of our posted results. Patti is in the office late into Election Night ensuring that election results can be transmitted to the County, properly accumulated and posted to the website. The Elections Division is grateful for their service.



OTHER DUTIES AND RESPONSIBILITIES OF THE CLERK – REGISTER



The Allegan County Plat Board: the Clerk-Register serves (along with the County Treasurer and in Allegan County's case the Chairman of the Board of Commissioners) on the County Plat Board.



In 2021, the Board met three times to approve final plats - all three for subdivisions in Leighton Township.

The Clerk also serves as a member of the County Election Commission along with the Probate Judge and Treasurer. The Election Commission meets to approve ballots for the elections, reviews (and may approve) precinct consolidations, and reviews recall language. The Commission met three times in 2021.



The Board of Canvassers met to certify three elections in 2021.

As well, the Clerk serves as Secretary to the Allegan County Board of Canvassers. The bi-partisan Board meets to certify elections, conduct recounts as well as approve and certify ballot containers.

Finally, the County Clerk serves as Clerk to the Allegan County Board of Commissioners.



A meeting of the Allegan County Board of Commissioners.

Ongoing projects, outstanding issues, and concerns for the future...

A Property Fraud Alert System through the Register of Deeds Office for Allegan County Landholders: This project is on this list after the Register of Deeds Office made a request for COVID 19 Funds to pay for the project. That request never received a formal approval or rejection and seems to be in limbo. Property Fraud Alert would inform a deed holder if another party records a lien, a deed, mortgage papers or an easement in the deed holder's name. This is the NUMBER ONE REQUESTED SERVICE of ROD by constituents. Once implemented, the service be FREE to those who sign up. The Office has secured a bid for less than \$10,000. The request seems to be bogged down in the cumbersome county RFP process.



Ottawa County has offered Property Fraud Alert – a free service- to constituents for several years.

The Cost of Managing Elections:



The cost of running elections continues to increase exponentially.

Everything from programming to shipping costs are going up and quickly. In 2020, working with Allegan County Facilities, Clerk Genetski fought back against the shipping costs by securing a van and picking up ballots and precinct kids from the printer in Tecumseh. Wearing old clothes, the Clerk and a member of the county facilities team loaded the print jobs into the van for delivery to Allegan. These trips saved county taxpayers several thousand dollars in shipping

costs for each trek.

In anticipation of the big election year 2022 will be, the Clerk intends to make several trips in the county van again this year.

(Continued - Ongoing projects, outstanding issues, and concerns for the future...)

Staffing & the Circuit Court Records Division: With the increase in the annual number of court cases such that the Supreme Court Administrative Office seems to have recommended the state add another Circuit Court Judge to the 48th Circuit Court Bench, the Clerk's Circuit Court Records Division will need more staff – as least 2 FTE's, maybe 3. If not for COVID 19 and office space, issues, a request for another Circuit Court Deputy Clerk would have been made 2 years ago, simply to keep with caseloads. A request for one FTE specifically to enter warrants into the Law Enforcement Information Network is at this moment at Human Resources.



One of the three vaults at the Courthouse that house the files for cases in the 48th Circuit Court. Until recently there were four, one of the rooms was lost to make room for the new entrance. The files are maintained by the Circuit Court Records Division of the County Clerk's Office.

Staff Turnover: During 2021, one Office alone lost 58 years of experience due to the terminal illness of one employee and the retirement of another. Attempting to fill these positions with similar people is extremely difficult. For many of the County's longtime hourly employees, their skill sets and institutional knowledge make them close to irreplaceable. It is extremely important that the county do a better job to recognize this and do its best to make these individuals feel appreciated and respected.

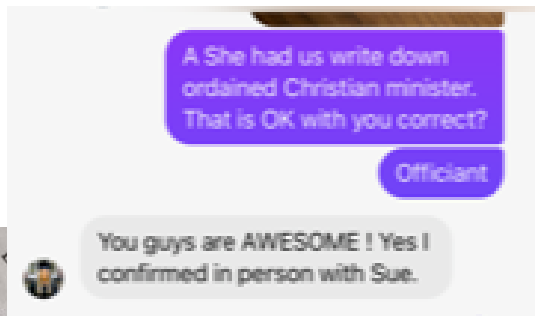


Chief Deputy Register Patty Fales retired at the end of 2021. She took with her 37 years of experience and knowledge of ROD and land transfers.



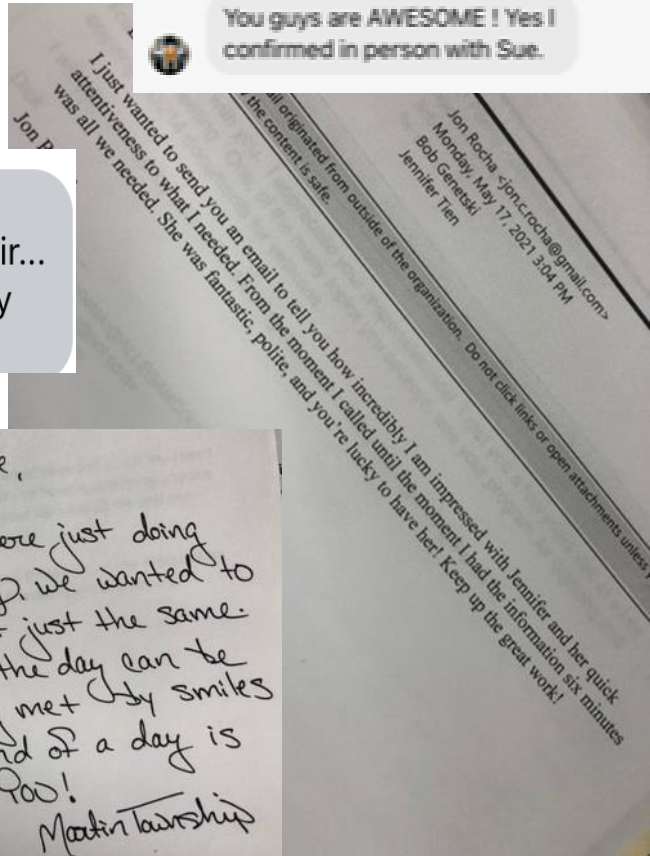
Phil Anglin

I had to get a couple warranty deeds a few weeks ago, it took me about 30 seconds and \$2.50 to get one from Allegan County, to get one from [redacted] County I had to use someone in the finance business as it wouldn't allow me to access it as an individual.



