

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

*Jim Storey, Chairperson
Dean Kapenga, Vice Chairperson*

BOARD OF COMMISSIONERS MEETING – AGENDA *REVISION #1 – 5/24/22

Thursday, May 26, 2022 – 1PM

County Services Building – Board Room

Virtual Connectivity Options **Attached**

DISTRICT 1

Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

1PM

CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Mark DeYoung

PLEDGE OF ALLEGIANCE:

PUBLIC HEARING: None

COMMUNICATIONS: None

APPROVAL OF MINUTES:

May 12, 2022

PUBLIC PARTICIPATION:

ADDITIONAL AGENDA ITEMS:

APPROVAL OF AGENDA:

***PRESENTATIONS:** Community Action Agency—Executive Director

Lisa Evans

PROCLAMATIONS:

INFORMATIONAL SESSION: None

ADMINISTRATIVE REPORTS:

DISTRICT 2

Jim Storey
616-848-9767
jstorey@
allegancounty.org

DISTRICT 3

Max R. Thiele
269-673-4514
mthiele@
allegancounty.org

DISTRICT 4

Mark DeYoung
616-318-9612
mdeyoung@
allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (5/20/22 & 5/27/22)
-

DISTRICT 5

Tom Jessup
269-637-3374
tjessup@
allegancounty.org

ACTION ITEMS:

1. Wishbone Shelter—Property Use
-

DISTRICT 6

Gale Dugan
269-694-5276
gdugan@
allegancounty.org

DISCUSSION ITEMS:

1. None
-

DISTRICT 7

Rick Cain
269-744-7918
rcain@
allegancounty.org

NOTICE OF APPOINTMENTS & ELECTIONS:

ELECTIONS:

1. Commission on Aging
 - a) One Member At-Large Representative—term expired 12/31/22
2. Economic Development Commission

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

- a) One Arts & Culture Representative—term expired 12/31/21
- b) One Mfg./Industry Representative—term expired 12/31/21
- c) One Real Estate/Development Representative—term expired 12/31/22
- d) One Recreation/Tourism Representative—term expires 12/31/22

APPOINTMENTS:

1. Brownfield Redevelopment Authority
 - a) One Representative—term expires 12/31/19 [Application REC 3/24](#)
2. Parks Advisory Board
 - a) One Representative—term expires 12/31/22
3. Solid Waste Planning Committee
 - a) One Solid Waste Industry Representative—term expired 12/31/20
 - b) One Township Representative—term expired 12/31/19
 - c) One Industrial Waste Generator Representative—term expired 12/31/20
 - d) One Solid Waste Representative—term expired 12/31/19

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

- Opening Prayer: Commissioner Tom Jessup
- Informational Session: 48th Circuit Court/Friend of the Court
- Motion to approve of claims paid and to incorporate into proceedings of the Board (6/3/22 & 6/10/22)
- Equalization—set 2022 County Millage Rates

REQUEST FOR PER DIEM/MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

CLOSED SESSION: None scheduled

ADJOURNMENT: Next Meeting – Thursday, June 9, 2022, 1:00PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**



Allegan County Board of Commissioners

STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: 52622, then #

- To raise your hand to speak, press *9
- To Mute and Unmute, press *6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: 52622

<Continue with the rest of the instructions>

STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required with an asterisk):

- First Name *
- Last Name *
- Email Address *
- Confirm Email Address *

Below the form is a reCAPTCHA challenge with the text "I'm not a robot" and a "Join Webinar in Progress" button.

Four blue arrows with white text provide instructions:

1. Enter name and email (points to the name fields)
2. Click this box (points to the reCAPTCHA "I'm not a robot" checkbox)
3. Answer challenge question (points to the reCAPTCHA image grid)
4. Click when done. (points to the "Join Webinar in Progress" button)

The footer contains navigation links:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

The image shows a Zoom meeting interface with the 'Settings' window open to the 'Audio' tab. A vertical black bar on the left side of the meeting window has a blue arrow labeled '1' pointing to it. A blue arrow labeled '2' points from the 'Audio' tab in the settings window to the meeting content area. The meeting content area displays the name 'Economic Development - Greg King, Director' and 'ADMINISTRATIVE REPORTS:'. Below this, it says 'CONSENT ITEMS:' followed by a list item: '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. The 'Settings' window shows the 'Speaker' section with 'Test Speaker' selected and 'Remote Audio' in a dropdown menu. The 'Volume' slider is set to approximately 80%. The 'Microphone' section has 'Test Mic' selected. The 'Volume' slider is also set to approximately 80%. There are several checkboxes at the bottom of the settings window, including 'Automatically adjust volume' (checked), 'Use separate audio device to play ringtone simultaneously' (unchecked), 'Automatically join audio by computer when joining a meeting' (unchecked), 'Mute my microphone when joining a meeting' (unchecked), 'Press and hold SPACE key to temporarily unmute yourself' (checked), and 'Sync buttons on headset' (checked). An 'Advanced' button is visible at the bottom right of the settings window. At the bottom of the meeting window, there is a toolbar with icons for 'Chat', 'Raise Hand', and 'Q&A'. The 'Audio Settings' label is visible at the bottom left of the meeting window.

Settings

General

Video

Audio

Share Screen

Virtual Background

Recording

Statistics

Feedback

Keyboard Shortcuts

Accessibility

Speaker

Test Speaker Remote Audio

Output Level:

Volume:

Microphone

Test Mic

Input Level:

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

269-673-4514
mthiele@allegancounty.org

Economic Development — Greg King, Director
ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

DISTRICT 4
Mark DeYoung
616-318-9612
mdeyoung@allegancounty.org

Audio Settings

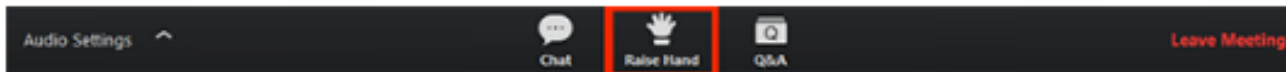
Chat Raise Hand Q&A

STEP 5: Raise hand to be recognized to speak.

