

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**PARKS & RECREATION - WEST SIDE PARK TOPOGRAPHICAL SURVEY**

**WHEREAS**, the Allegan County Board of Commissioners (Board) appropriated \$12,500 in mid-year capital funds on 1/27/2022 to complete Phase I of the West Side Beach Access Planning; and

**WHEREAS**, after evaluating the topographic data currently available for the park and taking into consideration the significant changes to the bluff over the past decade and the high cost of construction in this environment given minor elevation changes, the awarded contractor has requested that a topographic survey be completed now, as part of Phase I instead of at the start of Phase III as originally intended.

**THEREFORE BE IT RESOLVED** that the Board authorizes an additional \$3,000 to be appropriated from #208 Parks Fund Balance within the 2022 budget to fund the completion of a topographic survey of West Side County Park; and

**BE IT FINALLY RESOLVED** that the County Administrator and/or the Board Chairperson are authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.

**REQUEST FOR ACTION - PROCUREMENT OF GOODS AND/OR SERVICES**

RFA #: 211-144 RFA Date: 3/9/2022 RFA Submitted By: Valdis Kalnins

**PROJECT/SERVICE:** West Side County Park Beach Access  
Project/Service Re-establish beach access at West Side County Park  
Description:  
Project/Contract # 1016-21A Contact Info: [bgildea@allegancounty.org](mailto:bgildea@allegancounty.org)  
Department: Parks Contact Name: Brandy Gildea

**PROCUREMENT METHOD:** Not Applicable

**CONTRACT AWARD:** Allegan County and Abonmarche Consulting  
Contract Duration: Additional Scope of Work to be incorporated into Agreement

**BUDGETARY ACTION NEEDED:** None / BOC - Budget Adjustment or Additional Appropriation Needed  
Amount: \$ 3,000 Source: #208 Parks Fund Balance To Account: 401-751.094-974.000

**FUNDING SOURCE:** #208 Parks Fund Balance to match original project funding source

\$ 12,500.00	Approved Appropriation
\$ 3,000.00	Additional Appropriation Requested through this RFA
\$ 15,500.00	Total Funding available if this RFA is approved
\$ -	Actual Expenditures to Date
\$ 12,500.00	Committed Expenditures to Date
<hr/>	
\$ 3,000.00	Funds Remaining

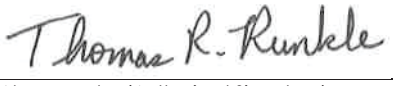
**AWARD THRESHOLD:** CAO - Budgeted Capital Procurement under \$50,001

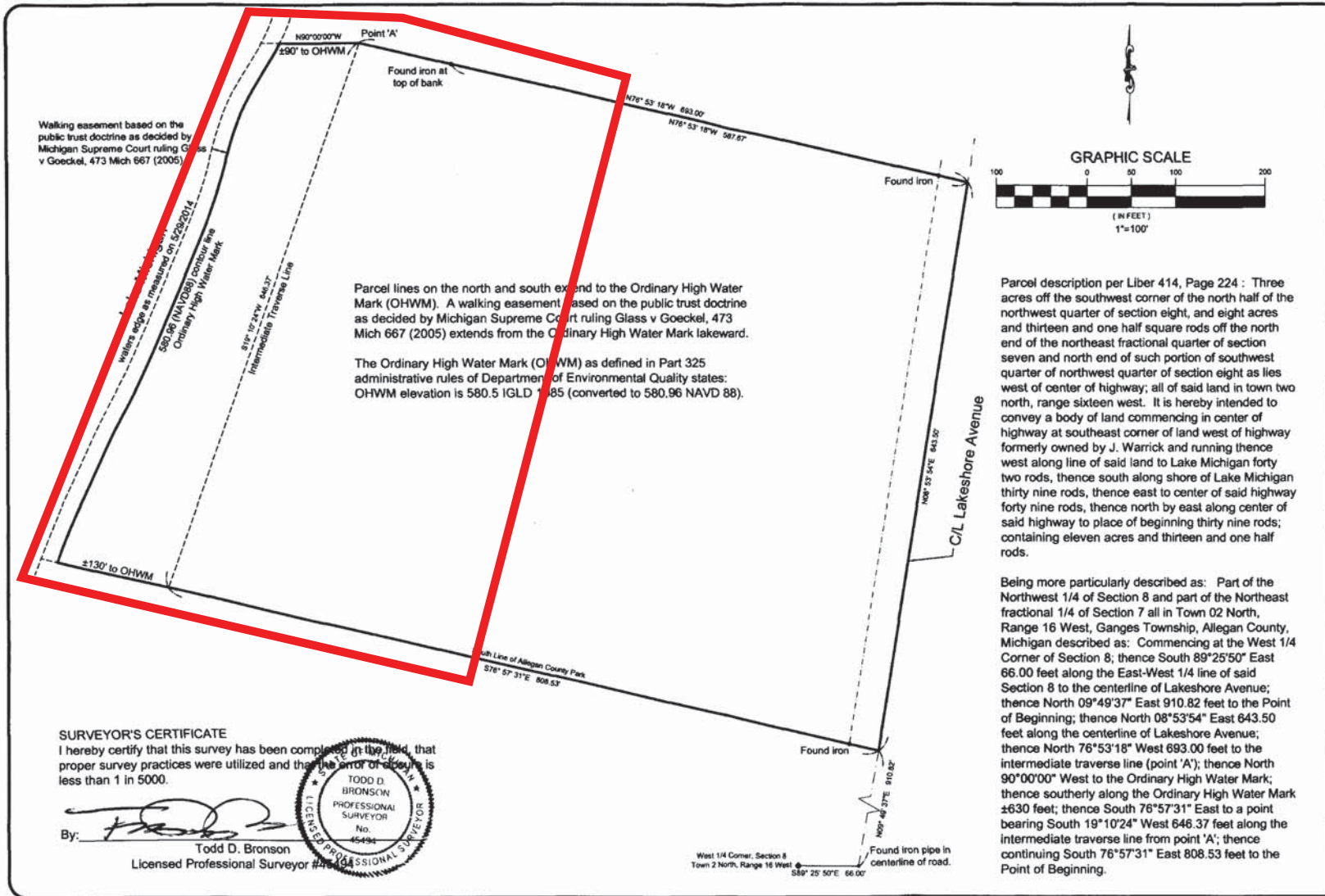
**AMENDMENT OR MODIFICATION TO EXISTING CONTRACT:**