Brad Boone

Bob Genetski Thank you you sir... your office staff is awesome by the way!!



April 8, 2021

Mr. Bob Genetski, Register of Deeds

Dear Mr. Genetski,

I wanted to let you know how efficient and professional your staff are in the Deeds Office! I contacted your office via phone on March 31st to find out what I needed to do to place my son on the title of property that I own in your county. The lady who answered the phone (I did not record her name) was very helpful and quickly explained what I needed to do and the process to get it recorded. I followed her instructions and delivered the required paperwork to your office on the afternoon of April 2nd.

I am pleased to report that the paperwork that I submitted was dealt with immediately and was recorded with a time of 3:15 PM. I again did not get the lady's name who helped me - but she too was pleasant, helpful and very professional!

The original document was returned to me via US Mail, and it arrived today. I find it refreshing that in these times where people are

bashing government employees that there are still shining examples in your office!

Congratulations and thank you and your office for your outstanding service!

Warm regards,

Greg Alexander
Greg Alexander

I truly enjoyed working on the election.

Your training was fantastic; I don't think there is much that could be done to improve on it.

My only fear was that once I got to the polls, I felt I had absolutely no idea what I was doing.

The training there for that day, combined with your overall training apparently worked, as I don't think I screwed anything up.

Keep up the good work, and perhaps I'll see you at the next training session (closer to Leighton Township would be nice).

Sincerely,

Lou LeTourneau



Steffanie Connelly VI...

Active 28m ago

Nice to speak with you. I appreciate your response at the Township meeting. One of the many topics you discussed was copying DD214 documents for veterans.

I will plan to stop by your offices during the week of...

Dick

12:16 PM

Just had excellent customer service from Linda Brower on getting a copy of our deed. Thought you'd like to know!

I learned so much that morning, mainly because you were good in explaining and presenting. Finally, that January letter was a class act, Bob. It's just one more indication of your dedication to us, the election inspectors, and also to the county office you hold and the citizens of Allegan County in general, regardless of party affiliation, which is as it should be, but so rarely is. In saying this, it not only underlines the honor I have in being a part of the three 2020 elections in Casso Township, but it encourages

Hi Bob,
God Bless You!
Deacon Russ

I'm so glad you are still there working for the people of Allegan County. I have always had so much respect for you and your dedication to my home state.
Stay safe!
Nancy



S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

FINANCE - CLAIMS & INTERFUND TRANSFERS

WHEREAS, Administration has compiled the following claims for 3/4/22, 3/11/22; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

March 4, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	123,348.27	123,348.27	
Parks/Recreation Fund - 208	3,746.00	3,746.00	
Friend of the Court - Cooperative Reimb. - 215	1,493.17	1,493.17	
Friend of the Court - Other - 216	80.00	80.00	
Health Department Fund - 221	38,669.06	38,669.06	
Solid Waste/Recycling - 226	7,583.65	7,583.65	
Multi Agency Collab Committee - 245	523.83	523.83	
Animal Shelter - 254	6,631.00	6,631.00	
Indigent Defense Fund - 260	50,776.81	50,776.81	
Grants - 279	5,150.66	5,150.66	
Crime Victims Rights Grant - 280	571.04	571.04	
Transportation Fund - 288	557.41	557.41	
Child Care Fund - 292	31,501.07	31,501.07	
Senior Services Fund - 298	1,201.43	1,201.43	
Central Dispatch CIP - 496	70,921.65	70,921.65	
Delinquent Tax Revolving Fund - 516	3,270.27	3,270.27	
Self-Insurance Fund - 677	372,007.31	372,007.31	
Drain Fund - 801	19,790.00	19,790.00	
TOTAL AMOUNT OF CLAIMS	\$737,822.63	\$737,822.63	

March 11, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	280,996.92	280,996.92	
General Fund - 1010	226.01	226.01	

Parks/Recreation Fund - 208	5,057.91	5,057.91	
Friend of the Court - Cooperative Reimb. - 215	394.97	394.97	
Health Department Fund - 221	14,221.59	14,221.59	
Solid Waste/Recycling - 226	1,168.10	1,168.10	
Palisades Fund - 257	151.02	151.02	
Indigent Defense Fund - 260	3,078.08	3,078.08	
Central Dispatch Fund - 261	5,964.98	5,964.98	
Concealed Pistol Licensing Fund - 263	65.43	65.43	
Local Corrections Officers Training Fund - 264	2,000.00	2,000.00	
Justice Training Fund - 266	2,500.00	2,500.00	
Law Library Fund - 269	2,272.12	2,272.12	
Grants - 279	6,567.11	6,567.11	
Transportation Fund - 288	90,327.64	90,327.64	
DHHS Board - 290	10.18	10.18	
Child Care Fund - 292	32,313.62	32,313.62	
Veterans Relief Fund - 293	836.49	836.49	
Senior Services Fund - 298	13,848.00	13,848.00	
American Rescue Plan Act - ARPA - 299	6,102.00	6,102.00	
Capital Improvement Fund - 401	4,111.80	4,111.80	
Revolving Drain Maintenance Fund - 639	459.20	459.20	
Self-Insurance Fund - 677	4,080.61	4,080.61	
Drain Fund - 801	27,917.28	27,917.28	
TOTAL AMOUNT OF CLAIMS	\$504,671.06	\$504,671.06	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for 3/4/22, 3/11/22 and interfund transfers.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

