

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

MAY 26, 2022 SESSION

JOURNAL 70

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DRAFT

MORNING SESSION

MAY 26, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on May 26, 2022 at 9:00 A.M. in accordance with the motion for adjournment of May 12, 2022, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA -Absent	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

PUBLIC PARTICIPATION - NO COMMENTS

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA - ADOPTED AS PRESENTED

3/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

PUBLIC HEALTH QUARTERLY REPORT

4/ Public Health Officer Angelique Joynes presented her 2021 Annual Report to the board.

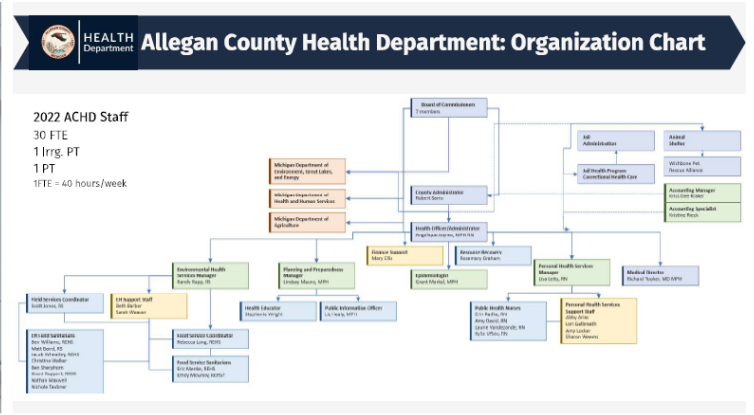
HEALTH Department

HEALTH Department

QUARTERLY UPDATE

- Angeliqe Joynes, Health Officer, MPH, RN
- Randy Rapp, Environmental Health Services Manager, RS
- Lisa Letts, Personal Health Services Manager, BSN, RN
- Lindsay Maunz, Planning and Preparedness Manager, MPH
- Rosemary Graham, Resource Recovery Coordinator

Quarter 2 Presentation
May 26, 2022



Today's Takeaways:

1. Discuss 2022 County Health Rankings and Michigan Association for Local Public Health (MALPH) sponsored Annual Meeting with elected representatives
2. Update on ACHD Division's Priority Activities and Emerging Concerns for 2022
3. Release of 2021 Annual Report
4. Answer questions and elicit feedback from the Board of Commissioners

Finance: 2023 Budget Narrative

Changes in the 2023 Budget:

- Seeking a Personal Health Coordinator position similar to what EH has for field and food
 - When evaluating resources needed for reportable communicable disease investigations, we currently have CDCF staff who fill this gap and will be a part of the Communicable Disease team, until July 2023
- Anticipate more communicable disease staff for 2024, unless COVID-19 becomes endemic and/or is no longer a reportable communicable disease
- More team members traveling and attending trainings as we move out of COVID-19 (expenditures for 2023 will more accurately align with what has been previously budgeted in those line items)

Expenditure increases related to inflation:

- Gas (travel)
- Maintenance and subscription tools

Revenue changes:

- Immunization fees
- Anticipate a potential drop in real estate (less building development)
 - Will influence the revenue collected from fees

Allegan County Health Department (4 Divisions)

ADMINISTRATION

- Supports the department as a whole
- Issues Advisories, Cease and Desist letters, etc.
- Collect and evaluate data needed to support efficient public health service delivery and share data with the community

ENVIRONMENTAL HEALTH

- Provides services such as well and septic permits, soil erosion permits, restaurant inspections, ground water contamination surveillance, beach sampling, etc.
- Identifies opportunities for environmental health education and work with Planning and Preparedness to develop materials

RESOURCE RECOVERY

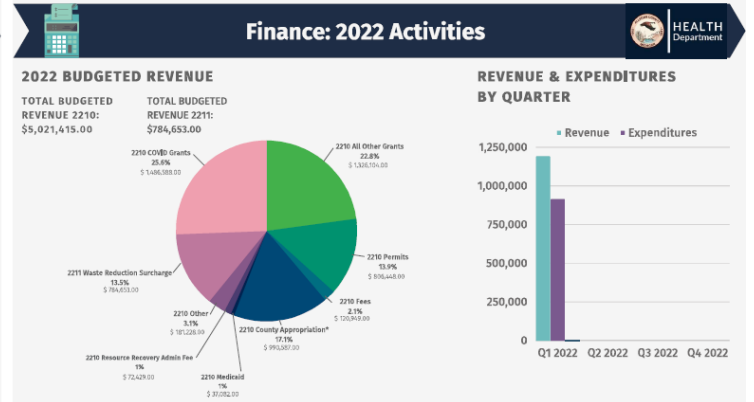
- Coordinate Resource Recovery Program for participating LUG's
- Facilitate Solid Waste Planning Committee

PERSONAL HEALTH

- Provides services such as STI/HIV, Immunizations, Lead, Hearing and Vision, Communicable Disease, and Children's Special Health Care Services (CSHCS)
- Provides education, in-services, and on-site inspections for medical providers who participate in Vaccine for Children (VFC) and Adult Vaccine Program (AVP)
 - Safe storage and handling
 - Inventory management
 - Patient education

PLANNING AND PREPAREDNESS

- Provides services such as community health needs assessment and community health improvement plans, emergency preparedness, and other planning and health education services that improve community health and quality of life in Allegan County.
- Interacts with the community through social media and media interviews.



2021 Annual Report

2021

The year 2021 proved to be a challenging yet rewarding time for Public Health

- Focus on community partnership and cooperation carried into 2021 with COVID-19 mitigation
- Rolled out the largest deployment of a vaccine in our history
- Continued to respond to a pandemic, despite a divided community on what a proper response should be

Challenges

- Spread of misinformation
- Rapid change of information, and guidance, which was difficult to keep up with
- At the beginning of the vaccine deployment, our demand was high, but the supply of vaccines was low

Public Health Wins

- Public Safety, Emergency Management, and Allegan County Volunteers provided resources for the historic vaccine deployment events in the community. Together, we were able to fully vaccinate 54.2% of our population

Looking ahead

- Work together respectfully to build resilience within our community
- Maintain communication and collaboration with the partnerships formed during the pandemic

The 2021 Annual Report will be publicly released after this meeting on our website and sent out to our newsletter subscribers. Printed copies are available upon request.

Allegan County Health Rankings: 2022 Data Released

2022

PERFORMANCE MEASURES FOR HEALTH BEHAVIORS: WHERE WE'RE AT

Measure	2019	2022	MI 2022	2022 Target
ADULT SMOKING	18%	19%	20%	15%
ADULT OBESITY	31%*	36%	36%	30%
PHYSICAL INACTIVITY	20%*	28%	25%	23%
ACCESS TO EXERCISE OPPORTUNITIES	73%	46%	77%	86%

* Data should not be compared to 2022

Adult Smoking

- Data source: 2019 data from the Behavioral Risk Factor Surveillance System
- What measure means: Percentage of adults who are current smokers (age-adjusted)
- Allegan County: Increased from 18% in 2019 to 19% in 2022
- Lower than the overall average for Michigan of 20%

Adult Obesity

- Data source: 2019 data from the BRFSS
- What measure means: Percentage of the adult population that reports a BMI greater than or equal to 30 kg/m2 (age-adjusted)
- Allegan County: Increased from 31% in 2019, to 36% this year
- Equal when compared to the overall number in Michigan

Physical Inactivity

- Data source: 2019 data from the BRFSS
- What measure means: Percentage of adults reporting no leisure-time activities (age-adjusted)
- Allegan County: Increased from 20% in 2019, to 28% in 2022
- 3% higher than the Michigan overall of 25%

Access to Exercise Opportunities

- Data source: 2019 data from the BRFSS
- What measure means: Percentage of population with adequate access to facilities for physical activity
- Allegan County: Decreased from 73% in 2019, to 46% in 2022
- Below the state average of 77%

Allegan County Health Rankings: 2022 Data Released

2022

- The County Health Rankings are based on a model of community health that emphasizes the many factors that influence how long and how well we live.
- The Rankings use more than 30 measures that help communities understand how healthy their residents are today (health outcomes) and what will impact their health in the future (health factors).
- Learn more about the model by visiting <https://bit.ly/3Na8bWf>

Allegan County Health Rankings: 2022 Data Released

2022

PERFORMANCE MEASURES FOR QUALITY OF LIFE: WHERE WE'RE AT

Measure	2019	2022	MI 2022	2022 Target
POOR OR FAIR HEALTH	15%	18%	18%	15%
POOR MENTAL HEALTH DAYS	3.9	5.1	5.2	4.0
DIABETES PREVALENCE	10%	9%	10%	8%

Poor Or Fair Health

- Data source: 2019 data from the BRFSS
- What measure means: Percentage of adults reporting fair or poor health (age-adjusted)
- Allegan County: Increased from 15% in 2019 to 18% in 2022
- Equal to the state average (18%)

