

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

## INDEX

MAY 12, 2022 SESSION

JOURNAL 70

<u>PAGE</u>	<u>ITEM</u>	<u>SUBJECT MATTER</u>
192	1	MAY 12, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL
192	2	PUBLIC PARTICIPATION - NO COMMENTS
192	3	APPROVAL OF AGENDA AS PRESENTED
192	4	LEGISLATIVE ADVOCACY SERVICES - PRIORITIZATION OF STRATEGIC FOCUS AREAS
192	5	BREAK - 10:39 A.M.
192	6	LEGISLATIVE ADVOCACY SERVICES POLICY
193	7	BROADBAND INITIATIVE - TROWBRIDGE TOWNSHIP
193	8	ADMINISTRATIVE UPDATE - 2021 ANNUAL WELLNESS REPORT
194	9	PUBLIC PARTICIPATION - NO COMMENTS
194	10	ADJOURNMENT UNTIL MAY 26, 2022
194	11	MAY 12, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL
194	12	APPROVAL OF MINUTES FOR APRIL 28, 2022
194	13	PUBLIC PARTICIPATION
194	14	ADDITIONAL AGENDA ITEMS
195	15	APPROVAL OF AGENDA AS PRESENTED
195	16	INFORMATIONAL SESSION - SHERIFF DEPT
195	17	ADMINISTRATIVE REPORTS - OPPOSE FOIA BILL
195-197	18	CLAIMS - 5/6/2022 AND 5/13/2022
197	19	PROPERTY USE FOR WISHBONE SHELTER

- 197            20        BUDGET POLICY - LAW ENFORCEMENT SERVICES FUND
- 198            21        PUBLIC PARTICIPATION - NO COMMENTS
- 198            22        ADJOURNMENT UNTIL MAY 26, 2022

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## MORNING SESSION

**MAY 12, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on May 12, 2022 at 9:00 A.M. in accordance with the motion for adjournment of April 28, 2022, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

**PUBLIC PARTICIPATION - NO COMMENTS**

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADOPTED AS PRESENTED**

3/ Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**LEGISLATIVE ADVOCACY SERVICES POLICY - PRIORITIZATION OF STRATEGIC FOCUS AREAS**

4/ Dusty Fancher from Midwest Strategy Group addressed the board with the preliminary list of priorities that was received by Midwest Strategy Group from Allegan County.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to advise Midwest Strategy Group that the Allegan County Board of Commissioners' top priorities are American Rescue Plan Act (ARPA) funding; broadband funding; and water quality and availability funding. Motion carried by roll call vote. Yeas: Storey, Thiele, DeYoung, Jessup, Dugan and Cain. Nays: Kapenga.

**BREAK - 10:39 A.M.**

5/ Upon reconvening at 10:50 A.M., the following Commissioners were present: Commissioner Kapenga, Storey, Thiele, DeYoung, Jessup, Dugan and Cain. Absent: None.

**LEGISLATIVE ADVOCACY SERVICES POLICY**

6/ Moved by Commissioner Storey, seconded by Commissioner Jessup to table discussion on the Legislative Advocacy Services Policy until the May 26, 2022 session. Motion carried by voice vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

**BROADBAND INITIATIVE – TROWBRIDGE TOWNSHIP**

7/ Trowbridge Township Supervisor Jeff Kaylor addressed the board regarding a broadband project in Trowbridge Township with Bloomingdale Communications. He questioned the timeline for when decisions will be made from Allegan County on the broader project. Broadband project manager Jill Dunham outlined the RFP process to the board. Discussion followed.

**ADMINISTRATIVE UPDATE – 2021 ANNUAL WELLNESS REPORT**

8/ Wellness Coordinator Amy Doeden addressed the board with the Allegan County Corporate Wellness Report for 2021.