GUN LAKE PARK—AUTHORIZATION TO APPLY AND MATCH FUNDS FOR MICHIGAN NATURAL RESOURCES TRUST FUND (MNRTF) GRANT

WHEREAS, on May 13, 2021, the Allegan County Board of Commissioners supported the Gun Lake Park Improvement Project; and

WHEREAS, the Board of Commissioners supports the submission of the Michigan Natural Resources Trust Fund (MNRTF) grant application titled "Gun Lake Parks Improvements" to the Department of Natural Resources (DNR) for the development of the Gun Lake Park; and

WHEREAS, the proposed MNRTF grant application for the Gun Lake Park Improvement Project is supported by the Community's 5-Year approved Parks and Recreation Plan; and

WHEREAS, the Board of Commissioners is hereby making a financial commitment, using local revenue sharing funds (#104), to the project in the amount of \$116,100 matching funds, in cash and/or force account.

THEREFORE BE IT RESOLVED that the Board of Commissioners hereby authorizes submission of the MNRTF grant application for \$300,000, and further resolves to make available its financial obligation amount of \$116,100 (27%) of a total \$416,100 project cost; and

BE IT FURTHER RESOLVED that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Finance Director is authorized to make the necessary budget adjustments to complete this action.

Summary of past Board Actions -

- On February 24, 2022, the Board of Commissioners (Board) set a public hearing at 1:00 P.M. at the Board meeting on March 10, 2022, for public comment.
- On May 13, 2021, the Board of Commissioners (Board) authorized the application to the Michigan Natural Resource Trust Fund (MNRTF) grant due April 1, 2022, for Gun Lake improvements. The County Administrator was authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to use \$10,000 from the Parks Fund #2080 fund balance to complete this action.

Section A: Applicant Site and Project Information

Instructions:

- Click **Save** to save changes
- See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Michigan Natural Resources Trust Fund

2022 Grant Application

This information is requested by authority of Part 19 of Act 451 of 1994, to be considered for a recreation grant.

Is the application for site development or land acquisition?

Development
 Acquisition

***Name of Applicant (Government Unit)**

Allegan County

***SIGMA Vendor Number**

CV0022586

***SIGMA Address ID**

Allegan County

***Name of Authorized Representative**

Brandy Gildea

***Title**

Parks Manager

Address

3283 122nd Avenue

City

Allegan

State

MI

***ZIP**

49010

***County**

Allegan County

Telephone

(269) 673-0378

***E-mail**

bgildea@allegancounty.org

***State House District**

District 80

***State Senate District**

District 26

***U.S. Congress District**

District 6

***Proposal Title (Not to exceed 60 characters)**

Gun Lake Park Improvements

***Proposal Description**

Development to improve pedestrian and vehicular circulation and site amenities at Gun Lake Park. Located on Wayland Township, the 4.1-acre site is divided by Patterson Road, separating its parking lot from its lakeside amenities which include a boat launch, beach area, pavilion, and play equipment. Improved circulation will enhance pedestrian safety across Patterson and streamline access to the boat launch. Other amenities will include improved play areas, expanded beach access and an ADA kayak launch, and additional seating opportunities and Wi-Fi. New overhead and LED lighting and stormwater management will improve the safety and efficiency of the property. With a focus on passive recreation and improved access to Gun Lake, the park will provide a safer and more accessible place for the community to fish, boat, play, picnic, and gather.

*Address of Site	*City, Village or Township of Site	*Zip
2397 Patterson Road	Wayland	49348

*Park Name	*County in which Site is located
Gun Lake Park and Watercraft Launch	Allegan

***Town, Range and Section Numbers of Site Location**

*Letters must be upper-case:
(examples: T02N, R13E, 22)*

***Latitude/Longitude at park entrance**

(Town)	(Range)	(Section)	(Latitude)	(Longitude)
T03N	R11W	36	42.595474	-85.548369

Section B: Project Funding and Explanation of Match Sources

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

SOURCES OF MATCHING FUNDS
PROJECT COST AMOUNTS

*Grant amount requested (round to the nearest hundred dollars)	\$300000
Total Match (Must be at least 25% of total project cost)	\$116100
Total Project Cost (Must equal the total estimated cost on Section C: Project Details page)	\$416100
Percentage of match commitment (Must be at least 25% of total project cost)	27 %
a) General Funds or Local Restricted Funds (Applicant's own cash)	\$116100
b) Force Account Labor/Materials (Applicant's own paid labor or materials)	\$
c) Federal or State Funds	\$

*(2) Program Name		*Administering Agency	
*Contact Name for Administering Agency	*Telephone	*Amount	
		\$	

***Type of Funds**

Grant funds awarded	<i>Date grant funds approved</i>
Grant funds applied for, not yet approved	<i>Estimated approval date</i>
Appropriated funds	<i>Date appropriated</i>

Other, explain

*Is documentation containing the scope of work and budget for the other grant funds included with application?
 Yes No

*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?
 Yes No

Check to add program information for additional State or Federal funds that will be used as Match.

*(3) Program Name		*Administering Agency
*Contact Name for Administering Agency	*Telephone	*Amount \$

***Type of Funds**

Grant funds awarded

Date grant funds approved

Grant funds applied for, not yet approved

Estimated approval date

Appropriated funds

*Date appropriated***Other, explain**

*Is documentation containing the scope of work and budget for the other grant funds included with application?

Yes

No

*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?

