

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

*Jim Storey, Chairperson  
Dean Kapenga, Vice Chairperson*

## BOARD PLANNING SESSION-AGENDA

**\*REVISION #1 - 4/26/22**

Thursday, April 28, 2022, @ 9:00AM  
County Services Building, Board Room  
Virtual Meeting Options - Instructions [Attached](#)

**DISTRICT 1**  
Dean Kapenga  
616-218-2599  
dkapenga@  
allegancounty.org

9:00AM CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Jim Storey

PLEDGE OF ALLEGIANCE:

PUBLIC PARTICIPATION:

ADDITIONAL AGENDA ITEMS:

APPROVAL OF AGENDA:

**DISTRICT 2**  
Jim Storey  
616-848-9767  
jstorey@  
allegancounty.org

**DISTRICT 3**  
Max R. Thiele  
269-673-4514  
mthiele@  
allegancounty.org

1. Administrative Update
  - a. 1st Quarter Capital Report–Valdis Kalnins, Project Manager
2. \*Legislative Advocacy Service Interviews:

**DISTRICT 4**  
Mark DeYoung  
616-318-9612  
mdyoung@  
allegancounty.org

Time	Vendor
10:00 AM - 10:45 AM	Midwest Strategy
11:00 AM - 11:45 AM	Mitchell Research
12:30 PM - 1:15 PM	CSG
1:30 PM - 2:15 PM	RWCA
2:30 PM - 3:15 PM	Plunkett Cooney
3:30 PM - 4:15 PM	GCSI Online

**DISTRICT 5**  
Tom Jessup  
269-637-3374  
tjessup@  
allegancounty.org

OTHER ITEMS:

PUBLIC PARTICIPATION:

FUTURE AGENDA TOPICS:

1. Administrative Update
  - a. 2021 Annual Wellness Report/1st Quarter 2022

**DISTRICT 6**  
Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

**DISTRICT 7**  
Rick Cain  
269-744-7918  
rcain@  
allegancounty.org

**ADJOURNMENT: Next Meeting–Thursday, May 12, 2022, 9:00AM @ COUNTY SERVICES BUILDING, BOARD ROOM.**

### Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”



# Allegan County Board of Commissioners



# Allegan County Board of Commissioners Meeting

April 28, 2022



Allegan County  
3283 122<sup>nd</sup> Ave  
Allegan, MI 49010

# STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: 42822, then #

- To raise your hand to speak, press \*9
- To Mute and Unmute, press \*6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: 42822

<Continue with the rest of the instructions>

# STEP 2: Enter registration information

Webinar Registration - Zoom

zoom.us/webinar/register/WN\_YneHxuk\_SjqfnMwchbtUEg

## Webinar Registration

Topic: BOC Meeting - 4/9/2020

Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)


\* Required information

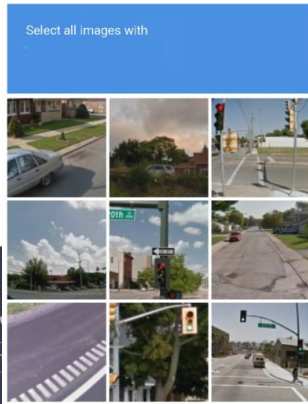
First Name \*

Last Name \*

Email Address \*

Confirm Email Address \*

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- iPhone/iPad App
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1. Enter name and email

2. Click this box

3. Answer challenge question

4. Click when done.

STEP 3: This Window will appear when connected.



# STEP 4: Adjust audio settings (if needed)

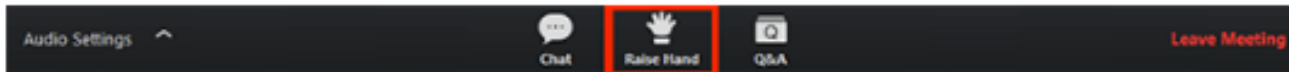
The screenshot shows the Zoom application interface. A large black vertical bar on the left side of the screen is highlighted with a blue arrow labeled '1'. A blue arrow labeled '2' points to the 'Audio' settings panel in the Zoom settings window. The 'Audio' settings panel includes options for Speaker and Microphone, with volume sliders and checkboxes for 'Automatically adjust volume', 'Use separate audio device to play ringtone simultaneously', 'Automatically join audio by computer when joining a meeting', 'Mute my microphone when joining a meeting', 'Press and hold SPACE key to temporarily unmute yourself', and 'Sync buttons on headset'. The 'Advanced' button is visible at the bottom right of the settings panel. The background shows a meeting agenda with items like 'Economic Development - Greg King, Director' and 'ADMINISTRATIVE REPORTS: CONSENT ITEMS: 1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. The bottom of the screen shows the Zoom meeting controls with 'Chat', 'Raise Hand', and 'Q&A' buttons.

# STEP 5: Raise hand to be recognized to speak.

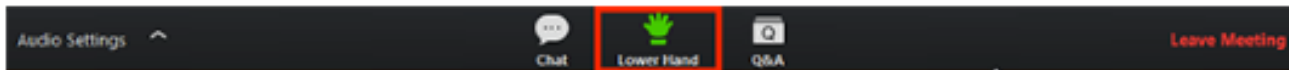
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.





# STEP 6: To leave the meeting

The screenshot shows a Zoom meeting window with a document displayed. At the top, a green banner reads "You are viewing Allegan County Administration's screen" and a "View Options" dropdown is visible. In the top right corner, there is an "Enter Full Screen" button. The document is a Microsoft Word file titled "BOC20200409\_agenda [Compatibility Mode] - Word" by "Steve Sedore". The document content includes the Allegan County Board of Commissioners logo and contact information for Jim Storey and Gale Dugan. The agenda items are listed as follows:

**BOARD OF COMMISSIONERS MEETING – AGENDA**

**DISTRICT 1**  
Dean Kasperge  
616-216-2599  
dkasperge@allegancounty.org

**DISTRICT 2**  
Jim Storey  
616-848-9767  
jstorey@allegancounty.org

**DISTRICT 3**  
Max R. Thiele  
269-673-4514  
mthiele@allegancounty.org

**DISTRICT 4**  
Mark DeYoung

**Virtual Meeting – Connectivity Instructions Attached**

**1PM**

**CALL TO ORDER:**  
**ROLL CALL:**  
**OPENING PRAYER:**  
**PLEDGE OF ALLEGIANCE:**  
**COMMUNICATIONS:** Attached  
**APPROVAL OF MINUTES:** Attached

**PUBLIC PARTICIPATION:**  
**ADDITIONAL AGENDA ITEMS:**  
**APPROVAL OF AGENDA:**  
**PRESENTATIONS:**  
**PROCLAMATIONS:**  
**INFORMATIONAL SESSION:** Attached  
**ADMINISTRATIVE REPORTS:**

**CONSENT ITEMS:**

At the bottom of the Zoom window, there are controls for "Audio Settings", "Chat", "Raise Hand", and "Q&A". A red "Leave Meeting" button is located in the bottom right corner, with a large blue arrow pointing to it.