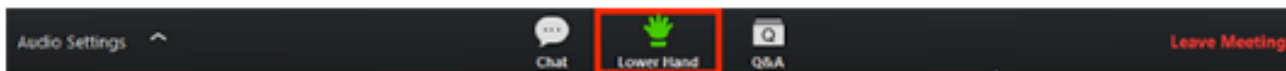
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, including address, phone, fax, and website. Below the header, the document title is "BOARD OF COMMISSIONERS MEETING – AGENDA". The agenda items are listed by district: DISTRICT 1 (Dean Kasperge), DISTRICT 2 (Jim Storey), DISTRICT 3 (Max R. Thiele), and DISTRICT 4 (Mark DeYoung). The agenda items include "Virtual Meeting – Connectivity Instructions Attached", "1PM CALL TO ORDER: ROLL CALL: OPENING PRAYER: PLEDGE OF ALLEGIANCE: COMMUNICATIONS: Attached APPROVAL OF MINUTES: Attached", "PUBLIC PARTICIPATION: ADDITIONAL AGENDA ITEMS: APPROVAL OF AGENDA: PRESENTATIONS: PROCLAMATIONS: INFORMATIONAL SESSION: Attached ADMINISTRATIVE REPORTS:", and "CONSENT ITEMS:". The document footer shows "PAGE 1 OF 2 251 WORDS" and a zoom level of "100%". At the bottom of the Zoom window, there is a control bar with "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.

ALLEGAN COUNTY BOARD OF COMMISSIONERS

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MAY 12, 2022 SESSION

JOURNAL 70

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DRAFT

MORNING SESSION

MAY 12, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on May 12, 2022 at 9:00 A.M. in accordance with the motion for adjournment of April 28, 2022, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

PUBLIC PARTICIPATION - NO COMMENTS

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA - ADOPTED AS PRESENTED

3/ Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

LEGISLATIVE ADVOCACY SERVICES POLICY - PRIORITIZATION OF STRATEGIC FOCUS AREAS

4/ Dusty Fancher from Midwest Strategy Group addressed the board with the preliminary list of priorities that was received by Midwest Strategy Group from Allegan County.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to advise Midwest Strategy Group that the Allegan County Board of Commissioners' top priorities are American Rescue Plan Act (ARPA) funding; broadband funding; and water quality and availability funding. Motion carried by roll call vote. Yeas: Storey, Thiele, DeYoung, Jessup, Dugan and Cain. Nays: Kapenga.

BREAK - 10:39 A.M.

5/ Upon reconvening at 10:50 A.M., the following Commissioners were present: Commissioner Kapenga, Storey, Thiele, DeYoung, Jessup, Dugan and Cain. Absent: None.

LEGISLATIVE ADVOCACY SERVICES POLICY

6/ Moved by Commissioner Storey, seconded by Commissioner Jessup to table discussion on the Legislative Advocacy Services Policy until the May 26, 2022 session. Motion carried by voice vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

BROADBAND INITIATIVE – TROWBRIDGE TOWNSHIP

7/ Trowbridge Township Supervisor Jeff Kaylor addressed the board regarding a broadband project in Trowbridge Township with Bloomingdale Communications. He questioned the timeline for when decisions will be made from Allegan County on the broader project. Broadband project manager Jill Dunham outlined the RFP process to the board. Discussion followed.

ADMINISTRATIVE UPDATE – 2021 ANNUAL WELLNESS REPORT

8/ Wellness Coordinator Amy Doeden addressed the board with the Allegan County Corporate Wellness Report for 2021.

**Wellness 2021 Annual Report - Narrative Summary
Board of Commissioners - May 12, 2022**

- Report includes the 2021 Annual Report and First Quarter 2022 report.
- Annual Report includes:
 1. Wellness Key Performance Indicators report which provides a comprehensive view of significant metrics from all health-related employee benefits. This report includes annual data from 2013 through 2021.
 2. Holtyn & Associates Corporate Report which summarizes data gathered in 2021 through the twice-yearly biometric assessment and health survey (health risk assessment).
 - Health risk assessment measures critical health factors and interprets current health status of our participating employees and spouses.
 - The report summarizes and analyzes health risk assessment results and helps provide direction for future programming tailored to our needs.
- Quarterly Report reflects data through March 31, 2022.
 - Wellness programming was initiated in November 2013, thus we have completed 8 years of programming.
 - 6 Primary Objectives established for the wellness initiative by Allegan County along with the Board of Commissioners (pg. 1).
 - Participation and Health Metrics, or results from wellness programming below related objective (pg. 2).
 - Employee participation-enrolled rate is currently 83%, and it is 76% for participation-core (wellness assessment & coaching). This exceeds the best-practice benchmark goal of 75%. We've maintained or exceeded best-practice goal since 2015, year \$300 Participation Incentive was implemented (exception year 2020 due to COVID-19).
 - Health Risk Factors (pg. 3) – 2.1.1 shows risk stratification, or prevalence of employees in low, medium and high risk groups. The goal is to help bring employees from high risk, to low risk, and keep low risk employees low risk. Currently, 48% of our employees are low risk and 17% are high risk.
 - Medical, prescription drug and wellness initiative expenditures are shown on pg. 3.
 - Wellness strategic focus for 2020 through 2023 established by a focus group in 2019 and extended by the Health Strategy Team in 2021 is to support employees' physical and mental health.

PUBLIC PARTICIPATION - NO COMMENTS

9/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL MAY 26, 2022 AT 9:00 A.M.

10/ Moved by Commissioner Jessup, seconded by Commissioner Dugan to adjourn until May 26, 2022 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 11:56 A.M. Yeas: 7 votes. Nays: 0 votes.

AFTERNOON SESSION

MAY 12, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL

11/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on May 12, 2022 at 1:06 P.M. in accordance with the motion for adjournment of April 28, 2022, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #2 Commissioner Storey.