Yes

No

d) Cash Donations

\$

e) Donated Labor and/or Materials

\$

f) Donated Land Value (acquisition applications only)

\$

Section C2: Project Details

Instructions:

1. All required fields are marked with an *.
2. Use the Save button to save text and calculate data on each page.
3. Save at least every 30 minutes to avoid losing data.
4. See the 2022 Michigan Natural Resources Trust Fund Application Guidelines [here](#) for guidance.
5. You may upload a cost breakdown in the required uploads page as supporting documentation.

Development Applications ONLY

* Applicant's current control of the site:



Fee Simple

Lease

Easement

Other (describe)

*Age of Park 67
Years

* Acres 4.10

Project Cost Estimate Table

YOU MUST CHOOSE SCOPE ITEM(S) FROM THE LIST IN THE DROP DOWN BOX.

<u>SCOPE ITEM</u>	<u>DNR ONLY Accessibility Guidelines</u>	<u>QUANTITY</u>	<u>TOTAL ESTIMATED COST</u>
<i>Beach Improvement</i>		1	\$4000
<i>Play Equipment (including safety surfacing)</i>		1	\$22000
<i>Lighting</i>		1	\$70000
<i>Canoe/Kayak Launch or Ramp</i>		1	\$50000

Landscaping

1	\$40000
---	---------

Select the plus sign button to create newrows.

Other: <i>Site Preparation and Demolition</i>
Other: <i>Grading and Excavation</i>
Other: <i>Storm System</i>
Other: <i>Signage and Crossing Beacons</i>
Other: <i>6" Concrete Paving</i>
Other: <i>Asphalt Paving and Striping</i>
Other: <i>Site Furniture</i>
Other: <i>Concrete Walks</i>

1	\$45000
1	\$16500
1	\$22000
1	\$13500
1	\$33100
1	\$23000
1	\$13000
1	\$24000

Do not list the aspects of project execution, such as labor, construction equipment, contingency or raw materials.
 Select the plus sign button to create newrows.

Permit Fees	\$
MNRTF Sign	\$
Subtotal	\$376100
Engineering <i>(These fees may not exceed 20% of subtotal)</i>	\$40000
Total Estimated Cost <i>(Must equal Total Project Cost amount on Section B page.)</i>	\$416100

Section D: Justification of Need

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

***1) If you are submitting multiple acquisition or development applications, what is the priority for this application? (1 = highest)**

1

***2) What page(s) of your recreation plan is the need for the proposed project discussed?**

If proposed project is on only one page, please enter the page number in both boxes

From:

To:

75

76

***3) What was the date(s) of public meeting to discuss submission of the grant application?**

Additional dates:

***4) Did you gather public input from individuals with disabilities, their families, or advocates?**

✓

No

Yes

***5) Are you the primary provider of recreation services to any surrounding communities, as documented in your recreation plan?**

✓

No

Yes

List Communities:

***6) Explain how you plan to address safety considerations and crime prevention in the project area?**

Lights and motion sensors will be installed on both the existing restroom building and maintenance barn, and a security light will be installed near the boat launch entry gate. The park is inspected daily by rangers and a maintenance team for safety issues which are addressed promptly. Park Rangers make multiple trips throughout the park at varying times. Allegan County Sheriff's Department also makes rounds regularly. Hours are posted on the website and on signage at the park.

***7) Explain how you will make the public aware of the project, as well as the efforts you will use to publicize and promote your project. Include marketing methods that will effectively communicate with persons with disabilities.**

Several methods will be used to inform the public.

- 1. Social media pages with weekly updates with pictures and/or videos on Facebook and Instagram.*
- 2. Board updates that go to our Board of Commissioners, who then share with all their constituents.*
- 3. Website updates.*
- 4. Spring and Fall Newsletter that we create each year for Silver Creek Park.*
- 5. Staff at the parks updating users coming in.*

***8) Does the applicant have a formal recreation department or committee? Please explain below. For park committees, describe how members are appointed, their roles and responsibilities. List of members and meeting schedule.**

Reference pp. 14-15 of recreation plan for administrative structure. The Board meets bi-monthly and terms are for three years.

Current members of the Parks Advisory Board:

Pam Brown, General Public Representative

John M. Clark, General Public Representative

Mark DeYoung, County Commissioner

Jackie Metz, General Public Representative

Kevin Formsma, General Public Representative

Section E: Application History and Stewardship

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

NO **YES**

**1) Questions 1 is for acquisition applications only - for development projects, leave blank and move to question 2.*

Will the applicant have adequate funds on hand to complete the acquisition transaction without any third party assistance (i.e. loans, lines of credit, etc.) **until partial reimbursement and final audit is completed** (approximately 180 days after closing)?

If yes, please provide documentation that supports this on the Required Attachments page.

**2) Has applicant received DNR recreation grant(s) in the past?*

✓

If yes, does applicant currently have an open, active grant?

✓

**3) Has applicant closed, sold, or transferred any parkland or recreation facilities in the past 5 years?*

✓

(If yes, provide comments below.)

** 4) Does applicant have a known unresolved conversion of grant-assisted parkland?*

✓

(Note: a conversion is a change from public outdoor recreation use to some other use.)

(If yes, provide comments below.)

**5) Does applicant have a "residents only" policy for this park or other parks or recreation facilities?*

✓

(If yes, provide comments below.)

**6) Do you now or do you intend in the future to charge an entrance fee to the project site?*

✓

If yes, fee schedule and policy for reduced entrance fees for low-income users included with application? ✓

If yes, please provide documentation that supports this on the Required Attachments page.

***7) What is the applicant's current year budget for parks and recreation?**

\$452,862.00

***8) What are the estimated operation and maintenance costs associated with the project?**

\$13,433.00

Comments:

Grant History:

*1991, TF91-351 Westside Park
1995, TF95-126 Little John Lake Park
2000, 26-00264 Little John Lake Park
2000, TF00-077 Dumont Lake Park & Boat Launch
2000, TF00-076 Gun Lake Park
2002, TF02-117 Bysterveld Park
2005, TF05-001 NewRichmond Park
2013, TF13-042 West Side Park*

Section F: Site Conditions

Instructions:

1. Complete the following property checklist on the environmental Conditions at the project site and adjacent areas, using information from the past ten years or longer, as appropriate.
2. If you answer **YES** or **UNKNOWN** to questions 1-15, you are required to prepare an environmental report. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.
3. Click **Save** to save changes.