**Wellness 2021 Annual Report - Narrative Summary  
Board of Commissioners - May 12, 2022**

- Report includes the 2021 Annual Report and First Quarter 2022 report.
- Annual Report includes:
  1. Wellness Key Performance Indicators report which provides a comprehensive view of significant metrics from all health-related employee benefits. This report includes annual data from 2013 through 2021.
  2. Holtyn & Associates Corporate Report which summarizes data gathered in 2021 through the twice-yearly biometric assessment and health survey (health risk assessment).
    - Health risk assessment measures critical health factors and interprets current health status of our participating employees and spouses.
    - The report summarizes and analyzes health risk assessment results and helps provide direction for future programming tailored to our needs.
- Quarterly Report reflects data through March 31, 2022.
  - Wellness programming was initiated in November 2013, thus we have completed 8 years of programming.
  - 6 Primary Objectives established for the wellness initiative by Allegan County along with the Board of Commissioners (pg. 1).
  - Participation and Health Metrics, or results from wellness programming below related objective (pg. 2).
    - Employee participation-enrolled rate is currently 83%, and it is 76% for participation-core (wellness assessment & coaching). This exceeds the best-practice benchmark goal of 75%. We've maintained or exceeded best-practice goal since 2015, year \$300 Participation Incentive was implemented (exception year 2020 due to COVID-19).
    - Health Risk Factors (pg. 3) – 2.1.1 shows risk stratification, or prevalence of employees in low, medium and high risk groups. The goal is to help bring employees from high risk, to low risk, and keep low risk employees low risk. Currently, 48% of our employees are low risk and 17% are high risk.
    - Medical, prescription drug and wellness initiative expenditures are shown on pg. 3.
  - Wellness strategic focus for 2020 through 2023 established by a focus group in 2019 and extended by the Health Strategy Team in 2021 is to support employees' physical and mental health.

**PUBLIC PARTICIPATION - NO COMMENTS**

9/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL MAY 26, 2022 AT 9:00 A.M.**

10/ Moved by Commissioner Jessup, seconded by Commissioner Dugan to adjourn until May 26, 2022 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 11:56 A.M. Yeas: 7 votes. Nays: 0 votes.

**AFTERNOON SESSION**

**MAY 12, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

11/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on May 12, 2022 at 1:06 P.M. in accordance with the motion for adjournment of April 28, 2022, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #2 Commissioner Storey.

The Chief Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

- |         |              |         |            |
|---------|--------------|---------|------------|
| DIST #1 | DEAN KAPENGA | DIST #5 | TOM JESSUP |
| DIST #2 | JIM STOREY   | DIST #6 | GALE DUGAN |
| DIST #3 | MAX THIELE   | DIST #7 | RICK CAIN  |
| DIST #4 | MARK DeYOUNG |         |            |

**APRIL 28, 2022 SESSION MINUTES - ADOPTED**

12/ Moved by Commissioner Cain, seconded by Commissioner Dugan to approve the minutes for the April 28, 2022 session as distributed. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - NO COMMENTS**

13/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADDITIONS**

14/ Chairman Storey asked if there were any additions or changes to the agenda. Commissioner Dugan asked that the Tabulation of Prioritization done by Administration be added as an action item.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adopt the changes to the meeting agenda as requested. Motion failed by voice vote. Yeas: Kapenga and Dugan. Nays: Storey, Thiele, DeYoung, Jessup and Cain.

**AGENDA - ADOPTED AS PRESENTED**

**15/** Moved by Commissioner DeYoung, seconded by Commissioner Cain to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**INFORMATIONAL SESSION**

**16/** Sheriff Frank Baker presented the 2021 Annual Report for the Sheriff Department. Full report can be found on the county website ([www.allegancounty.org](http://www.allegancounty.org)) under Connect and then Annual Reports.

**ADMINISTRATIVE REPORTS - OPPOSE FOIA BILL**

**17/** Administrator Sarro noted his written report was submitted to Commissioners. Highlights included RICH update, facility master plan, HVAC replacement at dispatch tower shelters, courthouse/youth home carpet replacement, reserve deputy fees and senior services millage.

Moved by Commissioner Thiele, seconded by Commissioner Kapenga to proceed with the County Administrators recommendation on the advisory directions to Midwest Strategy Group. Motion failed by roll call vote. Yeas: Kapenga, Thiele and DeYoung. Nays: Storey, Jessup and Cain. Absent: Dugan.

Moved by Commissioner Kapenga, seconded by Commissioner Thiele to proceed with Administrations recommendation to oppose the FOIA bills before the House and Senate. Motion carried by roll call vote. Yeas: Kapenga, Storey, Thiele, DeYoung, Dugan and Cain. Nays: Jessup.

**FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

**18/ WHEREAS**, Administration has compiled the following claims for May 6, 2022 and May 13, 2022; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

**May 6, 2022**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	228,371.60	228,371.60	
Parks/Recreation Fund - 208	3,227.78	3,227.78	
Friend of the Court – Cooperative Reimb. - 215	685.88	685.88	
Health Department Fund - 221	32,575.93	32,575.93	
Brownfield Redevelopment Auth. - 243	8,125.00	8,125.00	
Register of Deeds Automation Fund - 256	355.60	355.60	
Indigent Defense Fund - 260	5,748.65	5,748.65	
Central Dispatch Fund - 261	37.05	37.05	
Local Corrections Officers Training Fund -264	650.00	650.00	
Law Library Fund - 269	2,272.12	2,272.12	
Grants - 279	42,959.92	42,959.92	