The Chief Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

- | | | | |
|---------|--------------|---------|------------|
| DIST #1 | DEAN KAPENGA | DIST #5 | TOM JESSUP |
| DIST #2 | JIM STOREY | DIST #6 | GALE DUGAN |
| DIST #3 | MAX THIELE | DIST #7 | RICK CAIN |
| DIST #4 | MARK DeYOUNG | | |

APRIL 28, 2022 SESSION MINUTES - ADOPTED

12/ Moved by Commissioner Cain, seconded by Commissioner Dugan to approve the minutes for the April 28, 2022 session as distributed. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - NO COMMENTS

13/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA - ADDITIONS

14/ Chairman Storey asked if there were any additions or changes to the agenda. Commissioner Dugan asked that the Tabulation of Prioritization done by Administration be added as an action item.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adopt the changes to the meeting agenda as requested. Motion failed by voice vote. Yeas: Kapenga and Dugan. Nays: Storey, Thiele, DeYoung, Jessup and Cain.

AGENDA - ADOPTED AS PRESENTED

15/ Moved by Commissioner DeYoung, seconded by Commissioner Cain to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

INFORMATIONAL SESSION

16/ Sheriff Frank Baker presented the 2021 Annual Report for the Sheriff Department. Full report can be found on the county website (www.allegancounty.org) under Connect and then Annual Reports.

ADMINISTRATIVE REPORTS - OPPOSE FOIA BILL

17/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included RICH update, facility master plan, HVAC replacement at dispatch tower shelters, courthouse/youth home carpet replacement, reserve deputy fees and senior services millage.

Moved by Commissioner Thiele, seconded by Commissioner Kapenga to proceed with the County Administrators recommendation on the advisory directions to Midwest Strategy Group. Motion failed by roll call vote. Yeas: Kapenga, Thiele and DeYoung. Nays: Storey, Jessup and Cain. Absent: Dugan.

Moved by Commissioner Kapenga, seconded by Commissioner Thiele to proceed with Administrations recommendation to oppose the FOIA bills before the House and Senate. Motion carried by roll call vote. Yeas: Kapenga, Storey, Thiele, DeYoung, Dugan and Cain. Nays: Jessup.

FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

18/ WHEREAS, Administration has compiled the following claims for May 6, 2022 and May 13, 2022; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

May 6, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	228,371.60	228,371.60	
Parks/Recreation Fund - 208	3,227.78	3,227.78	
Friend of the Court – Cooperative Reimb. - 215	685.88	685.88	
Health Department Fund - 221	32,575.93	32,575.93	
Brownfield Redevelopment Auth. - 243	8,125.00	8,125.00	
Register of Deeds Automation Fund - 256	355.60	355.60	
Indigent Defense Fund - 260	5,748.65	5,748.65	
Central Dispatch Fund - 261	37.05	37.05	
Local Corrections Officers Training Fund -264	650.00	650.00	
Law Library Fund - 269	2,272.12	2,272.12	
Grants - 279	42,959.92	42,959.92	

Crime Victims Rights Grant - 280	826.39	826.39	
Sheriffs Contract – Wayland Township - 286	24698.12	24698.12	
Transportation Fund - 288	4,314.66	4,314.66	
Child Care Fund - 292	9,884.62	9,884.62	
Senior Services Fund - 298	6,056.89	6,056.89	
Capital Improvement Fund - 401	50,875.00	50,875.00	
Delinquent Tax Revolving Fund - 516	76,540.73	76,540.73	
Tax Reversion 2019 - 619	2,604.03	2,604.03	
Revolving Drain Maintenance Fund - 639	248.31	248.31	
Fleet Management/Motor Pool - 661	171.49	171.49	
Self-Insurance Fund - 677	352,924.86	352,924.86	
Drain Fund - 801	176,492.47	176,492.47	
TOTAL AMOUNT OF CLAIMS	\$1,030,647.10	\$1,030,647.10	

May 13, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	183,839.12	183,839.12	
Parks/Recreation Fund - 208	8,192.76	8,192.76	
Friend of the Court – Cooperative Reimb. - 215	788.87	788.87	
Health Department Fund - 221	33,261.98	33,261.98	
Solid Waste/Recycling - 226	11,213.12	11,213.12	
Animal Shelter - 254	2,578.88	2,578.88	
Central Dispatch Fund - 261	1,752.39	1,752.39	
Grants - 279	3,826.56	3,826.56	
Transportation Fund - 288	25,623.35	25,623.35	
Child Care Fund - 292	57,300.95	57,300.95	
Veterans Relief Fund - 293	944.53	944.53	
Senior Services Fund - 298	4,117.98	4,117.98	
American Rescue Plan Act – ARPA - 299	19,756.00	19,756.00	
Capital Improvement Fund - 401	35,078.28	35,078.28	
CIP – Youth Home Building Fund - 492	9,785.43	9,785.43	
Central Dispatch CIP - 496	2,574.50	2,574.50	
Revolving Drain Maintenance Fund - 639	406.98	406.98	
Fleet Management/Motor Pool - 661	679.20	679.20	
Self-Insurance Fund - 677	352,625.91	352,625.91	
Drain Fund - 801	13,470.85	13,470.85	
TOTAL AMOUNT OF CLAIMS	\$767,817.64	\$767,817.64	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for May 6, 2022 and May 13, 2022.

Moved by Commissioner Thiele, seconded by Commissioner Cain to adopt the report of claims for May 6, 2022 and May 13, 2022. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

WISHBONE SHELTER – PROPERTY USE

19/ Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to take action on the property use for Wishbone Shelter at the May 26, 2022 session. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

BUDGET POLICY—LAW ENFORCEMENT SERVICES FUND

20/ WHEREAS, the Board of Commissioners (Board) was briefed on July 22, 2021, regarding changes to the Law Enforcement Services agreements which included a transition to County-owned vehicles resulting in a complete 75% Local Unit/25% County agreement option; and

WHEREAS, the Board was updated on December 9, 2021, on the progress of the new agreements and the vehicle transition; and

WHEREAS, agreements have been released to the participating local units and several have opted to proceed with immediate transition to the new model.