Poor Mental Health Days

- Data source: 2019 data from the BRFSS
- What measure means: Average number of mentally unhealthy days reported in past 30 days (age-adjusted)
- Allegan County: Increased from 3.9 in 2019, to 5.1 in 2022
- Lower than the state average of 5.2

Diabetes Prevalence

- Data source: 2017 data from United States Diabetes Surveillance System (BRFSS and US Census Bureau's Population Estimates Program)
- What measure means: Percentage of adults aged 20 and above diagnosed with diabetes
- Allegan County: Decreased from 10% in 2019, to 9% in 2022
- Lower than the state's overall average of 10%

Allegan County Health Rankings: 2022 Data Released

2022

PERFORMANCE MEASURES FOR CLINICAL CARE: WHERE WE'RE AT

Measure	2019	2022	MI 2022	2022 Target
PRIMARY CARE PHYSICIANS	3,850:1	4,540:1	1,250:1	1,010:1
DENTISTS	3,420:1	2,970:1	1,290:1	1,210:1
MENTAL HEALTH PROVIDERS	1,270:1	1,050:1	330:1	250:1
PREVENTABLE HOSPITAL STAYS	3,570	3,149	4,357	2,233
UNINSURED	6%	7%	7%	6%

Uninsured

- Data source: 2021 data from the U.S. Census Bureau's Small Area Health Insurance Estimates
- What measure means: Percentage of the population under age 65 without health insurance
- Allegan County: Increased from 6% in 2019, to 7% (1% increase)
- Equal when compared to the overall number in Michigan

Preventable Hospital Stays

- Data source: 2019 data from the Centers for Medicare & Medicaid Services Office of Minority Health's Mapping Medicare Disparities Tool (MMMD)
- What measure means: Rate of hospital stays for ambulatory-care sensitive conditions per 100,000 Medicare enrollees
- Allegan County: Decreased from 3,570 in 2019, to 3,149 in 2022 (decreased 421)
- Lower when compared to the overall state number of 4,357 (1,208 less)

Mental Health Providers

- Data source: 2021 data from the CMS, National Provider Identification (NPI)
- What measure means: This is the ratio of the population to mental health providers per 100,000
- Allegan County: Decreased from 1,270:1 in 2019, to 1,050:1 in 2022
- Higher than the overall number for Michigan which is 330:1

Primary Care Providers

- Data source: 2019 data from the Area Health Resource File/American Medical Association
- What measure means: This is a ratio of the population to primary care physicians per 100,000
- Allegan County: Increased from 3,850:1 in 2019 to 4,540:1 in 2022
- Higher than the overall number for Michigan which is 1,270:1

Allegan County Health Rankings: 2022 Data Released

2022

PERFORMANCE MEASURES FOR SOCIAL & ECONOMIC FACTORS: WHERE WE'RE AT

Measure	2019	2022	MI 2022	2022 Target
HIGH SCHOOL GRADUATION	87%	91%	91%	94%
SOME COLLEGE	57%	59%	69%	74%
UNEMPLOYMENT	3.9%	7.3%	9.9%	4%
CHILDREN IN POVERTY	13%	8%	17%	9%

High School Graduation/Completion

- Data source: 2016-2020 (5-year average) data from the American Community Survey
- What measure means: Percentage of population ages 25 and older that completed high school
- Allegan County: Increased from 87% in 2019, to 91% in 2022
- Equal to the state average (91%)

Some College

- Data source: 2016-2020 (5-year average) data from the American Community Survey
- What measure means: Percentage of adults ages 25-64 with some post-secondary education
- Allegan County: Increased from 57% in 2019, to 59% in 2022
- Below the state average of 69%

Unemployment

- Data source: 2020 data from the Bureau of Labor Statistics
- What measure means: Percentage of population 16 and older unemployed but seeking work
- Allegan County: We increased from 3.9% in 2019, to 7.3% in 2022
- Below the state average of 9.9%

Children in Poverty

- Data source: 2020 data from the Small Area Income and Poverty Estimates
- What measure means: Percentage of population under age 18 in poverty
- Allegan County: Decreased from 13% in 2019, to 8% in 2022
- Below the state average of 17%

HEALTH Department Allegheny County Health Rankings: 2022 Data Released

PERFORMANCE MEASURES FOR PHYSICAL ENVIRONMENT:

WHERE WE'RE AT

	2019	2021	MI 2022	2022
AIR POLLUTION	11.0	7.6	7.4	5.9
DRINKING WATER VIOLATIONS	YES	YES	-	-
SEVERE HOUSING PROBLEMS	12%	11%	14%	9%
SEVERE HOUSING COST BURDEN	9%	7%	12%	7%
BROADBAND ACCESS	N/A	85%	84%	88%

Air Pollution

- Data source: 2018 Environmental Public Health Tracking Network
- What measure means: Average daily density of fine particulate matter in micrograms per cubic meter (PM2.5)
- Allegheny County: Decreased from 11.0 in 2019 to 7.6 in 2022
 - Higher than Michigan overall

Drinking Water Violations

- Data source: 2020 data from Safe Drinking Water Information System (SDWIS)
- What measure means: Percentage of households with at least 1 of 4 housing problems (overcrowding, high housing costs, lack of kitchen facilities, lack of plumbing facilities)
- Allegheny County: "Yes" or "No" indicating if there was the presence of a violation
- Allegheny County: "Yes" for both years

Severe Housing Problems

- Data source: 2014-2018 data from Comprehensive Housing Affordability Strategy (CHAS)
- What measure means: Percentage of households with at least 1 of 4 housing problems (overcrowding, high housing costs, lack of kitchen facilities, lack of plumbing facilities)
- Allegheny County: Decreased from 12% in 2019, to 11% in 2022
 - Below the state average of 14%

Severe Housing Cost Burden

- Data source: 2019-2020 data (5-year estimate) from American Community Survey
- What measure means: Percentage of households that spend 50% or more of their household income on housing
- Allegheny County: Decreased from 9% in 2019, to 7% in 2022
 - Below the state average of 12%

Broadband Access

- Data source: 2018-2020 data (3-year estimate) from American Community Survey
- What measure means: Percentage of households with broadband internet
- Allegheny County: Data for 2019 is unavailable
 - Slightly above the state average (84%)

Administration: 2022 Activities (Quarter 1)

CUSTOMERS

Community Health Needs Assessment and Community Health Improvement Plan (CHNA/CHIP)

- MEI: Community Health Survey sent out January 25, 2022
 - Closed March 1, 2022
- MEI: Data compiled and shared with stakeholders by March 4, 2022
- AC: Ascension Borgess Allegheny and United Way collaboration
- AC: Ongoing: CHNA Report to be shared with Ascension Borgess Allegheny Board, United Ways, and Board of Commissioners by June 30, 2022
- AC: Ongoing: CHIP timeline developed by June 30, 2022

FINANCIAL STABILITY

Transition to Mandated Services

- MEI: Using other resources, such as CDC Foundation funding to supplement COVID-19 response

Optimize Grant Funding to Minimize County funding

- AC: Ongoing: Reviewing Financial Statement Reports (FSRs) on a regular basis
- AC: Ongoing: Reallocation of essential local public health services funding as needed to maximize utilization of all grant funding

ENGAGED WORKFORCE

Workforce Development Plan

- MEI: Updated 2022 Workforce Development Plan
- MEI: Ensuring staff are getting updated on training and requirements to provide their public health services

Supporting Employees with Pandemic and Compassion Fatigue -- Continuous work, Met

- AC: Ongoing: Assessing individual concerns in 186 sessions
- AC: Ongoing: Continue to promote and bring opportunities that promote employee wellness

IMPROVED PROCESSES

CI Project: Contracts/Agreements

- Public Health has over 150 agreements (MOUs, Contracts, etc.) to manage with Project Management. Working collaboratively on identifying efficiencies for each type of agreement.
- MEI: Activities include:
 - Complete list of all types of agreements
 - Review current process of each agreement
 - Meet with Project Management on process and template alignment

Accreditation Readiness

- AC: Ongoing: Assessing accreditation readiness for local public health accreditation and determining gaps

HEALTH Department Michigan Association for Local Public Health (MALPH) sponsored Annual Meeting with elected representatives

- The Personal Health Services Manager, on behalf of the Health Officer (due to medical leave), met with the three Allegheny County elected representatives in Lansing.
- The Quarter 1 Public Health Update (from the February 24 BOC meeting) was shared
- Provided high-level information on access to care, communicable diseases/emerging illnesses, environmental health emerging issues, and public health planning and preparedness
- Encouraged them to provide us with direct feedback on concerns or feedback they may have as our local legislators

Administration: 2022 Activities

CUSTOMERS

Community Health Needs Assessment and Community Health Improvement Plan (CHNA/CHIP)