Crime Victims Rights Grant - 280	826.39	826.39	
Sheriffs Contract – Wayland Township - 286	24698.12	24698.12	
Transportation Fund - 288	4,314.66	4,314.66	
Child Care Fund - 292	9,884.62	9,884.62	
Senior Services Fund - 298	6,056.89	6,056.89	
Capital Improvement Fund - 401	50,875.00	50,875.00	
Delinquent Tax Revolving Fund - 516	76,540.73	76,540.73	
Tax Reversion 2019 - 619	2,604.03	2,604.03	
Revolving Drain Maintenance Fund - 639	248.31	248.31	
Fleet Management/Motor Pool - 661	171.49	171.49	
Self-Insurance Fund - 677	352,924.86	352,924.86	
Drain Fund - 801	176,492.47	176,492.47	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,030,647.10</b>	<b>\$1,030,647.10</b>	

**May 13, 2022**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	183,839.12	183,839.12	
Parks/Recreation Fund - 208	8,192.76	8,192.76	
Friend of the Court – Cooperative Reimb. - 215	788.87	788.87	
Health Department Fund - 221	33,261.98	33,261.98	
Solid Waste/Recycling - 226	11,213.12	11,213.12	
Animal Shelter - 254	2,578.88	2,578.88	
Central Dispatch Fund - 261	1,752.39	1,752.39	
Grants - 279	3,826.56	3,826.56	
Transportation Fund - 288	25,623.35	25,623.35	
Child Care Fund - 292	57,300.95	57,300.95	
Veterans Relief Fund - 293	944.53	944.53	
Senior Services Fund - 298	4,117.98	4,117.98	
American Rescue Plan Act – ARPA - 299	19,756.00	19,756.00	
Capital Improvement Fund - 401	35,078.28	35,078.28	
CIP – Youth Home Building Fund - 492	9,785.43	9,785.43	
Central Dispatch CIP - 496	2,574.50	2,574.50	
Revolving Drain Maintenance Fund - 639	406.98	406.98	
Fleet Management/Motor Pool - 661	679.20	679.20	
Self-Insurance Fund - 677	352,625.91	352,625.91	
Drain Fund - 801	13,470.85	13,470.85	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$767,817.64</b>	<b>\$767,817.64</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for May 6, 2022 and May 13, 2022.

Moved by Commissioner Thiele, seconded by Commissioner Cain to adopt the report of claims for May 6, 2022 and May 13, 2022. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**WISHBONE SHELTER – PROPERTY USE**

**19/** Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to take action on the property use for Wishbone Shelter at the May 26, 2022 session. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**BUDGET POLICY—LAW ENFORCEMENT SERVICES FUND**

**20/ WHEREAS,** the Board of Commissioners (Board) was briefed on July 22, 2021, regarding changes to the Law Enforcement Services agreements which included a transition to County-owned vehicles resulting in a complete 75% Local Unit/25% County agreement option; and

**WHEREAS,** the Board was updated on December 9, 2021, on the progress of the new agreements and the vehicle transition; and

**WHEREAS,** agreements have been released to the participating local units and several have opted to proceed with immediate transition to the new model.

**THEREFORE BE IT RESOLVED,** the Board authorizes the following changes to the County Budget Policy in support of the agreements:

1. Remove: Sheriff's Department Contracts for Service - Wayland (286) from Appendix 6.A.
2. Add: 4.14.7. Law Enforcement Contract Fund (287) - The CAO is authorized to:
  - a. Execute Law Enforcement Services agreements (75% Local Unit/25% County fee for service) in conjunction with the Sheriff and local units of government within Allegan County.
  - b. Budget for, and expend, the necessary funds to meet the County's obligations under the agreements including, but not limited to, the creation of positions if determined necessary (coterminous with the agreement), personnel costs, equipment, vehicle procurement/replacement and vehicle maintenance and operating costs.
  - c. Purchase existing vehicles and equipment owned by a participating local unit.
  - d. Sell, if necessary, vehicles/equipment in the event of a termination of agreement.
  - e. Update the County's vehicle fleet list with any vehicles purchased/sold in relation to the agreements.

Moved by Commissioner Dugan, seconded by Commissioner Cain to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.



**PUBLIC PARTICIPATION - NO COMMENTS**

21/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL MAY 26, 2022 AT 1:00 P.M.**

22/ Moved by Commissioner Cain, seconded by Commissioner Thiele to adjourn until May 26 , 2022 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 4:12 P.M. Yeas: 7 votes. Nays: 0 votes.



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Deputy Clerk

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Board Chairperson

Minutes approved during the 00/00/2022 Session

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