THEREFORE BE IT RESOLVED, the Board authorizes the following changes to the County Budget Policy in support of the agreements:

1. Remove: Sheriff's Department Contracts for Service - Wayland (286) from Appendix 6.A.
2. Add: 4.14.7. Law Enforcement Contract Fund (287) - The CAO is authorized to:
 - a. Execute Law Enforcement Services agreements (75% Local Unit/25% County fee for service) in conjunction with the Sheriff and local units of government within Allegan County.
 - b. Budget for, and expend, the necessary funds to meet the County's obligations under the agreements including, but not limited to, the creation of positions if determined necessary (coterminous with the agreement), personnel costs, equipment, vehicle procurement/replacement and vehicle maintenance and operating costs.
 - c. Purchase existing vehicles and equipment owned by a participating local unit.
 - d. Sell, if necessary, vehicles/equipment in the event of a termination of agreement.
 - e. Update the County's vehicle fleet list with any vehicles purchased/sold in relation to the agreements.

Moved by Commissioner Dugan, seconded by Commissioner Cain to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - NO COMMENTS

21/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL MAY 26, 2022 AT 1:00 P.M.

22/ Moved by Commissioner Cain, seconded by Commissioner Thiele to adjourn until May 26 , 2022 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 4:12 P.M. Yeas: 7 votes. Nays: 0 votes.



Deputy Clerk

Board Chairperson

Minutes approved during the 00/00/2022 Session

DRAFT



Community Action of Allegheny County

*Allegheny County
Board of Commissioners
Presentation*

May 26, 2022

Community Action of Allegan County Agenda

Introduction to CAAC – Mission & Values

Strategic Plan FY21-24

Vision, Goals & Outcomes

Community Impact – Basic Needs, Financial Stability, Health, Housing, Education

Early Education Services

Community Service Programs

Community Collaboration & Innovations

Question & Answer



- Community Action of Allegan County (CAAC) is a **private non-profit** organization created by the federal government's Economic Opportunity Act (1964) to combat poverty in geographically designated areas.
- CAAC's status as a Community Action Agency was the result of an explicit designation by the County Board of Supervisors (now the Board of Commissioners) in (February 1965).
- We have a tripartite board structure that is designated to promote the participation of the entire community in the reduction or elimination of poverty.
 - Elected public officials**
 - Private sector representatives**
 - Low-income residents**

CAAC Mission and Values

Mission

Community Action of Allegan County will serve, advocate, and engage individuals, families, and communities to overcome the effects of poverty and encourage self-reliance.

Values

- **Collaboration:** Staff and volunteers work together within our organization and with other community stakeholders to achieve the best outcomes for those we serve.
- **Continuous Improvement:** Analysis and innovation fuel our efforts to keep improving what we do and how we do it.
- **Quality Service:** We strive to exceed our standards and the expectations of those we serve in the design and delivery of our services.
- **Stewardship:** We treat all contributions of funds, time, and expertise as investments, entrusted to help achieve our mission.
- **Hope:** We provide guidance and optimism in a partnership model to help others achieve their goals.
- **Dignity:** Because we value each individual and the importance of their self-esteem, we treat everyone with respect.

State of Michigan

Bureau of Community Action and Economic Opportunity (BCAEO) - Organizational Standards Assessment (2021)

Financial Stability – Excellent

Financial/Quality Management Systems – Excellent

Board Compliance – Excellent

Past Performance – Excellent

Monitoring/Findings – Excellent

Single Audit Reports – Excellent

Staff Experience – Excellent

Timely Submission – Excellent

Overall Organizational Standards – Excellent

State Technical Assessment Report (STAR)

RATING – Excellent

Community Assessment

Michigan Poverty Task Force 2021

2020 Census

Michigan United Way – 2019 ALICE Report

Poverty

Families, Children & Seniors

- ☑ 3.1% population growth in Allegan County population
- ☑ 2.1% decline in poverty since 2019.
- ☑ 10.8% of all households in poverty.
- ☑ 26% of all households are ALICE.
- ☑ Female headed households represent 47.1% of individuals in poverty
- ☑ 53.5% single family households served
- ☑ 22% of children 0-6 live in poverty
- ☑ 29.5% increase in seniors living in poverty.