	<u>NO</u>	<u>YES</u>	<u>UNKNOWN</u>
*1) Does the applicant, landowner, or others have knowledge that any portion of the property is or has been used for industrial purposes, including manufacturing and/or minerals' processing or extraction (sand, gravel, oil, or gas) at this time or in the past?	✓		
*2) Does the applicant, landowner, or others have knowledge that any portion of the property is currently being used or has been used in the past for a gas station, motor vehicle service or repair facility, commercial printing facility, dry cleaners, photo developing lab, junkyard, landfill, waste treatment, storage, processing or recycling or disposal facility?	✓		
*3) Does the applicant, landowner, or others have knowledge that any of the following are or have in the past been stored, discarded, or used on the property – automotive or industrial batteries, pesticides or other chemicals used in agricultural practices, paints, industrial waste, or other chemicals in drums or other containers?	✓		
*4) Does the applicant, landowner, or others have knowledge that fill dirt or other fill material of unknown origin is on this property or has in the past been placed on the property?	✓		
*5) Does the applicant, landowner, or others have knowledge of any evidence of leaks, spills, or stains from a substance other than water at this time or in the past?	✓		
*6) Does the applicant, landowner, or others have knowledge that there are or have in the past been waste disposal pits, lagoons, or ponds on the property?	✓		
*7) Does the applicant, landowner, or others have knowledge that there are at this time or have in the past been registered or unregistered storage tanks on the property?	✓		
*8) Does the applicant, landowner, or others have knowledge that contaminated groundwater lies below the property?	✓		
*9) If there is a water well on the property, does the applicant, landowner, or others have knowledge that contaminants have been identified in the well that exceeded legal standards or has the well been identified as contaminated by a government agency?	✓		
*10) Has the landowner been notified about any current violations of environmental laws pertaining to activities on the property or does applicant, landowner, or others have knowledge about past violations?	✓		
*11) Has the landowner been notified of any environmental assessments of the property that identified a) the presence of hazardous substances, petroleum products, or contamination; or b) the need for further assessment?	✓		
*12) Does the applicant, landowner, or others have knowledge that any hazardous substances, unidentified waste materials, tires, or automotive or industrial batteries have been dumped above ground, buried, or burned on the property?	✓		
*13) Is the property listed on any federal or state list of contaminated sites, including the site of a leaking underground storage tank?	✓		

*14) Does the applicant, landowner, or others have knowledge that any of the adjoining properties are currently being used or have been used in the past for the purposes listed in the previous questions 1-13? ✓

*15) Has an environmental assessment been completed for the site? ✓

If yes, please provide documentation that supports this on the Required Attachments page.

*16) Are permits required for the development of the site? ✓

If yes, please complete the following table:

TYPE OF PERMIT	PERMITTING AGENCY	EFFORTS TAKEN TO OBTAIN PERMIT OR DETERMINING PERMIT REQUIREMENTS
SESC	Allegan County	Permit application prior to the start of construction
Site Plan Review	Allegan County	Permit application prior to the start of construction
General Permit	Allegan County Road Commission	Permit application prior to the start of construction
MDEQ JPA	State of Michigan	Permit application prior to the start of construction

If 'Yes' or 'Unknown' was selected for any of the questions on this page, please explain here:

Permits to be obtained prior to the start of construction. Correspondence has been initiated with EGLE Representatives regarding the SESC and JPA permits. Additional information on water's edge activities was provided, but the representatives are unable to provide feedback on the site design until permit applications have been submitted.

Section G: Natural Features of The Project Site

Instructions:

1. Click **Save** to save changes
2. Great Lakes connecting waters are defined in the *2022 Michigan Natural Resources Trust Fund Application Guidelines*.
3. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

To the best of your knowledge, does the project site include:

***Great Lakes shoreline or Great Lakes connecting water frontage?**

No

Yes

***Inland lake frontage?**

No

Yes

If yes, name of water body:

Gun Lake

What is the size of the total water body in acres?

2,682.00

How many linear feet of frontage are on site?

432

***River and/or tributary frontage?**

No

Yes

***Wetland acreage or frontage?**

No

Yes

***Other water acreage or frontage?**

No

Yes

***Sand dunes?**

No

Yes

***Dedicated state or federal listed wilderness or dedicated natural area or Pigeon River County State Forest land or inholding?**

No

Yes

***Rare species or any other significant feature as defined by the Michigan Natural Features Inventory?**

No

Yes

Section H: Wildlife Values of The Project Site

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Will the proposed park or park development:

- | | | |
|--|---|------------|
| * Protect wildlife habitat (for example, breeding grounds, winter deeryards, den sites)? | <input checked="" type="checkbox"/> No | Yes |
| * Act as a wildlife corridor between existing protected areas or buffer an existing protected area? | <input checked="" type="checkbox"/> No | Yes |

Section I: Natural Resource Recreation Opportunities

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Will the proposed park or park development provide new or additional:

*Water recreation opportunities? No Yes

*Motorized recreation opportunities (ORV and/or Snowmobile)? No Yes

*Hunting Opportunities? No Yes

*Fishing opportunities? No Yes

If yes, what type of fishing opportunities will be provided? (species/methods) *Northern Pike, Walleye, Largemouth and Smallmouth Bass, Bluegill, Rock Bass, Yellow Perch, Muskie*

*Bird watching or other nature viewing opportunities? No Yes

If yes, what species can be viewed? *Variety of ducks, geese*

*Nature interpretation or education opportunities? No Yes

If yes, how are the interpretation or education opportunities provided? (check all that apply)

Interpretive signage Part time or volunteer naturalist

Interpretive brochures Full time naturalist

Nature center

Have you formed a partnership with another organization to provide interpretive/educational services? No Yes

If yes, name of organization: *Outdoor Discovery Center*

Provided examples of interpretive materials, descriptions of classes, and other documentation on the interpretive/educational services provided with application:

The Outdoor Discovery Center partners with Allegan County to provide educational programs such as the "Up Close and Wild" and the "Morning Bird Walk."