- Q2 Activities include:
 - Community Health Survey Report: <https://bit.ly/33waf4E>
 - CHNA Report to be shared with Ascension Borgess Allegheny Board, United Ways, and Board of Commissioners by June 30, 2022
 - CHIP timeline developed by June 30, 2022

FINANCIAL STABILITY

Explore Grant Funding Opportunities Aligning with County-wide Efforts

- Michigan Rural Health Grant for 2 Community Health Workers
- Extension of funding for HRA and CDC Foundation

Optimize Grant Funding to Minimize County funding

- Continue reviewing Financial Statement Reports (FSRs) regularly
- Reallocation of essential local public health services funding as needed to maximize utilization of all grant funding

Additional State Funding: HB5523

- Workforce Development Grant: ACHD received approximately \$115,000. The award letter was received on April 22, 2022. Funds must be spent by September 30, 2022. Funds must be specific to COVID-19 workforce activities. We are working with finance to use these funds in place of any general funds related to COVID-19 activities

ENGAGED WORKFORCE

Workforce Development Plan

- Continue ensuring staff get updated on training and requirements to provide public health services (Training Plans & Learning and Growth's)

Training Opportunities Identified

- Microsoft Excel
- Funding for Compassion Fatigue training
- Implicit bias training is required for sanitarians, nurses, etc. <https://338.72031> for 1 hour/recertification year

IMPROVED PROCESSES

CI Project: Contracts/Agreements

- Over 150 agreements (MOUs, Contracts, etc.) to manage with Project Management. Working collaboratively on identifying efficiencies for each type of agreement process
- Q2 Activity include:
 - Meeting with Project Management to establish process that meets the goal of this CI project

ACHD Strategic Plan Overview

- Technical Assistance provided by MPH to develop handout for various plans Public Health has in place and how it relates to the County Organization Strategic Goals
- Sharing in Quarter 3 Public Health Update

Quarter 1 Stats BY DIVISION

ADMINISTRATION

- 39,214** Total Public Health Services Provided (excluding jail health, MCDC, and animal shelter)
- 8** Inquiries responded to
- 90%** of those who filled out the Customer Satisfaction survey for ACHD services responded "Agree or Strongly Agree" to being satisfied with the services they received (n=38)
- 399** Advisories & Recommendations issued (quarantine, isolation, water advisory, exposure letters)
- 28** Learning and Growth meetings with team members completed
- 164.5** Hours spent on Professional Development by team members
- 30** Full-time team members
- 1** Part-time team member
- 1,410** Hours of PTO taken by team members
- 1** Irregular part-time employee
- 10** Contracted team members

- Hours spent on Jail Health per service area: 0
- Hours spent on Animal Shelter per service area: 14.5
- Hours spent on CHNA and CHIP, HACC: 40
- Hours spent on Learning and Growth: 41.5
- Travel time (hours): 271.5
- Team meetings (hours): 175.25
- Emergency Preparedness Activities (hours): 33
- Hours spent in Strategic planning (HRA) activities: 155.25
- Quality Assurance Activities (hours): 29
- Continuous Improvement Activities (hours): 40
- Hours spent on Policies and Procedures (local): 9
- Percentage of field services meeting 14 business day turnaround goal: 99%
- Percentage of field services meeting 5 day communication benchmark: 99%

Community Health Survey: Executive Summary

Community Health Needs Assessment done every 3 years (Sections 3300(1)(J) and 3300(1)(K) of the Public Health Service Act and MCL 333.3221)

Identified as a step from 2019 CHIP to gain community perspective

GOAL: To gather the perceptions, thoughts, opinions, and concerns of the community regarding health outcomes, health behaviors, social determinants of health, and clinical care for Allegheny County. To gain the community voice for effective planning.

January 2022 to March 2022 collection period

631 Survey Participants **38** Questions Paper & Electronic Distribution

Limitations:

- Sample Size
- Sample Representation
- Income Levels
- Age Distribution

HIGHLIGHTS

- Parks/Green Space
- Mental & Behavioral Health

TOP STRENGTHS: Community Safety

GREATEST HEALTH CONCERNS: Alcohol & Drug Use, Obesity, Education

Potential Emerging Public Health Concerns

ADMINISTRATION

- Communicable diseases/Emerging illnesses, and being able to respond to other public health concerns with limited resources
- Limited access, delay of care related to COVID-19, and impact on chronic diseases and health outcomes for residents
 - Update: received grant funding from Michigan Rural Health Center (approximately \$289,000), until May 2023
 - Identified 2 Community Health Workers to hire, the contract has been executed, awaiting funds
 - Attending training provided by Michigan Community Health Worker Association and using their curriculum
 - Establishing a referral process and meeting with other county departments, such as Senior/Veterans, Public Defenders, Corrections, as well as MACC to educate on the referral process and this available resource
- Social Determinants of Health and Equity and impact on health outcomes
- Working with communities as a Chief Public Health Strategist in a national, state, and local environment where communities are currently divided to focus on using respectful civil conversations



Resource Recovery: 2022 Activities

CUSTOMERS

- Online Reporting Tools**
 - Q2 Activities Include
 - Development of Household Hazardous Waste appointment tool
- Supporting Local Units of Government (LUG)**
 - Continue supporting local municipalities interested in participating in the Recycling Surcharge election
- Materials Management County Engagement**
 - Continue review of data collected by West Michigan Sustainable Business Forum through the Materials Management County Engagement Grant
 - Attending 6th sponsored events to learn more about the planning process to update the County's Materials Management Plan.

FINANCIAL STABILITY

- Tire Collection Funding**
 - Pairing the Scrap Tire Collection grant with the VBOSP grant to begin a limited collection of oversized and agricultural tires.

IMPROVED PROCESSES

- P28**
 - Collaborating with team to ensure all service areas have an identified and trained back-up
- Website Improvements**
 - Improving Recycling website through ongoing creation of a recycling guide for difficult to recycle items

EMERGING RESOURCE RECOVERY CONCERNS

- No Update for Q2, continuing to monitor



Resource Recovery: 2022 Activities (Quarter 1)

CUSTOMERS

- Online Reporting Tools**
 - MET: Expanding online reporting tools for residents to request curbside recycling service and to report missed recycling collection
 - Curbside and missed recycling tools added to the county website
- Supporting Local Units of Government (LUG)**
 - ONGOING: Supporting local municipalities interested in participating in the Recycling Surcharge election
- Materials Management County Engagement**
 - MET: Reviewing data collected by West Michigan Sustainable Business Forum through the Materials Management County Engagement Grant

FINANCIAL STABILITY

- Tire Collection Funding**
 - MET: Identified agriculture tire collection funding source
 - Outlining service delivery options with VBOSP grant coordinator

IMPROVED PROCESSES

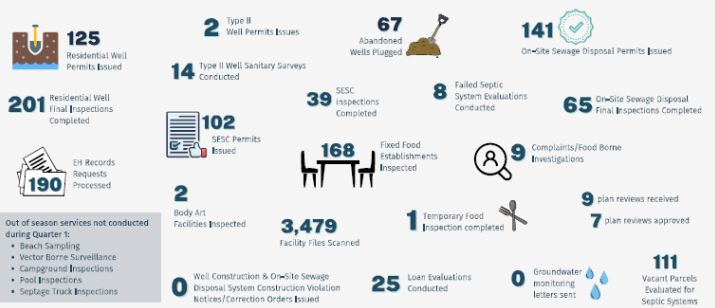
- Exploring Online Scheduling Solutions**
 - MET: Coordinating with IS to explore online scheduling solutions for household hazardous waste and sharps appointments
 - Household hazardous waste appointment tool is in development
- Website Improvements**
 - ONGOING: Improving recycling website through ongoing creation of a recycling guide for difficult to recycle items

EMERGING RESOURCE RECOVERY CONCERNS

- Legislation requiring updating plans in county. Our current resources in program are not able to accommodate this revision
- Rising transportation and labor costs resulting in increased recycling and household hazardous waste collection costs.
- Lack of countywide recycling and household hazardous waste collection options for residents.
- Lack of available Health Department employees, volunteers, and trustees to support recycling and scrap tire collections.

Quarter 1 Stats BY DIVISION

ENVIRONMENTAL HEALTH



Quarter 1 Stats BY DIVISION

RESOURCE RECOVERY

18 LGU Participating in the Recycling Program, with 2 notices received for voter renewal of funding, and 2 additional seeking voter approval for funding to join

5 Recycling Social Media Posts in Q1

Increased collection of single stream recycling by 3.9%, scrap tires by 69%, household hazardous waste by 15%, and depot site visits by 8.4%

15 Launched an online recycling guide and added management instructions for 15 materials

Partnered with West Michigan Sustainable Business Forum and seven other W. Michigan counties to complete the Materials Management County Engagement Grant.