Employment

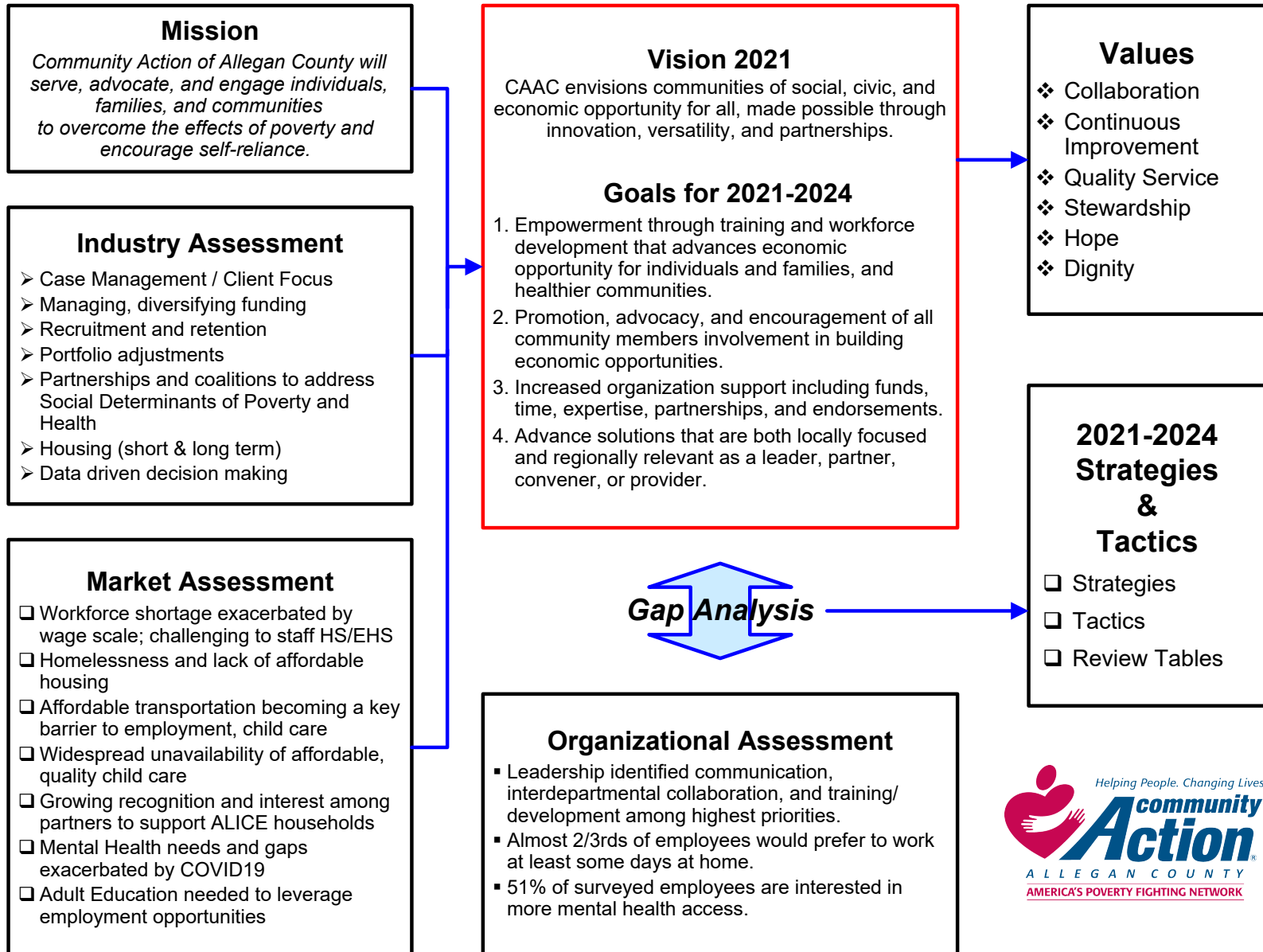
Income & Housing

- ☐ 3.5% unemployment – March 2022
4.4% unemployment in Michigan
- ☐ \$65,071 Median Household Income/ALICE family of 4 = \$61,920
- ☐ 9.9% of persons 25+ have no high school diploma
- ☐ 38.9% of persons 25+ have high school only
- ☐ 8% lack basic literacy skills
- ☐ \$890 Average Rent 2 Bedroom - March 2022
- ☐ .36% of house's have no plumbing
- ☐ \$215 per week average childcare cost for 1 infant - \$860 month

Federal Poverty Guidelines (FPL) – Effective January 2022

# of Persons in Household	2022 Federal Poverty Level (Annual Income)				
	100%	133%	138%	150%	200%
1	\$13,590	\$18,075	\$18,754	\$20,385	\$27,180
2	\$18,310	\$24,352	\$25,268	\$27,465	\$36,620
3	\$23,030	\$30,630	\$31,781	\$34,545	\$46,060
4	\$27,750	\$36,908	\$38,295	\$41,625	\$55,500

Introduction of FY21-24 Strategic Plan



CAAC Operations & Strategic Initiatives

FY21-24

Top CAAC Issues:

- ▶ Continued Pandemic Recovery Response
- ▶ Essential Work Force
- ▶ Managing new and increased funding (State/Fed – DOE 2x)
- ▶ Finding qualified staff - “War for Talent”
- ▶ Updating programs and services to meet community needs
- ▶ Deciding if new program offerings are short or long term
- ▶ Future of Early Education Services, Weatherization & Housing

CAAC Strategic Focus:

- ▶ Sustain funding base
- ▶ Trauma Informed Care/Mental Health Support
- ▶ Bundling/Wrap Around Services
- ▶ Partnership/Collaboration in coalitions to provide long-term services addressing Social Determinants of Health
- ▶ Housing (short-term, long-term, and emergency) as a larger part of core services
- ▶ Workforce Development – Building Trades & Child Development Associates
- ▶ Expansion of Early Head Start – 72 families
- ▶ Data driven decision making



Programs

***Basic Needs * Financial Stability * Health
* Housing * Education***

Early Education Services
Community Service Programs

Early Education Services



Early Head Start (EHS) & Head Start (HS)

- **Eligibility:**

- **EHS-** Pregnant women and infants and toddlers 0-3 years old
- **HS-** Children 3-5 years old. Children must be 3 or 4 by the legislated date used by the State of Michigan for Kindergarten enrollment.
- Any family residing or working within Allegan County
- Federal Poverty guidelines are used to determine eligibility based on the family size
- Only 10% enrollment up to 150% poverty (Family of 4)

- **Automatic Qualifiers:**

Children deemed homeless & Foster children

- **Comprehensive Services:** quality early childhood education, social and emotional supports, nutrition, parent engagement, and health services.

Head Start

Mission

- Head Start and Early Head Start promotes school readiness by enhancing the social and cognitive development of children 0-5 through the provision of educational, health, nutritional, social and other services to enrolled children and families.

** Only program currently available in Allegan County that implements a two-generational approach by partnering with both the child and family to achieve child learning/development goals and family economic goals/aspirations.

Early Education Facts

- Early Education Classrooms serve **259 children** throughout the year and are located in the districts of Allegan, Wayland, Hopkins, Martin, Otsego, Plainwell, Fennville, and Bloomingdale (Pullman).
- Early Education provides home based services for **61 families**, year-round.
 - Each family receiving home visits will meet with their Home Visitor **90 minutes per week**.
- Assessments are conducted using National Head Start GOLD.net standard(s) and occur **3** times per year.
- 259 Developmental Health Screenings were provided and completed year-round.
- 233 families received adult education, mental health supports, parenting and crisis intervention training.
- Our **partners** include the Great Start Readiness Program, Great Start Collaborative, Community Mental Health, Health Department, several local providers, and many more.

Community Service Programs





Community Service Programs

Mission: Provide families and individuals with crisis management for utility services, transportation, emergency assistance, weatherization support, and food programs.



Financial Stability. Our Weatherization Program provides help in stabilizing a family's budget and minimizing monthly utility expenses.

Basic Needs. We provide food programs, emergency utility assistance, transportation, and referrals for families and individuals.

Skilled Trades Education. Our Housing Workx! Program provides Pre-Apprenticeship Certified Training (PACT), a nationally accepted certification.

Affordable Housing. Housing Workx! students help construct homes that allow low-income families access to affordable and safe housing.