Does amendment extend the contract: No  
Does amendment change risk and liability: No  
Does the amendment result in a cost increase:

Yes, accepting the topo proposal will increase the project cost by \$3,000 for Contractor to complete a topographical survey of West Side County Park needed in order to accurately determine viable designs and estimate costs for providing beach access. Given the enormous changes to the bluff over the past decade and the high costs of excavating / earth moving, after reviewing the currently available generally elevation data, it was determined that these data were insufficient to support the analysis needed.

**Project Scope Change Directive No. 1**

Date of Issuance: March 10, 2022	Effective Date:
Owner: Allegan County	Owner's Contract No.:
Engineer: Abonmarche	Abonmarche Project No.: 22-0220
Project: West Side County Park Beach Access	
Contract: Dated 2/8/2022	Phase of Contract: 250 – Topographic Survey
<b>Abonmarche is directed to proceed promptly with the following change(s):</b>	
Description:  <b>Add original proposal's Scope Item 14.3.2.III.B – Topographic Survey: \$3,000 Lump Sum</b> Abonmarche will perform a topographic survey of the areas circled in red on the attached boundary survey for basis of site design and development. The survey will show property lines, rights-of-way, easements, location of existing pavement and sidewalk and curbs adjacent to site, with elevation data. The survey will also show location of observed above-ground evidence of utility locations in and adjacent to the site. Public utilities (water, sanitary sewer, storm sewer) will be located provided the Owner contacts Miss Dig to have these utility locations flagged. Data will be collected based on the Michigan State Plane Coordinate System, with elevations referenced to the North American Vertical Datum of 1988. Using the Owner-provided boundary survey CAD file completed by Summit Engineering in 2016, we will draft the existing site survey information into AutoCAD format for use as a base plan for design development and cost estimating.  All work is to be carried out under the terms and conditions of Contract # 1016-21A for Architectural Services – West Side County Park Beach Access fully executed between Abonmarche Consultants, Inc. and the County of Allegan on 2/8/2022 inclusive of any subsequent mutually agreed upon amendments.	
Reason for Change:  <input checked="" type="checkbox"/> Client Request  <input type="checkbox"/> Unknown/Unforeseen Issue  Explanation/Supporting Documentation: See Section 14.3.2 of Abonmarche's original proposal, dated October 20, 2021.	
<b>Estimated Change in Professional Fees/Times:</b>	
Professional Service Fees:	\$ 3000 increase
Est. Impact on Schedule:	30 days increase
Est. Impact to Regulatory or Administrative Requirements, including schedule: NA	
<b>Basis of change in Professional Fees:</b>	
<input checked="" type="checkbox"/> Lump Sum	<input type="checkbox"/> Time and Materials
<input type="checkbox"/> % of Construction	<input type="checkbox"/> Other:
<b>SUBMITTED BY:</b>	<b>AUTHORIZED BY:</b>
By: 	By:
Abonmarche (Authorized Signature)	Client (Authorized Signature)
Title: Project Manager	Title:
Date: 3/10/2022	Date:



REVISIONS:	4/25/2016: Add Ordinary High Water Mark
	7/12/2016: Add original description.
	7/19/2016: Revised north prop line.
PREPARED FOR:	Allegan County 3283 122nd Ave Allegan, MI 49010
DRAWN BY:	Todd Bronson
DATE:	July 18, 2016
JOB NUMBER:	0041903
SCALE:	1" = 100'