Environmental Health: 2022 Activities (Quarter 1)

CUSTOMERS

- Filebound**
 - Project outcome: customers will have access to files on the internet. This project is funded through an MDHHS grant
 - MET: Activities for this Quarter include:
 - Purchase and install technology equipment
 - Interview, hire, and on-board a Robert Half employee
 - Purge existing files
 - Scan files into PDF documents 3,479 files ready
- Ground Water Ad Hoc Committee**
 - Project outcome: Have a community-driven workgroup around the Ground Water study
 - MET: Activities for this Quarter include:
 - Send an email and schedule the 1st meeting for the workgroup
 - Imperson and virtual meeting options
 - Develop Committee Charter

FINANCIAL STABILITY

- Michigan Department of Environment, Great Lakes, and Energy (EGLE) Financial Statement Reporting**
 - MET: New for 2022
 - Submitted the report to EGLE through the Department of Finance

IMPROVED PROCESSES

- Standard of Work for Ground Water Laboratory Results (PFAS, etc.)**
 - MET: Activities for this quarter include:
 - Procedures on groundwater site laboratory results
 - Tracking MDHHS registered sites to ensure filter replacements, etc. are not missed
 - Groundwater Specialist and Manager developed a procedure with guidance from Health Officer
 - Developed a procedure and budget for the maintenance of existing filters
- Type II Water Supply Rules/Regulation Changes**
 - UPDATE: 2016 Colliform rules change increasing testing, with no additional funding
 - This creates a challenge for local health department Type II or Non-community Water Supply Coordinators to meet the requirements
 - Developed a Corrective Plan of Action for EGLE to address the deficiencies in the administration of the program

Environmental Health: 2022 Activities

CUSTOMERS

Filebound

- Project outcome: customers will have access to files on the internet. This project is funded through an MDHHS grant.
- Activities for this quarter include:
 - Onboarded new 2 Robert Half employees
 - Continue purging existing files
 - 4,602 files ready for Filebound

Ground Water Ad Hoc Committee

- Project outcome: Have a community-driven workgroup around the Ground Water study
- Activities for this quarter include:
 - Elect a Chair and Vice-Chair
 - HydroSimatics, Inc. proposed a next step for the Work Group
 - Ottawa County and Lakeshore Advantage are presenting to the Work Group

ENGAGED WORKFORCE

- 2 Sanitarian attended FEMA funded Environmental Health Training in Emergency (ETHER) in Alabama
- The Ground Water Specialist received Harmful Algal Bloom (HAB) training
- A Sanitarian will be attending Vector-borne training the week of May 16th, Part of 72h.

IMPROVED PROCESSES

Standard of Work for Ground Water Laboratory Results (PFAS, etc.)

- Activities for this quarter include:
 - The Ground Water Specialist and EH Services Manager meet with the Health Officer to review the process

Type II Water Supply Rules/Regulation Changes

- Multiple agencies working with Legismakers to locate additional funding for the program
- Working with EGLE on this process

Status of Gravel Pit Activity

- ARTICLE V - Earth Change Permit Requirements
- Section 501 Activities Requiring an Earth Change Permit (see Section 524.9116 and R 323.1704)
- Invoices were mailed on April 16, 2022
- As of May 11th, 8 have paid and permits issued
- Following up with the remainder

FINANCIAL STABILITY

Michigan Department of Environment, Great Lakes, and Energy (EGLE) Financial Statement Reporting

- Submitted the Report to EGLE

Personal Health: 2022 Activities (Quarter 1)

CUSTOMERS

Lead Testing

- MET: Activities for this Quarter include:
 - Provide education and follow-up on Venous confirmation of EBL to parents of children with elevated blood lead levels greater than 4.5ug/dL
 - Ordered new education materials from the State related to the new reference ranges
 - Educate the public and health care providers about childhood lead poisoning and other housing-related health hazards
 - MDHHS go live with materials and updated changes to the database scheduled for 5/21/2022

CSHCS Transition Toolkit Development

- MET: Activities for this Quarter include:
 - Create a local transition toolkit for young adults
 - Offer care plan development regarding the transition of care to CSHC clients aged 12 and provide CSHC clients aging out assistance regarding accessing adult care and linking to resources

CUSTOMERS

Immunizations

- MET: Activities for this Quarter include:
 - Adopt a community-based approach to the provision of immunization services by working with community partners
 - Provide a recall for individuals that are not up to date
 - 1,942 Recall notices were sent to Allegan County youth with robust education, vaccine schedules, and resources
 - Working to make vaccines available in non-traditional settings
 - vaccinated 28 homebound individuals
 - Educate the public on vaccine-preventable diseases
 - Mailings, social media posts, and website content

FINANCIAL STABILITY

- MET: Evaluating immunization fees
- MET: Determining what resources are needed to provide mandated communicable disease investigation with the influx of communicable disease cases

IMPROVED PROCESSES

- MET: Ensuring all QA activities are being done and identifying opportunities for improvement

Potential Emerging Environmental Issues

Ground Water Contamination

- Current Sites of PFAS Interest: KAVCO, Otsego, DeYoung Landfill Sites in Allegan County on Michigan PFAS Action Response Team's website)
- Ground Water Monitoring Program:
 - UPDATE: Sampled 15 wells from DeYoung landfill for groundwater contamination
 - UPDATE: POU PFAS Filters were recommended at 2 sites with exceedances

Harmful Algal Blooms (HABs)

- Longer, warmer summer season may contribute to incidences and duration of HABs
- ACHD has joined EGLE and MDHHS on additional training in the detection of HABs

Vector-borne Diseases, including EEE

- Mosquito/Tick Surveillance program: working with Resource Recovery and Public Health for agriculture tire collection. Updates will be shared in future BOC updates
- Training an additional Sanitarian for P2B to assist with the administration of the program
- Education and promotion to be shared through ACHD communication channels as we enter the season
- Working with Parks, Recreation, and Tourism to put signage on tick prevention up in highly trafficked areas.

Beach Testing Surveillance and Monitoring

- UPDATE: Beach sampling and surveillance beginning after Memorial Day
- Working with Parks, Recreation, and Tourism to put signage on beach water safety up in highly trafficked areas.

Climate Change

- The EH Services Manager participated in a webinar about climate change, its effect on the groundwater, and how it will determine the design and installation of septic systems.
- Refreshing sanitarians of water tightness on the septic tanks in high water table areas and to pay attention to the seasonal high water table when performing the soil evaluations.

Personal Health: 2022 Activities

CUSTOMERS

Lead Testing

- Program goal: Increase the number of children <6 years old testing for lead to help prevent lifelong negative health impacts
- Activities for Q2 include:
 - Introduce new resources to local providers with an updated letter from ACHD Medical Director
 - Update website materials and hyperlinks as they become available on MDHHS website
 - Collaborate with GSC and Head Start Advisory on education, provider resources, and referrals

CSHCS Transition Toolkit Development

- Program goal: Increase the percentage of adolescents, with and without special healthcare needs, who receive services necessary to make transitions to adult health care.
- Activities for Q2 include:
 - Print the first run of the local transition resource guide

CUSTOMERS

Immunizations

- Program goal: Increase vaccine coverage rates for vaccine-preventable diseases in Allegan County for all populations with a priority on those 19 and under, as well as vulnerable population
- Activities for Q2 include:
 - Continue to collaborate with redistribution to local providers, assisting additional entities to become approved providers.
 - Provide 3 nontraditional opportunities for targeted vaccine distribution
 - Collaborate with CSHCS team to distribute recall notices to CSHCS enrolled clients, including education and resources related to nontraditional vaccination resources

FINANCIAL STABILITY

- Submit budget documents requesting additional resources, as well as the year forecasted needs
- Increasing rabies bite investigation funds related to previous year trends
- Submit RIA and necessary documentation requesting immunization fee adjustment and recommend the frequency of review
- Reevaluation of distribution of duties across the Personal Health Team
- Time study related to the Hearing and Vision program to be developed to inform potential future requests for resources based on demand

IMPROVED PROCESSES

- Audit of 340B program - review feedback (inform next steps if indicated)
- MDHHS Technician Assessment Program (TAP) review of Vision Tech - receive feedback and develop next steps as needed

Quarter 1 Stats BY DIVISION

PERSONAL HEALTH

- 679 CSHCS Total Clients
- 33 CSHCS New Client Enrollment
- 33 Level 1 Plan of Care CSHCS
- 13 Level 2 Care Coordination CSHCS
- 0 CSHCS Case Management Services
- 10 CSHCS Transition Plan of Care
- 57/54 CSHCS Transition contact assist/mailings
- 25 redistributions of vaccine inventory (covid and non-covid)
- 3,811 Overall Medicaid Outreach Units
- 16,650 Wear One Kits Distributed
- 11 Rabies Evaluations
- 30 Animal Bite Follow-Ups

- 28 Homebound Immunizations given
- 251 Immunizations Provided
- 39 Waivers Provided
- 48 STD/HIV Clinic Visits
- 4,912 Hearing and Vision screenings conducted
- 325 Case contacts monitored for COVID-19
- 1 Active TB (DOTs)
- 7 TB Skin Tests placed
- 6 TB latent infections
- 131 STD/HIV Case Follow-up
- 12 Lead Testing Follow-up clients

Potential Emerging Personal Health Issues

ONGOING: Communicable Diseases vs. Resources Available

- Identified a Gap related to needs/demands versus resources (current FTEs) related to personal health services, specifically communicable diseases.
- PH requesting position and providing recommendations in our budget development and submission for 2022-2028
 - Requesting coordinator position similar to field and food coordinators to help PH Service Manager to help coordinate all programs

UPDATE: Lead Levels

- Expanded eligibility and potential demand for services related to Lead
- MDHHS has identified a modest amount of funding to reimburse LHDs for non-Medicaid recipients to receive home-based assessments creating a potential impact on ACHD and team capacity.