CAAC Collaboration & Innovations

2021-2022

CAAC Dual Community Development Program Rebranded - Housing Workx! – January 2022

Households struggling at or below the ALICE threshold are often challenged by **low incomes** and lack of affordable, safe, and healthy **housing**.

In many cases, the two problems are interdependent. High utility and home maintenance costs place excessive demand on already inadequate wages.

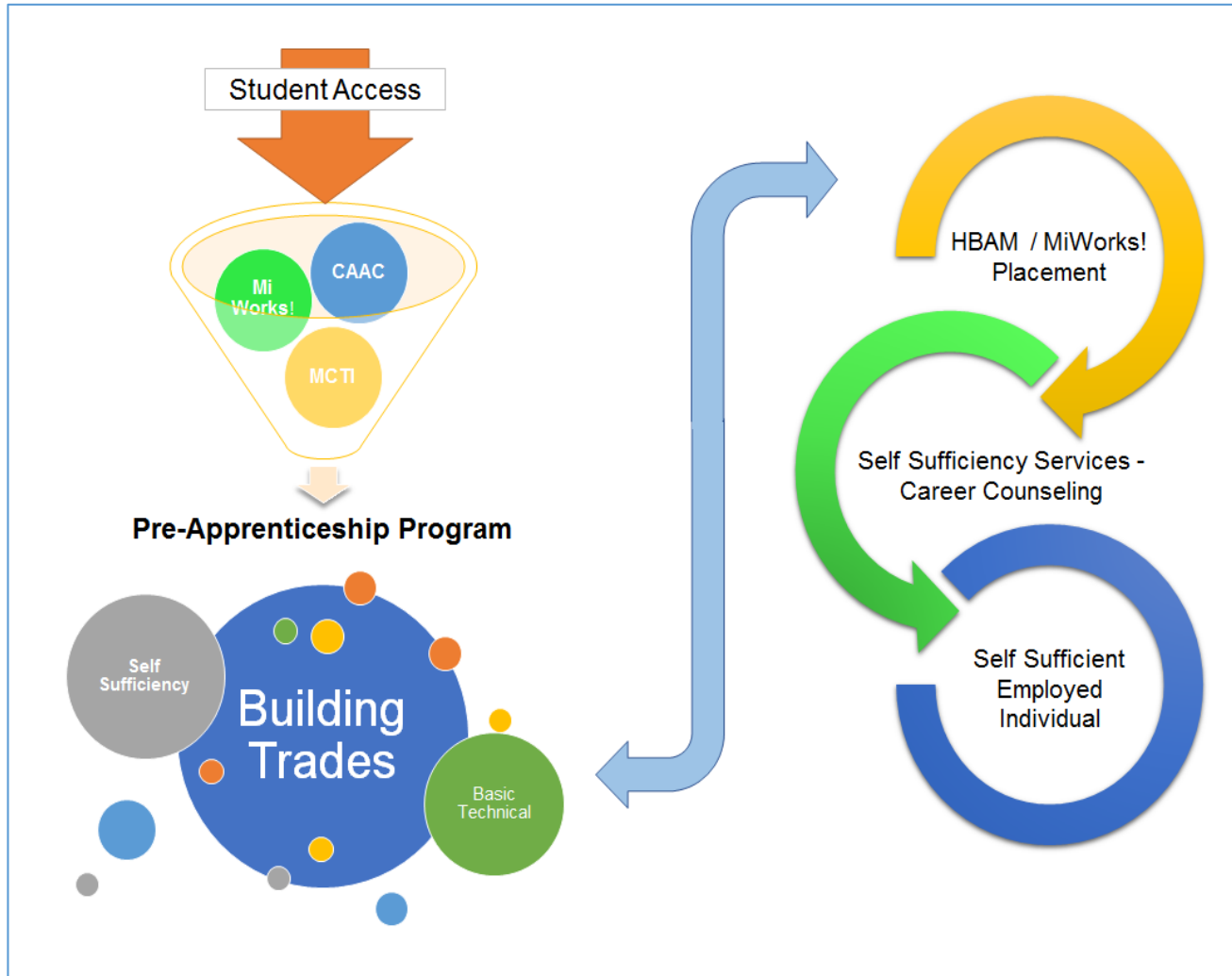
If the home environment is also unsafe or unhealthy, it can lead to higher medical care costs, further straining the budget. Conversely, a lack of education that would qualify an individual for a living wage job results in little or no income, which proves inadequate to cover the cost of an energy-inefficient or unsafe/unhealthy home.

“The data is very clear about the importance of a post-secondary experiences. Students that graduate High School and go on to attain some level of post-secondary accreditation (license, certification, associates or higher ed degree) will earn more over their lifetime, have less unemployment and higher financial stability than those that don’t.”