Section J: Public Access Opportunities

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

* Will the site be open to the general public?

No

Yes

List the hours open to the public:

	From	To	Closed
Sunday	7:00am	9:30pm	
Monday	7:00am	9:30pm	
Tuesday	7:00am	9:30pm	
Wednesday	7:00am	9:30pm	
Thursday	7:00am	9:30pm	
Friday	7:00am	9:30pm	
Saturday	7:00am	9:30pm	
Holidays	7:00am	9:30pm	
Comment:	Oct 1-Apr 30: 8:00am-8:00pm		

Section K: Trails

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

*** Is the proposed site a trail?**

No

Yes

*** Is this proposed project part of the Iron Belle Trail (Governor's Showcase Trail)? View the interactive IBT map [here](#).**

(Applicable for Development or Acquisition)

No

Yes

Application Narrative

Instructions:

1. The application narrative is an important source of information used to evaluate and score your application. It will provide Grants Management with an overall picture of your proposed project. It is strongly recommended that you review the MNRTF Application Guidelines for additional clarification of what items should be included in the application narrative.
2. Click **Save** to save changes
3. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

*I. Project Justification and Support:

Gun Lake Park, formerly "East Side Park," is a family-friendly park offering a variety of site amenities and public watercraft access to Gun Lake. The 2020-2024 Parks and Recreation Master Plan includes all proposed improvements within the action items (pp. 75-76). These areas of improvement had been identified in a 2019 master plan of the park following extensive surveys and public input. Many of the general public responses (Appendix B, Master Plan) requested upgrades and layout adjustments to the boat launch area as well as improvements to fishing opportunities and the addition of a kayak launch.

A key improvement in the project is improving barrier-free access, to increase the number of activities available to users of all abilities. This includes barrier-free parking closer to the site amenities, accessible benches and continuous pathways, and the ADA kayak launch.

Allegan County's programming partnership with the Outdoor Discovery Center can be increased through the kayak launch, providing another level of access to Gun Lake. The Outdoor Discovery Center typically holds a program each summer which has included stand-up paddle boarding, kayaking, and fishing, with recreational and educational opportunities. The kayak launch will provide easier access for users of all abilities, and the improved site layout will meet the needs of outside organizations with the drop-off area and more connectivity throughout the site.

The beacon and painted crosswalk will significantly improve the visibility, awareness, and safety of pedestrians crossing Patterson Road from the parking lot to the west, as well as visitors who walk to the park. The addition of the concrete walk along the east side of Patterson Road will improve connectivity to the surrounding areas and provide a designated space to walk along the park edge without being on the shoulder of the road.

The proposed improvements are itemized within the actions of our master plan (pp. 75-76), and address Goals 1-5 to better utilize Allegan County's land and water resources. This project aligns with the SCORP in providing a place to walk outdoors, picnic, enjoy unstructured playtime, and view wildlife.

*II. Project Description:

Gun Lake Park currently has over 450 feet of beach, a playground and swings, a basketball court, picnic tables, grills, a covered pavilion, and modern restroom facilities. The park also has a watercraft launch with an ADA accessible dock. The necessary improvements which are also denoted in the parks and recreation plan address outdated equipment and add amenities and safety features to better serve the community and its access to Gun Lake. The site is small and is primarily used for its watercraft launch in Gun Lake but has the potential to draw more visitors for its land amenities.

A renovated asphalt drive will provide a smoother circulation route and include a bypass lane and two accessible parking spaces. A concrete drive to the boat launch will replace the existing concrete, and new electric gates with vehicle detection loops and a WiFi-controlled pay station under a security light and entry gate will separate the launch space. An accessible kayak launch connected by a walkway will increase access to Gun Lake, meeting Goal 5 (p.70). The beach area is expanded to twice the existing length and widened by five feet. The addition of five benches (one barrier-free) along the existing retaining wall at the water's edge will provide a place for visitors to enjoy lake views and fishing, increasing non-watercraft-related activities and use.

The concrete walk along the east side of Patterson Road will improve connectivity within the park and provide safe access to neighboring properties. It also serves as the first piece of a future walk along the east side of Patterson Road for the entire length of the lake. A pedestrian crossing with solar-powered rapid flashing beacons on both sides of Patterson Road will provide unobstructed visibility and high awareness of pedestrians crossing to and from the existing parking lot west of Patterson. A concrete unloading space will provide easy access to the existing pavilion for the public and for partnership programs. Native plantings are used around the pedestrian crossing and bike racks to define the park entry.

The existing play structure and surrounding area, grills, pavilion, restroom building, and accessible picnic tables will remain. The swings will be replaced with the addition of playground safety surfacing and edging, meeting Goal 1, Objectives "D" and "F" of our five-year plan (p. 68).

LED lights with sensors will replace existing lights on the restroom building on the north side of the park and the maintenance building on the west side of the parking lot. These lights will reduce energy consumption and light pollution while still meeting the needs of the users, and address Goal 1, Objective E of the plan (p. 68). All landscape plants will be native to Michigan, with special consideration for species that support pollinator habitat. All new utility lines will be buried. Hours of operation are clearly posted.