NEW: Children with Hepatitis of Unknown Cause

- CDC is currently working with health departments across the country to identify children with hepatitis of unknown cause. Investigators are examining a possible relationship to adenovirus type 41 infection.
- CDC and prevalence (number of cases) currently not known
- ACHD is providing education on testing and vaccinations

NEW: Oral Health Legislation

- Under the legislation, MCL333.9316, Screenings are required for those entering kindergarten
- Looking to expand our partnership with My Community Dental Clinics (MCCD)

NEW: Rabie Bite Investigations

- Allegan County Health Department coordinates the rabies submissions, education, and referral for treatment related to animal bites and exposures.
- The MDHHS Bureau of Laboratories is the only lab in the state that tests animals for rabies.

NEW: Syphilis

- Rates of primary and secondary (PS) syphilis in women have increased substantially across the United States, 21% from 2019-2020 and 147% between 2016-2020. Michigan is following these trends with 21% of PS syphilis cases reported in 2021 occurring among women of childbearing age.
- Between March 15 and April 26, 2022, 3 individuals with manifestations of early ocular, otic, or neurosyphilis were diagnosed in Kalamazoo County. 2 cases were in women. Ocular and otic syphilis can lead to permanent visual or hearing loss.
- ACHD attending a training related to Syphilis specifically for Public Health Providers in Michigan on June 3.

Quarter 1 Stats BY DIVISION

PUBLIC HEALTH PLANNING & PREPAREDNESS

- 42** Health Education Materials Created
- 7** Newsletters sent out
- 5** Press Releases sent out
- 0** Outreach Events
- 0** PHIP Drills
- 0** Other County Emergency Preparedness Drills

- 6,870** Followers on Facebook
- 301** Followers on Twitter
- 63** Facebook posts on public health items in Q1
- 45** Twitter posts in Q1

Potential Emerging Public Health Concerns: Planning and Preparedness

Improve our ability to prepare for, respond to, and recover from public health emergencies with limited resources

- Continue to work with local providers and encourage new providers to enroll in being a vaccine provider
 - There are limited partners that can administer to those under 3. Provide updates to local pediatricians on eligibility and recommendations.
- Work with Emergency Management and EOC Annexes to identify gaps and improve all-hazard emergency responses
 - UPDATE: Use data from the After Action Survey to help with improvements

Working with sectors to align resources and collaboration related to Community Health Needs Assessment and Community Health Improvement Plan

- UPDATE: working with the Multi-Agency Collaborative Council on the prioritized needs in the Community Health Needs Assessment and Community Health Improvement Plan

Funding

- The anticipated funding ACHD will receive for Public Health Emergency Preparedness will not be able to completely cover the continued COVID-19 response.
- Also seeing cost increases for equipment and tools for preparedness activities

2022 Highly Pathogenic Avian Influenza (Bird Flu)

- Monitoring national and state news.
 - National:
 - A person tested positive for Avian Influenza A (H5) virus in Colorado on April 28, 2022. The case occurred in a person who had direct exposure to poultry and was involved in the culling (depopulating) of poultry with presumptive H5N1 bird flu.
 - State:
 - Highly Pathogenic Avian Influenza has been detected in Branch County, Kalamazoo County, Livingston County, Macomb County, Menominee County, Muskegon County, Oakland County, Saginaw County, Washtenaw County, and Westford County.
 - On May 11, 2022 MDARD and the Michigan State University Veterinary Diagnostic Laboratory detected HPAI in a commercial poultry facility in Muskegon County. This is the first detection of HPAI in a commercial poultry operation in Michigan.
- Critical for bird owners to practice biosecurity measures. Learn more and subscribe to the Michigan Department of Agriculture and Rural Development at www.michigan.gov/birdflu

Planning and Preparedness: 2022 Activities (Quarter 1)

CUSTOMERS

Community Inclusion Plan

- Requirement: Enhance public health preparedness and awareness through outreach to community partners, including groups representing at-risk populations, and continue to implement a multi-year strategy to ensure greater integration of vulnerable/functional needs populations into local plans, planning, and exercises.
- UNMET: Activities for this quarter include:
 - Update Whole Community Inclusion Plan to reflect identified vulnerable populations for the COVID-19 After Action Report
 - We need to have the data from the After Action Report to effectively update the WCI plan.
 - CORRECTIVE ACTION: Have this activity completed by June 30, 2022.

Communication Plan

- MET: Update plan to include Health Education, Outreach, and Mobile Clinic objectives and activities.
- Include at least 4 community outreaches for 2022
- Listed 13 potential outreach events for ACHD to attend
- Incorporate national public health observations in our monthly newsletter
 - See past newsletters: <https://bit.ly/3vQ2wU1>
- Collaborate with other agencies to improve the marketing of community events (MCC, Schools, Businesses, Health Care)
 - Continuous work. Included information from Great Start Collaborative in March newsletter.

PLANNING AND PREPAREDNESS

Planning for Vaccine Resistant COVID-19 Variant

- MET: Identifying Resources needed and Activities in the event that there is a vaccine-resistant COVID-19 Variant with higher mortality rates
- Action steps to be included in Q2 Incident Action Plan (IAP)

FINANCIAL STABILITY

Grant and Technical Assistance Opportunities

- ONGOING: Assessing 10 EPHS and National Public Health Accreditation Readiness
- Seek grant opportunities and/or Technical Assistance from Michigan Public Health Institute (MPHI) to bridge gaps

IMPROVED PROCESSES

COVID-19 After Action Report (similar to Otsego and EEE)

- Develop survey instrument to measure strengths, weaknesses, threats and opportunities for improvement from the COVID-19 response
- Deploy the survey tool to community partners, community members, businesses, schools, LEOs by March 2022.

COVID-19 Quarterly Action Plan Update

- Submit COVID-19 Quarterly Action Plan to MDHHS by March 31, 2022

Allegan County Health Department: Organization Chart, Staff for COVID Response

COVID-19 MITIGATION COMPONENTS

Enhanced Ability to Test	Robust Case Investigation and Contact Tracing	Sufficient Health Care Capacity	Best Practices for Organizations	Vaccination, Treatment and/or Herd Immunity
STAFF: 0	STAFF: <ul style="list-style-type: none"> 3 Contracted Staff <ul style="list-style-type: none"> 1 Epidemiologist, FTE, Remote 2 Contact Tracing Coordinators, FTE, Hybrid 4 Health Resource Advocates, FTE, Hybrid 13 CDC Foundation Staff, FTE, Remote 1 Epidemiologist 2 School Liaisons 4 Contact Tracers 6 Case Investigators 	STAFF: 0	STAFF: <ul style="list-style-type: none"> 3 CDC Foundation Staff <ul style="list-style-type: none"> 2 Health Educators, FTE, Remote 1 Contracted Staff <ul style="list-style-type: none"> 1 Admin Support, FTE, Hybrid 	STAFF: <ul style="list-style-type: none"> 2 Contracted Staff <ul style="list-style-type: none"> 1 Nurses, FTE 1 Vaccine Admin Support, FTE answer questions for all vaccine providers in Allegan County, inventory management for COVID-19 vaccine

11 CDCF Staff leaving by end of Q2
ACHD team believes we can continue to provide a mandated response and manage potential surges with prioritized cases, with the resources noted above

Planning and Preparedness: 2022 Activities

CUSTOMERS

Community Inclusion Plan

- Update Whole Community Inclusion Plan to reflect identified vulnerable populations for the COVID-19 After Action Report by June 30, 2022.

Outreach at Douglas Community Pride and Bridgefest

- Attend 2 Outreach events, promoting health department services, providing access to immunizations, STI/HIV Testing, education on vector-borne diseases, etc.