Education → Living Wage Employment → Safe, Affordable Housing

Housing Workx! Business Plan – Otsego/Pullman

Key Program Components



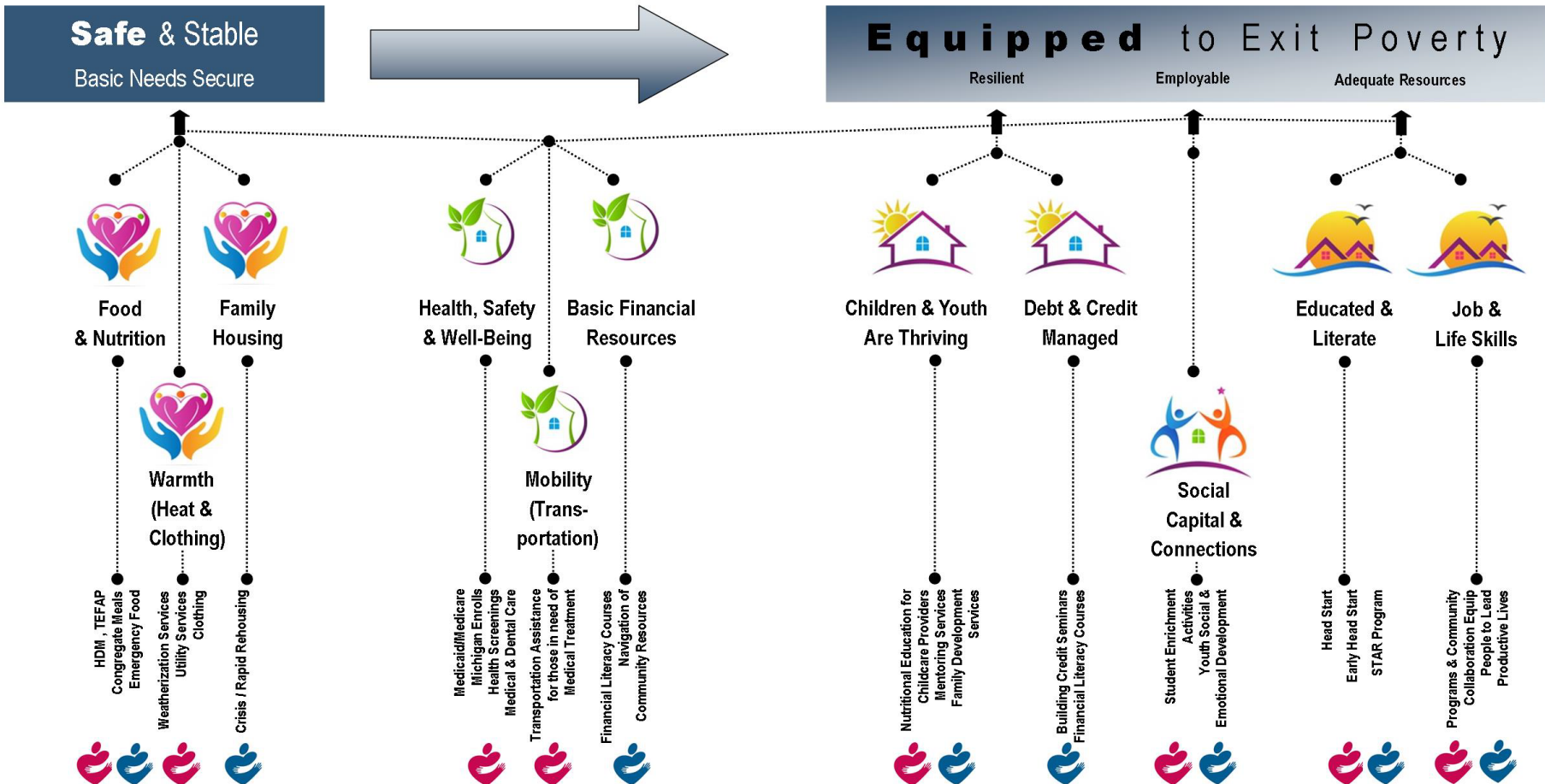
Exiting Poverty: A Theory of Change

Individual & Family Success Model

The Individual & Family Success Model provides a framework to demonstrate how Community Action provides stability for individuals and families, equipping them with the tools and resources necessary to exit poverty.



KEY:
 Community Action Serves
 Our Partners Serve





Funding

Community Service Block Grant – CSBG

Community Service Block Grant Discretionary – CSBG-D

COVID Emergency Relief Assistance – CERA

Head Start & Early Head Start Grant

Great Start Readiness Program (GSRP)

Low Income Home Energy Assistance Program – LIHEAP

Low Income Household Water Assistance Program - LIHWAP

Department of Energy Weatherization – DOE

The Emergency Food Assistance Program – TEFAP

Commodity Supplemental Food Program - CSFP

Area Agency on Aging of Western Michigan – AAAWM

Allegran County Senior Services – ACSS

MI Choice Waiver Program

Emergency Food & Shelter Program – EFSP

Child & Adult Care Food Program – CACFP

Allegran County United Way



TOTAL REVENUE - \$7,820,272

Federal Grants	\$6,346,157	81.15%
Contributed Facilities & Materials (In Kind)	\$769,545	9.84%
Local Grants	\$334,385	4.28%
State Grants	\$237,924	3.04%
Private Contribution	\$99,989	1.28%
Contributions (Program Income)	\$32,272	0.41%

Agency Average Administrative Rate: 13%

CAAC Vision and Goals FY21-24

**Desired
Future State**

Vision Statement

CAAC envisions communities of social, civic and equal opportunity for all made possible through innovation, versatility and partnership.

Goals

1. Empowerment through training and workforce development that advances economic opportunity for individuals and families, and healthier communities.
2. Promotion, advocacy, and encouragement of all community members involvement in building economic opportunities.
3. Increased organization support including funds, time, expertise, partnerships, and endorsements.
4. Advance solutions that are both local focused and regionally relevant as leader, partner, convener, or provider.

Critical Achievements



***Community Action of Allegan County
2020-2021 Annual Report***



#BeCommunityAction

<https://communityactionallegan.org/>

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

FINANCE - CLAIMS & INTERFUND TRANSFERS

WHEREAS, Administration has compiled the following claims for 5/20/22 & 5/27/22; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

May 20, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	70,300.76	70,300.76	
Parks/Recreation Fund - 208	3,137.53	3,137.53	
Friend of the Court - Cooperative Reimb. - 215	42.47	42.47	
Health Department Fund - 221	15,879.09	15,879.09	
Solid Waste/Recycling - 226	8,158.61	8,158.61	
Indigent Defense Fund - 260	2,100.13	2,100.13	
Central Dispatch Fund - 261	229.74	229.74	
Grants - 279	735.00	735.00	
Sheriffs Contract - Wayland Township - 286	1,321.54	1,321.54	
Transportation Fund - 288	84,228.19	84,228.19	
Child Care Fund - 292	6,755.85	6,755.85	
Senior Services Fund - 298	138,645.89	138,645.89	
Delinquent Tax Revolving Fund - 516	115.40	115.40	
Tax Reversion 2020 - 621	175.00	175.00	
Tax Reversion 2018 - 629	510.00	510.00	
Revolving Drain Maintenance Fund - 639	88.84	88.84	
Fleet Management/Motor Pool - 661	98.85	98.85	
Self-Insurance Fund - 677	778.85	778.85	
Drain Fund - 801	32,282.52	32,282.52	
TOTAL AMOUNT OF CLAIMS	\$365,584.26	\$365,584.26	