***III. Natural Resource Access and Protection:**

*As described above, this project will provide improved access to the natural resources of Gun Lake through a safer watercraft launch, ADA kayak launch, and more beachfront. The site contains an open tree canopy of mature maples (*Acer spp.*) and young sycamores (*Platanus spp.*) and turf groundcover. The proposed project includes the addition of 7 deciduous trees to enhance the microclimate and increase shade. Additional native plants will assist with flooding, improving water quality and providing habitat.*

A new stormwater system throughout the park will reduce ponding and flooding, allowing existing vegetation to thrive and reducing pollutants that would otherwise enter the lake.

Because much of the park is devoted to boat launching and swimming, most of the access to natural resources is found from within Gun Lake. The new kayak launch and watercraft launch will increase opportunities to view wildlife including waterbirds and many fish species. The park will be open during the day for visitors to use the play equipment and swings, picnic and gather in the existing pavilion, enjoy the sunrise across Gun Lake, and access the water via the beach, accessible boat launch, and accessible kayak launch.

IV. Other Information:

Required Attachments for Development Projects

Instructions:

1. All required fields are marked with an *****.
2. Attachments may be in **Word, PDF, JPG, XLS** or **GIF** format.
3. Save at least every 30 minutes to avoid losing data.
4. See the 2022 Michigan Natural Resources Trust Fund Application Guidelines [here](#) for guidance.
5. You may upload a cost breakdown in the required uploads page as supporting documentation.

Upload Attachments:

- Click the **Select** button and navigate to the file in your computer or network
- Once selected, the file name will appear under the **Select** button
- Click the **+** button to add a new upload area
- Click the **-** button to remove an upload area or file
- Click the **Save** button to apply the changes
- **NOTE:** When the file is named to be uploaded, **DO NOT** leave any spaces, place a period between the words OR use any special characters, e.g. "/", in the document name. Attachments may be in **Word, PDF, JPG, XLS** or **GIF** format.

All location maps, site development plans, boundary maps, and other graphic information must be clear, legible, detailed, and appropriately labeled. Grants Management staff use these materials to help evaluate your application and to find and evaluate many of the sites. We must also photocopy many of the graphic materials in black-and-white; be sure that what you submit will photocopy legibly.

REQUIRED CONTENT FOR DEVELOPMENT APPLICATIONS

* Maintenance Plan:

GL-Assessment-Maintenance-Plan.pdf

AlleganCounty-Maintenance-Plan.pdf

* Project Location Map(s):

SiteLocation.pdf

* Site Development Plan:

GLP_SitePlan.pdf

* Boundary Map(s) delineating the legal boundaries of the park site(s) outlined in **red**; show easements in **green**:

TF00-076AlleganBoundaryMapColor.pdf

* Photographs of the site - digital images, combine into one file:

GLP_SitePhotos.pdf

* Certified Resolution: from the highest governing body:

* Advance Notice of the public meeting for public comment and to pass the resolution for the application:

* Minutes of the Public Meeting held for public comment and to pass the resolution for the application:

* Copy Site Control Form and Deed (commitment letter to transfer property, *for development projects*)

GLP_Deeds.pdf

* Notice of Intent Form and copy of letter transmitting form to regional clearinghouse to the regional clearinghouse:

GLP_NoticeofIntent.pdf

ADDITIONAL INFORMATION FOR DEVELOPMENT APPLICATIONS:

Letter(s) of support:

GLP_Disability_LetterofSupport.pdf

Documentation of match commitment(s), (if required on the Section B form):

Universal Design Documentation:

Preliminary floor plans and elevation drawings for the proposed structures, if applicable

Correspondence regarding regulatory permitting issues, if applicable:

Expert documentation, to support the project:

Environmental Report, if applicable based on Property Checklist of application form:

Additional Information

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Provide the information listed below, as applicable, and any other information you believe will give us a more complete understanding of your proposed project and assist us in evaluating your application.

- 1) Explain the circumstances under which you closed, sold, or transferred control of any parkland or recreation facilities within your park system.
- 2) List any parks within your system for which you have a "residents only" policy.
- 3) Discuss any health advisories for the water bodies accessed by your project. Describe how these advisories will affect the use of the site and your proposed facilities.



PROPOSED

- A** 5' wide concrete walk
- B** Renovated asphalt drive to boat launch and barrier-free parking
- C** Electric gate with vehicle detection loop
- D** Renovated concrete drive to boat launch
- E** Security light
- F** Wi-fi controlled pay station for entry
- G** 6' bench on concrete pad (4 total)
- H** Expand beach 23' x 225'
- I** Pedestrian crossing with solar-powered rapid flashing beacon, both sides of Patterson
- J** New swings and safety surfacing
- K** Restroom building: convert lighting to LED, add motion sensors
- L** New shade tree (typical)
- M** 'Kayak Drop-Off, No Parking' sign
- N** 'Pedestrian Crossing Ahead' sign
- O** Accessible kayak launch
- P** Accessible bench with wheelchair space
- Q** Maintenance barn: convert lighting to LED, add motion sensors
- R** New boat launch (not included in grant)