Planning for Vaccine Resistant COVID-19 Variant

- Create templated communication and education for a swift response based on COVID-19 landscape

FINANCIAL STABILITY

Grant and Technical Assistance Opportunities

- Continue assessing 10 EPHS and National Public Health Accreditation Readiness
- Public Health Accreditation Board (PHAB) released 2022 accreditation guidelines that changed due to the 10 EPHS changing in 2020.
- Will be building into our plans to review these changes and update/create action steps to align.

IMPROVED PROCESSES

COVID-19 After Action Report

- Required report to submit to MDHHS by June 30, 2022
- Deployed the survey in April 2022, closed on April 19, 2022
 - 363 individuals responded to the survey, with over 60% reporting as a Community Member
 - Comments were more frequent by those who were most displeased, against COVID vaccines, or believed the pandemic was a political
 - Areas identified for improvement include consistent, direct communication, mental health services, consistent contact tracing, delay of care
 - Areas identified as strengths include social media and access to testing and vaccine clinics, which continued to improve over the phases
- Activities for Q2 include:
 - Analyzing results from the survey
 - Host focus groups for a "deeper dive" into areas identified for improvement and areas identified as strengths for more knowledge on tangible improvements we can make locally.
 - EOC Annexes to assist with prioritization for AAR
 - Submit a report to MDHHS, due June 30, 2022
 - Will be sent to BOC prior to submission

COVID-19 Response: 2022 Activities (Quarter 1)

CUSTOMERS

Health Resource Advocates and School Liaisons

- MET: Deploy 4 Regional Health Resource Advocates and 11 School Liaisons to local school districts

Website Improvements

- MET: Update COVID-19 Website to improve navigation on various COVID-19 topics
- MET/ONGOING: Provide sources for local Health Education resources

Providing Health Education

- MET: Creating educational materials for social media to include mitigation strategies, latest research, timely news
- 26 materials
- MET: Updating guidance documents as the situation changes
- Updated School Guidance Documents and Workplace Toolkit

Access to Mitigation Tools

- MET: Deploy adult and child KN95 masks to LUGs and Libraries for community members (ensuring adequate masking for personal protection for those at risk)
 - 14,120 adult KN95 masks distributed, 530 child KN95 masks distributed

ENGAGED WORKFORCE

Staffing Changes

- Onboard CDC Foundation staff members for contact tracing, case investigation, health education, school liaison, epidemiology

FINANCIAL STABILITY

Staffing Changes

- Using CDC Foundation resources to help maintain mandated services

IMPROVED PROCESSES

Recovery Phase, Managing Close Contacts similar to other Communicable Diseases

- MET: Providing exposure notices in school settings
 - 398 exposure notices sent in Q1
- Quarantine used in outbreak clusters, and other specialized circumstances such as high risk settings

Accessible Testing

- MET: Identified LUGs and Libraries to distribute rapid antigen testing kits and waiting on supplies to re-distribute to them.
 - Individuals can access at home testing kits at 2 libraries (Allegan and Fennville) through MDHHS program
- MET: Share information via email newsletter and social media



COVID-19 Response: 2022 Activities

CUSTOMERS

Assess Treatment Access with Providers

- Continue to work with providers to understand barriers to offering treatment in their practice
- Developing Standard Operating Procedures with our medical director in the event ACHD needs to provide Anti-viral treatments

Providing Health Education

- Regularly create educational materials for social media to include mitigation strategies, latest research, timely news
- Continue to update local guidance documents as new information/guidance emerges

Access to Mitigation Tools

- Continue to deploy adult and child KN95 masks to LUG's and Libraries for community members (ensuring adequate masking for personal protection for those at risk). Preparing for a resurgence by getting a cache of PPE and rapid home tests to get to our community partners to deploy when we have a resurgence.

ENGAGED WORKFORCE

Staffing Changes

- Offboarding 11 CDC Foundation staff members and realigning team related to Communicable Disease
- Onboard 2 Community Health Workers (grant-funded), 1 HRA and 1 Admin Support

FINANCIAL STABILITY

Staffing Changes

- Continue using CDC Foundation resources to help maintain mandated services based on response levels for future surges for as long as resources are available
- Working with Finance Department to maximize COVID-19 funding

Billing insurances for COVID-19 related services

- Exploring billing codes related to COVID-19 related services, such as anti-virals

IMPROVED PROCESSES

Recovery Phase, Managing similar to other

Communicable Diseases

- Continuing to monitor, but incorporating to roll response into our Communicable Disease Program (Personal Health)

Communicable Disease Plan for Schools

- Provide school leadership a templated individual communicable disease plans to use their Emergency Operation Plans since illness/outbreaks are an identified risk

Questions?



Are there any items that you'd like to see included in the next BOC Quarterly Meeting?

BREAK - 11:18 A.M.

5/ Upon reconvening at 11:27 A.M., the following Commissioners were present: Commissioner Storey, Thiele, DeYoung, Jessup, Dugan and Cain. Absent: Kapenga.

LEGISLATIVE ADVOCACY SERVICES: PRIORITIZATION OF STRATEGIC FOCUS AREAS

6/ Moved by Commissioner Dugan, seconded by Commissioner Cain to take action during the June 9, 2022 Board of Commissioners meeting on the Legislative Advocacy Services Prioritization of Strategic Focus Areas. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

LEGISLATIVE ADVOCACY SERVICES: LEGISLATIVE ADVOCACY SERVICES POLICY

7/ Moved by Commissioner Dugan, seconded by Commissioner Thiele to remove the Legislative Advocacy Services Policy from the table. Motion carried by roll call vote. Yeas: Thiele, DeYoung, Dugan and Cain. Nays: Storey and Jessup. Absent: Kapenga.

WHEREAS, on April 28, 2022, the Board developed a concept for administrating Legislative Advocacy Services; and

WHEREAS, the Board of Commissioners (Board) authorized the County Administrator to finalize the concept for the Legislative Advocacy Services into a formal resolution.

THEREFORE BE IT RESOLVED, the Board hereby adopts the Legislative Advocacy Services Policy; effective immediately, as presented.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: Thiele, DeYoung, Jessup, Dugan and Cain. Nays: Storey. Absent: Kapenga.

**ALLEGAN COUNTY
POLICY**



TITLE: Legislative Advocacy (Lobbying) Services

APPROVED BY: Board of Commissioners

EFFECTIVE DATE: May 12, 2022

1. **GENERAL:** As determined by the Board of Commissioners (BOC) (April 28, 2022), the County Administrator (CAO), utilizing official action of the BOC (through adoption of plans, policies or specific resolutions/motions), is the contact and coordinator for Advocacy Services. Considering the rapid nature of legislative activity, the BOC will maintain a list of authorized topics and positions proactively for the CAO and the Legislative Advocate (LA) to act upon.
 - 1.1 To assist in providing input to the BOC on legislative matters or County initiatives that may cross various sectors, the BOC has established the “Legislative Advisory Workgroup” which may be assembled when the BOC has referred an item to the workgroup for a recommendation. The workgroup is considered “Ad Hoc” and is not recognized as a standing committee. When assembled, the workgroup may consist of the following representative areas (based on the topic(s) of consideration and the areas/individuals most aligned to the topic(s)) and shall not exceed 5 individuals assembled to vote on a recommendation:
 - a. A representative of the BOC
 - b. County Administrator (and other administrative resources that may be needed for a given topic) as a resource and coordinator to the workgroup and representative to the Advocacy Services firm.
 - c. A representative of the Judicial Council
 - d. Road Commission
 - e. County-wide elected official(s) that may relate to a topic
2. **PROCEDURE:** To address the policy, the following procedure shall be utilized:
 - 2.1 Requests for input/information
 - a. LA contacts CAO with inquiry.
 - b. CAO may: 1) address the inquiry directly based on facts available, including formal actions of the BOC, 2) forward inquiry to the appropriate service area for input, with a deadline for response, and/or 3) forward the inquiry to the Legislative Advisory Workgroup with a deadline for response.
 - c. Any input gained through 2.1.b will be compiled and sent back to the LA (this info does not represent an official position of the County unless provided by the CAO based on BOC direction or delegated authority).
 - d. The information provided to the LA shall be supplied to the BOC.
 - 2.2 Request for direction/position
 - a. LA contacts CAO with a request for direction or a position on behalf of the County.
 - b. CAO may provide a response to the LA if the BOC has already taken action or has delegated authority to the CAO. The information will also be provided to the BOC.
 - c. In the absence of formal BOC action or delegated authority, the CAO must await formal direction from the BOC.
 - d. Prior to the receiving the BOC’s formal direction, the CAO may gather input from the Legislative Advisory Group representative areas and present the findings to the BOC.
 - e. Notwithstanding 2.2.d, the BOC in its consideration, may refer the matter to the Legislative Advisory Committee for a formal recommendation.
 - f. Once the BOC provides formal direction, the CAO will provide a response to the LA.

BREAK - 12:12 P.M.