May 27, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	181,353.81	181,353.81	
Friend of the Court Fund - 215	205.00	205.00	
Friend of the Court Office - 216	2,412.50	2,412.50	
Health Department Fund - 221	2,557.69	2,557.69	
Solid Waste/ Recycling -226	56,977.99	56,977.99	
Animal Shelter - 254	6,631.00	6,631.00	
Register of Deeds Automation Fund - 256	413.23	413.23	
Palisades Fund - 257	350.14	350.14	
Indigent Defense - 260	6,309.04	6,309.04	
Central Dispatch/E911 Fund - 261	4,957.96	4,957.96	
Justice Training Fund - P.A.302, 1982 - 266	400.00	400.00	
Grants - 279	12,037.30	12,037.30	
Transportation Grant - 288	4,272.95	4,272.95	
Child Care-Circuit/Family - 292	3,683.96	3,683.96	
Soldiers Relief Fund - 293	36.88	36.88	
Senior Millage - 298	42,568.22	42,568.22	
Capital Improvement Fund - 401	180,874.20	180,874.20	
Central Dispatch CIP - 496	33,134.59	33,134.59	
Delinquent Tax Revolving Fund - 516	115.40	115.40	
Delq. Tax Revolving Fund 2021 Taxes- 521	20,027.56	20,027.56	
Tax Reversion - 620	63.81	63.81	
Tax Reversion 2020 - 621	175.00	175.00	
Drain Equipment Revolving - 639	36.01	36.01	
Self-Insurance Fund - 677	15,554.35	15,554.35	
Drain Fund - 801	50,072.18	50,072.18	
TOTAL AMOUNT OF CLAIMS	\$625,220.77	\$625,220.77	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for 5/20/22, 5/27/22 and interfund transfers.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

WISHBONE SHELTER—PROPERTY USE

WHEREAS, the Board of Commissioners (Board) has reviewed the proposal from the Wishbone Pet Rescue Inc.; and

WHEREAS, Allegan Township has provided review and support of the proposal.

THEREFORE BE IT RESOLVED the Board hereby approves the Wishbone Pet Rescue Inc. proposal, as attached; and

BE IT FURTHER RESOLVED authorizes an initial project budget of up to \$100,000 from the Capital Improvement Fund balance; and

BE IT FURTHER RESOLVED the County Administrator is authorized to incur the necessary measures to demolish the old shelter and prepare the site for a new modular structure to include addressing any substrate concerns around drains and provide a concrete pad with utility hook up; and

BE IT FINALLY RESOLVED the County Administrator is authorized to develop and execute the agreements in conjunction with legal counsel(s) and the Executive Director of Finance is authorized to perform the necessary budget adjustments to complete this action.



May 1, 2022

Allegan County Board of Commissioners
3283 122nd
Allegan, MI 49010

To: County Commissioners and County Administration
Ref: New Modular Structure

Wishbone Pet Rescue Alliance has more than a decade of experience managing and improving operations at the Allegan county animal shelter. With the county’s collaboration under contract since 2011, Wishbone has had a positive impact in our Allegan community both for animals and humans alike.

Allegan County community members trust Wishbone Pet Rescue to house and protect the animals that arrive at the Allegan animal shelter. They rely on us for keeping in step with MI Dept of Ag increasing regulatory issues and health standards as well as reduced euthanization and increased adoption. Our community can now trust if their dog or cat is picked up as a stray, not only can they reclaim their animal due to our social media presence but animals will not be subjected to risk of disease.

Wishbone’s vision to make the Allegan animal shelter an adoption facility has been achieved with our commitment to fundraising, grant writing and development of our comprehensive medical program. Wishbone’s spay/neuter program for the shelter animals removes all animal control Dept of Ag mandate to follow up on contracted spay/neuter of adopted animals. With the new emphasis by the state for spay/neuter, Wishbone’s spay/neuter program avoids fines by the state for incomplete contracts by adopters.

As is with improvements in operations comes demands on the facility. Wishbone has functioned under tight space limitations. Animals still intubated from surgery lie on the floor under the feet of the veterinarian until awake and moved to a recovery area. However, recovery and pre-op for animals are held in carriers through-out the lobby and adoption room floors within the facility. Aside from the surgery space limitations, the shelter has inadequate supply storage, housing and isolation space for cats. Although the state does not mandate cats be brought to a county animal shelter Allegan Commissioners voted to continue housing cats in order to meet the demands of our Allegan community.

The County’s Quarterly Animal Shelter Committee was charged with the responsibility of a scoping document to identifying the limitations of the current facility and possible solutions. After constructive meetings over 3 years, Wishbone has determined that without extensive cost to modify the existing shelter, the only economical solution is a separate modular building. This building can then house not only a proper surgical suite with both pre-op & post-op space, but also storage, office space, all cat housing and dog assessment area. The county’s desire to raze the old animal shelter

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Executive Director



Continued on page 2.



Page 2.

would allow for placement of a new modular structure which Wishbone would research and completely fund in its purchase. The building would meet all county and township approvals as well as necessary Dept of Ag regulations.

The county would be responsible for razing the old shelter, preparing the site for a new modular structure to include addressing any substrate concerns around drains and provide a concrete pad with utility hook up. This new structure would be insured and maintained by Wishbone. Additional specific details of this new venture to be discussed once Wishbone has the County Commissioners approval vote to move forward.

This solution not only meets Wishbone's needs for our improved services, but addresses the concerns by County Administration not to be left with a building that the County is unable to maintain in the event Wishbone is no longer contracted to manage the shelter.

Wishbone is asking the County Commissioners to discuss this matter at your next scheduled Commissioner meeting. Wishbone has it annual fundraising Gala on June 4, which will present an opportune time to continue to raise funds for this building.

Regards,

Jim Sellman, President



(269) 455-5247

PO Box 124

Douglas, MI 49406

www.wishbonepetrescue.org

Wishbone Pet Rescue Alliance, a 501(c)3 nonprofit organization, manages programs that shelter and care for rescued animals in West Michigan including the Wishbone House thrift shop and pet adoption center located at 165 Blue Star Hwy, Douglas, MI 49406, phone (269) 455-5247; and the Allegan County Animal Shelter located at 2933 33rd St., Allegan, MI 49010, phone (269) 686-5112.