SITE PLAN

GUN LAKE PARK IMPROVEMENTS
WAYLAND, MICHIGAN

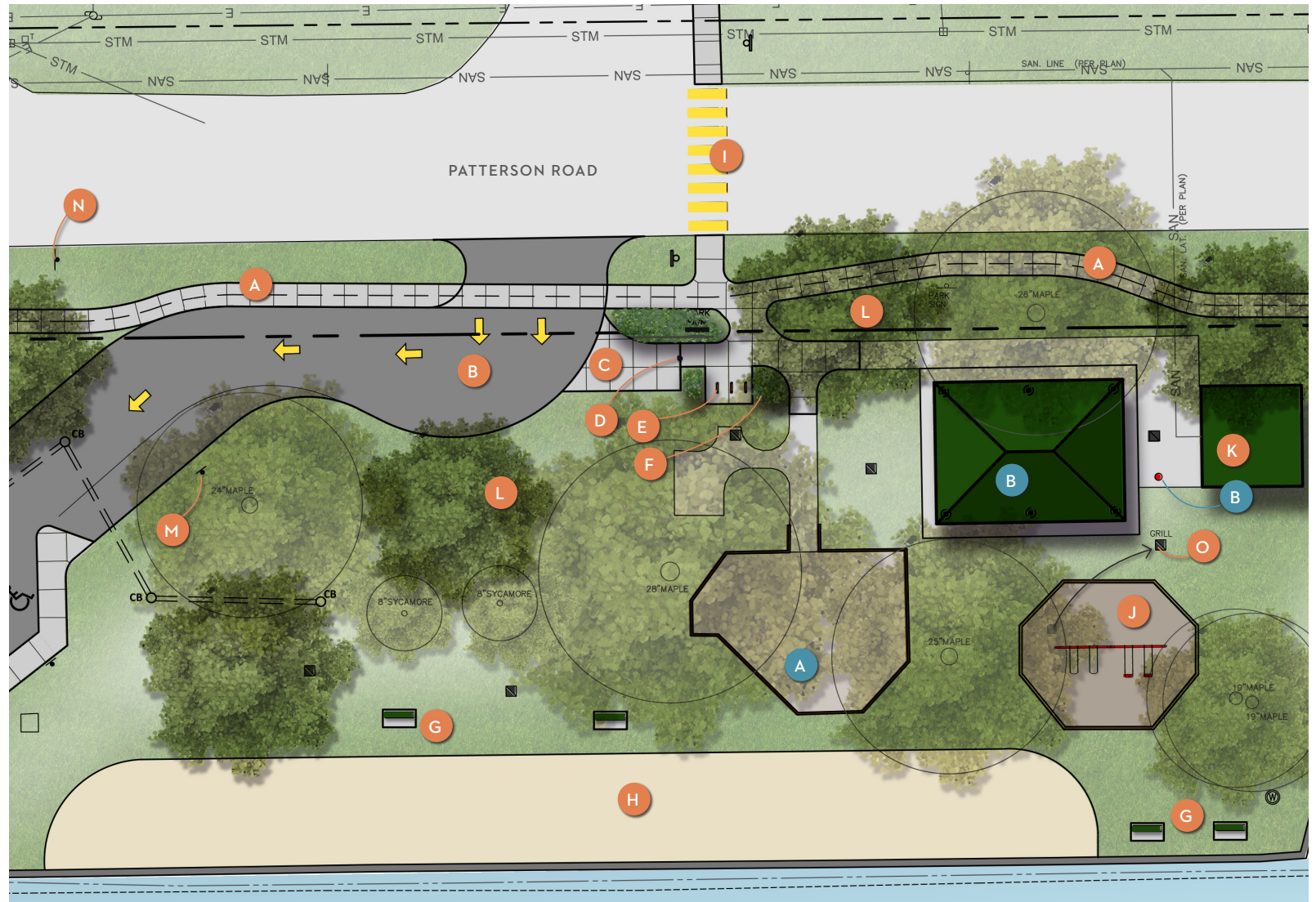


PROPOSED

- A** 5' wide concrete walk
- B** Renovated asphalt drive to boat launch and barrier-free parking
- C** Unloading space
- D** Bollard
- E** Bike racks (3)
- F** Low maintenance plantings
- G** 6' bench on concrete pad (4 total)
- H** Expand beach 23' x 225'
- I** Pedestrian crossing with solar-powered rapid flashing beacon, both sides of Patterson Road
- J** New swings and safety surfacing
- K** Restroom building: convert lighting to LED, add motion sensors
- L** New shade tree (typical)
- M** 'Kayak Drop-Off, No Parking' sign
- N** 'Pedestrian Crossing Ahead' sign
- O** Shift existing grill

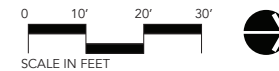
EXISTING

- A** Play area
- B** Picnic shelter
- C** Drinking Fountain



ENLARGEMENT

GUN LAKE PARK IMPROVEMENTS
WAYLAND, MICHIGAN



13 January 2022



Gun Lake Park Improvements
Allegan County, Michigan

Preliminary Opinion of Probable Costs

Item	Qty.	Unit	Unit Price	Total
Site Preparation / Demolition	1	LS	\$ 45,000.00	\$ 45,000.00
Grading and Excavation	1	LS	\$ 16,500.00	\$ 16,500.00
Storm System	1	LS	\$ 22,000.00	\$ 22,000.00
Asphalt Paving and Striping	1	LS	\$ 23,000.00	\$ 23,000.00
6" Concrete Paving	1	LS	\$ 33,100.00	\$ 33,100.00
Concrete Walks	1	LS	\$ 24,000.00	\$ 24,000.00
Patterson Walk 5' wide			\$ 14,000.00	
Interior Walks / Bench Pads			\$ 10,000.00	
Beach Expansion	1	LS	\$ 4,000.00	\$ 4,000.00
Signage and Crossing Beacons	1	LS	\$ 13,500.00	\$ 13,500.00
Site Furniture	1	LS	\$ 13,000.00	\$ 13,000.00
New Swings/Play Surfacing/Drainage System incl. Upgrade Drainage System of Existing Structure	1	LS	\$ 22,000.00	\$ 22,000.00
Electrical Security Light/Pay Station and gates/Wi-Fi/LED Upgrades/Motion Sensors	1	LS	\$ 70,000.00	\$ 70,000.00
Kayak Launch	1	LS	\$ 50,000.00	\$ 50,000.00
Landscaping and Restoration	1	LS	\$ 40,000.00	\$ 40,000.00
Subtotal				\$ 376,100.00
A&E + CA Fees				\$ 40,000.00
Project Total				\$ 416,100.00