8/ Upon reconvening at 12:36 P.M., the following Commissioners were present: Commissioner Storey, Thiele, DeYoung, Jessup, Dugan and Cain. Absent: Kapenga.

NATIONAL COMMUNITY SURVEY RELEASE

9/ Commissioners reviewed the questions for the National Community Survey. Discussions involved having questions relating to broadband and the accessibility of broadband.

Moved by Commissioner Dugan, seconded by Commissioner Cain to take action on the National Community Survey Release during the June 9, 2022 session to give time for the appropriate changes to be addressed regarding internet and broadband access. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

AMEND MEETING AGENDA

10/ Moved by Commissioner Dugan, seconded by Commissioner Thiele to amend the meeting agenda and move the remaining agenda items to the afternoon session. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

PUBLIC PARTICIPATION - COMMENTS

11/ Chairman Storey opened the meeting to public participation and the following individual offered comment:

1. Harold Michaels of 3905 40th St in Hamilton addressed the board regarding nuisance dog barking

ADJOURNMENT UNTIL JUNE 9, 2022 AT 9:00 A.M.

12/ Moved by Commissioner Thiele, seconded by Commissioner DeYoung to adjourn until June 9, 2022 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 1:10 P.M. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

AFTERNOON SESSION**MAY 26, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

13/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on May 26, 2022 at 1:17 P.M. in accordance with the motion for adjournment of May 12, 2022, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #4 Commissioner DeYoung.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA - Absent	DIST #5	TOM JESSUP
DIST #2	JIM STOREY - Left 2:15 PM	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

MAY 12, 2022 SESSION MINUTES - ADOPTED

14/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to approve the minutes for the May 12, 2022 session as distributed. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

PUBLIC PARTICIPATION - COMMENTS

15/ Chairman Storey opened the meeting to public participation and the following individuals offered comments:

1. Brian Harrison of Rockford addressed the board regarding auto insurance reform. Would like to be placed on a future agenda as a discussion item.
2. Lori Zourbo of Kalamazoo addressed the board regarding auto insurance reform.

AGENDA - ADOPTED AS AMENDED DURING PLANNING SESSION

16/ Moved by Commissioner Thiele, seconded by Commissioner Dugan to adopt the meeting agenda as amended during the planning session. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

PRESENTATIONS - COMMUNITY ACTION AGENCY

17/ Executive Director Lisa Evans of Community Action Agency addressed the board with an update with the services Community Action Agency provides to the area.

FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

18/ WHEREAS, Administration has compiled the following claims for May 20, 2022 and May 27, 2022; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

May 20, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	70,300.76	70,300.76	
Parks/Recreation Fund - 208	3,137.53	3,137.53	
Friend of the Court - Cooperative Reimb. - 215	42.47	42.47	
Health Department Fund - 221	15,879.09	15,879.09	
Solid Waste/Recycling - 226	8,158.61	8,158.61	
Indigent Defense Fund - 260	2,100.13	2,100.13	
Central Dispatch Fund - 261	229.74	229.74	
Grants - 279	735.00	735.00	
Sheriffs Contract - Wayland Township - 286	1,321.54	1,321.54	
Transportation Fund - 288	84,228.19	84,228.19	
Child Care Fund - 292	6,755.85	6,755.85	

Senior Services Fund - 298	138,645.89	138,645.89
Delinquent Tax Revolving Fund - 516	115.40	115.40
Tax Reversion 2020 - 621	175.00	175.00
Tax Reversion 2018 - 629	510.00	510.00
Revolving Drain Maintenance Fund - 639	88.84	88.84
Fleet Management/Motor Pool - 661	98.85	98.85
Self-Insurance Fund - 677	778.85	778.85
Drain Fund - 801	32,282.52	32,282.52
TOTAL AMOUNT OF CLAIMS	\$365,584.26	\$365,584.26

May 27, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	181,353.81	181,353.81	
Friend of the Court Fund – 215	205.00	205.00	
Friend of the Court Office - 216	2,412.50	2,412.50	
Health Department Fund - 221	2,557.69	2,557.69	
Solid Waste/ Recycling –226	56,977.99	56,977.99	
Animal Shelter - 254	6,631.00	6,631.00	
Register of Deeds Automation Fund – 256	413.23	413.23	
Palisades Fund – 257	350.14	350.14	
Indigent Defense - 260	6,309.04	6,309.04	
Central Dispatch/E911 Fund - 261	4,957.96	4,957.96	
Justice Training Fund – P.A.302, 1982 - 266	400.00	400.00	
Grants – 279	12,037.30	12,037.30	
Transportation Grant – 288	4,272.95	4,272.95	
Child Care-Circuit/Family - 292	3,683.96	3,683.96	
Soldiers Relief Fund - 293	36.88	36.88	
Senior Millage - 298	42,568.22	42,568.22	
Capital Improvement Fund - 401	180,874.20	180,874.20	
Central Dispatch CIP - 496	33,134.59	33,134.59	
Delinquent Tax Revolving Fund - 516	115.40	115.40	
Delq. Tax Revolving Fund 2021 Taxes- 521	20,027.56	20,027.56	
Tax Reversion – 620	63.81	63.81	
Tax Reversion 2020 – 621	175.00	175.00	
Drain Equipment Revolving - 639	36.01	36.01	
Self-Insurance Fund - 677	15,554.35	15,554.35	
Drain Fund - 801	50,072.18	50,072.18	
TOTAL AMOUNT OF CLAIMS	\$625,220.77	\$625,220.77	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for May 20, 2022 and May 27, 2022.

May 26, 2022 Session

Moved by Commissioner Thiele, seconded by Commissioner Cain to adopt the report of claims for May 20, 2022 and May 27, 2022. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

ACTION ITEMS:

WISHBONE SHELTER - PROPERTY USE

19/ WHEREAS, the Board of Commissioners (Board) has reviewed the proposal from the Wishbone Pet Rescue Inc.; and

WHEREAS, Allegan Township has provided review and support of the proposal.

THEREFORE BE IT RESOLVED the Board hereby approves the Wishbone Pet Rescue Inc. proposal, as attached; and

BE IT FURTHER RESOLVED authorizes an initial project budget of up to \$100,000 from the Capital Improvement Fund balance; and

BE IT FURTHER RESOLVED the County Administrator is authorized to incur the necessary measures to demolish the old shelter and prepare the site for a new modular structure to include addressing any substrate concerns around drains and provide a concrete pad with utility hook up; and

BE IT FINALLY RESOLVED the County Administrator is authorized to develop and execute the agreements in conjunction with legal counsel(s) and the Executive Director of Finance is authorized to perform the necessary budget adjustments to complete this action.

Moved by Commissioner Cain, seconded by Commissioner DeYoung to approve the resolution as presented. Motion carried by roll call vote. Yeas: Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele. Absent: Kapenga.



May 1, 2022

Allegan County Board of Commissioners
3283 122nd
Allegan, MI 49010

To: County Commissioners and County Administration
Ref: New Modular Structure

Wishbone Pet Rescue Alliance has more than a decade of experience managing and improving operations at the Allegan county animal shelter. With the county's collaboration under contract since 2011, Wishbone has had a positive impact in our Allegan community both for animals and humans alike.

Allegan County community members trust Wishbone Pet Rescue to house and protect the animals that arrive at the Allegan animal shelter. They rely on us for keeping in step with MI Dept of Ag increasing regulatory issues and health standards as well as reduced euthanization and increased adoption. Our community can now trust if their dog or cat is picked up as a stray, not only can they reclaim their animal due to our social media presence but animals will not be subjected to risk of disease.

Wishbone's vision to make the Allegan animal shelter an adoption facility has been achieved with our commitment to fundraising, grant writing and development of our comprehensive medical program. Wishbone's spay/neuter program for the shelter animals removes all animal control Dept of Ag mandate to follow up on contracted spay/neuter of adopted animals. With the new emphasis by the state for spay/neuter, Wishbone's spay/neuter program avoids fines by the state for incomplete contracts by adopters.

As is with improvements in operations comes demands on the facility. Wishbone has functioned under tight space limitations. Animals still intubated from surgery lie on the floor under the feet of the veterinarian until awake and moved to a recovery area. However, recovery and pre-op for animals are held in carriers through-out the lobby and adoption room floors within the facility. Aside from the surgery space limitations, the shelter has inadequate supply storage, housing and isolation space for cats. Although the state does not mandate cats be brought to a county animal shelter Allegan Commissioners voted to continue housing cats in order to meet the demands of our Allegan community.

The County's Quarterly Animal Shelter Committee was charged with the responsibility of a scoping document to identifying the limitations of the current facility and possible solutions. After constructive meetings over 3 years, Wishbone has determined that without extensive cost to modify the existing shelter, the only economical solution is a separate modular building. This building can then house not only a proper surgical suite with both pre-op & post-op space, but also storage, office space, all cat housing and dog assessment area. The county's desire to raze the old animal shelter



Continued on page 2.

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would allow for placement of a new modular structure which Wishbone would research and completely fund in its purchase. The building would meet all county and township approvals as well as necessary Dept of Ag regulations.

The county would be responsible for razing the old shelter, preparing the site for a new modular structure to include addressing any substrate concerns around drains and provide a concrete pad with utility hook up. This new structure would be insured and maintained by Wishbone. Additional specific details of this new venture to be discussed once Wishbone has the County Commissioners approval vote to move forward.

This solution not only meets Wishbone's needs for our improved services, but addresses the concerns by County Administration not to be left with a building that the County is unable to maintain in the event Wishbone is no longer contracted to manage the shelter.

Wishbone is asking the County Commissioners to discuss this matter at your next scheduled Commissioner meeting. Wishbone has it annual fundraising Gala on June 4, which will present an opportune time to continue to raise funds for this building.

Regards,

Jim Sellman, President



wishbone
Pet Rescue Alliance

(269) 455-5247

PO Box 124

Douglas, MI 49406

www.wishbonepetrescue.org

Wishbone Pet Rescue Alliance, a 501(c)3 nonprofit organization, manages programs that shelter and care for rescued animals in West Michigan including the Wishbone House thrift shop and pet adoption center located at 165 Blue Star Hwy, Douglas, MI 49406, phone (269) 455-5247; and the Allegan County Animal Shelter located at 2933 33rd St., Allegan, MI 49010, phone (269) 686-5112.

24 May 2022

To: Allegan County Board of Commissioners,

As I find myself unable to participate in the discussion of the Allegan County Animal Shelter, scheduled for 26 May, either in person or remotely I respectfully submit these thoughts and responses to the BOC discussion of the shelter from 12 May.

As a member of the Shelter oversight committee I was asked to represent not only the community in general but the appropriate veterinary considerations and operations at the Shelter. As we all know the history of the shelter has been one of evolution over the last 15-20 years. The shelter when I came to this community was basically a housing area for strays that were euthanized after a mandatory holding period, as were almost all county shelters in the midwest. In my early days of practice starting in 1976 in Wisconsin local veterinarians were all expected to "take their turns at the shelter". This meant going to the county shelter once a week to euthanize animals. A few of the animals were re-united with their owners but that was rare. Rarer still were adoptions from the shelters. There was no demand from the public nor were there any real mechanisms within shelter operations for adoption. I found this the case in the 2 counties I practiced in in Wisconsin and the one county I practiced in in Texas. It was pretty much the same case here in Allegan County when I arrived in 1986. Here there was but one veterinarian associated with the shelter as the State of Michigan Board of Pharmacy had created a special "shelter license" for the use of controlled substances used in euthanasia. Animal Control officers were trained and licensed to use the euthanasia by the State so Veterinarians were not required to perform the task. In the late 70's and early 80's there was a public push to use the shelters as adoption centers to save animals from euthanasia. The new mindset spread across the country and spawned many private as well as public adoption centers. County animal shelters nationwide embraced the new idea because frankly they too found it distasteful to just euthanize the animal without any attempt to rehome.

The Veterinary community responded in the early 2000's by creating the American Association of Shelter Veterinarians. This is a professional group that is a subset of the American Veterinary Medical Association dedicated to be a resource for Veterinarians associated with Animal Shelters both private and public. The first order of business for the AASV was to produce a Compilation of Standards of Care at Animal Shelters. This final document covers all areas of shelter standards. It is not a legally binding document in itself in that it is not state or federal law. It is rather the definitive Standard of Care that the legal system would refer to in case of any civil litigation. Several years ago when this was developed and finalized I transmitted a copy to county administration as well as the Wishbone group.

This has become my guide in my input to the Shelter Workgroup.

The disconnect here is that even though the popular attitude towards shelters has changed dramatically as has the Standard of Care at shelters changed the State Laws have not. As the public has increasingly demanded that shelter animals have much more intensive medical and emotional care and the veterinary community backed that care State laws have not reflected that change. I will concede that in the face of out of control feral populations in the environment of demand for increased adaptability the State of Michigan did create a statute that animals be spayed or neutered prior to adoption. This requirement could be met by actually doing the surgery in the shelter or entering into a "contract" with the adopting family in which they agree as a condition of adoption to have the surgery done within a defined period and providing documentation of same. This policy was in place in 1986 when I began my practice in Allegan. At that time until relatively recently it was largely ignored by the Michigan's Department of Agriculture, the agency that inspects and licenses Michigan's shelters. It has now become one of the areas of emphasis of their inspections and enforcement. Our inspector regularly now asks to see the contract files and spay and neutering confirmations.

It is out of this background that the Wishbone group has chosen their protocols and I must say that I applaud them for their efforts. Today's Standard of Care calls for preventive and curative measures to be employed as a matter of routine in preparing animals for adoptions. The State law (mandate) however requires little more than supplying food and water prior to euthanasia. There is the nod to population control for animals adopted. As you can see there is a huge gap between the Mandate and the Standard of Care and therein lies the rub!

As Rob clearly outlined in the last discussion the Workgroup explored all reasonable and a few not so reasonable options going forward with the shelter and has brought a recommendation to the BOC that everyone in the shelter Workgroup supports where Wishbone can go forward with their mission of meeting the Standard of Care and the county has to extend themselves the least amount over the Mandate.

In my opinion asking the BOC to demolish a building that has outlived its usefulness and had been deemed not worth the cost of renovation years ago (thus the new construction some 12 years past) is a minimal ask in order to pave the way for this Wishbone group to build and pay for a 3500-4000 sq ft facility that will address all the issues they have in meeting the current Standard of Care. I must comment that the days are long gone where Commissioner Thiele's \$5 bounty on cats is a solution that would even be appropriate to propose. Also it was made very clear to the Workgroup, and I would hope that the BOC has the same clarity, that the Sheriff's Department nor the Health Department are able or willing to fully takeover the shelter operations without a private partner due to lack of resources and manpower.

Finally to address the potential issues with the Allegan Township that were brought up during the last discussion. The County Administrator has in hand a letter from the Township Supervisor that he does not anticipate any issues with the proposed building. As an Allegan Township trustee and longtime member of the Township Planning Commission I would agree that there is nothing within our zoning rules that would impede construction. The zoning is well spelled out and as long as the plan meets setbacks there would be no issue in issuing a building permit. There would have to be a demolition permit issued also. These are issued at minimal cost to assure appropriate capping of abandoned wells and safe and appropriate destruction of septic systems to protect the area groundwater.

Respectfully,

JimConnell DVM

NOMINATE TEMPORARY CHAIRMAN

20/ Chairman Storey opened nominations to nominate a temporary Chairman.

Commissioner Cain nominated Commissioner DeYoung

Moved by Commissioner Dugan, seconded by Commissioner Cain to close the nominations and cast a unanimous ballot for Commissioner DeYoung as nominated. Motion carried unanimously.

BROADBAND LEGISLATION RECOMMENDATION

21/ Moved by Commissioner Dugan, seconded by Commissioner Thiele to take action on the Broadband Legislation during the June 9, 2022 Board of Commissioners meeting. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes. Absent: 2 votes.

WATER AND SEWER PROJECTS

22/ Commissioners discussed water and sewer projects as it relates to ARPA funding; and the requests coming in from jurisdictions on their projects. Discussion followed.

Moved by Commissioner Dugan, seconded by Commissioner Jessup to table discussion on the water and sewer project until June 23, 2022 session. Motion carried by roll call vote. Yeas: DeYoung, Jessup, Dugan and Cain. Nays: Thiele. Absent: Kapenga and Storey.

BOARD APPOINTMENT - CITY OF ALLEGAN WORKGROUP

23/ Moved by Commissioner Dugan, seconded by Commissioner Cain to appoint Commissioner DeYoung to be the representative to the City of Allegan Workgroup in lieu of Commissioner Kapenga. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes. Absent: 2 votes.

PUBLIC PARTICIPATION - NO COMMENTS

24/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

FUTURE AGENDA ITEMS

25/ Moved by Commissioner Dugan, seconded by Commissioner Jessup to add discussion item to the June 9th planning session regarding auto insurance reform. Motion carried by voice vote. Yeas: DeYoung, Jessup, Dugan, Cain. Nays: Thiele. Absent: Kapenga and Storey.

ADJOURNMENT UNTIL JUNE 9, 2022 AT 1:00 P.M.

26/ Moved by Commissioner Cain, seconded by Commissioner Dugan to adjourn until June 9, 2022 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 3:04 P.M. Yeas: 5 votes. Nays: 0 votes. Absent: 2 votes.

Jennifer Duen

Deputy Clerk

Board Chairperson

Minutes approved during the 00/00/2022 Session

DRAFT