

Broadband Action Workgroup
June 2, 2022
Minutes

CTO: Chair Marsman 4pm

Roll Call: Members, Cooper*, Kotas, Bursma, Williams, Marsman; Storey* and Beltman joined at 4:10pm. Also present were Steve Schulz, Bloomingdale Comms., Project Manager Dunham; Administrator Sarro*

- = remote participants.

Minutes:

Reports: Dunham reported on the survey and update. Issued a news release. Pizza stickers were provided to several pizza parlors.

Discussion items:

- a. Status of RFP – Dunham reported the RFP continues under construction with the administrative team.
- b. Lee Township update: member Kotas said that decision being made on whether they should be part of the RFP or not. They decided to request participation in the RFP. Even though the state hasn't released criteria for grant applications, Lee will proceed to develop applications, noting that lower economic areas that are unserved and underserved will have priority based upon the information coming out from various sources.
Kotas said Lee Township would like to ask the Board of Commissioners to ask the county to be part of the grant application up to the match amount committed by the township. Williams said he had no problem with that approach. Kotas said the goal is to be the first in line for state funds. William moved that the BAW support Lee Townships request of the Commissioners to match their funds; 8 yes 1 abstained.
- c. Dunham reported that Dan Wedge had sent the survey being prepared for circulation to a statistical sample to suggest a question, based on the Board of Commissioners request for a specific question for the National Community Survey.

Public Participation: no one sought recognition.

Adjournment: 5:22 pm



Allegan County

Broadband Action Workgroup



Allegan County
3283 122nd Ave
Allegan, MI 49010

STEP 1: Connect to the Meeting

- **OPTION 1: Zoom over Telephone**

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 854 0746 8607, then #, then # again
- Type in Meeting Password: 2022, then #
- To raise your hand to speak, press *9
- To Mute and Unmute, press *6

<STOP here>

You do not have to continue reading the rest of the instructions.

- **OPTION 2: Youtube**

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQliZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- **OPTION 3: Zoom over Web browser**

- Open Internet Explorer or Chrome
- Navigate to <https://us02web.zoom.us/j/85407468607?pwd=TFN5YkxpZVdSNDBpejllMmpSd1c4Zz09>
- Meeting Password: 2022

<Continue with the rest of the instructions>

STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required with an asterisk):

- First Name *
- Last Name *
- Email Address *
- Confirm Email Address *

Below the form is a reCAPTCHA challenge:

- Checkbox: I'm not a robot
- reCAPTCHA logo and "Privacy - Terms" link
- Challenge: "Select all images with" (a grid of 12 images showing various street scenes)
- Buttons: "Join Webinar in Progress" and "VERIFY"

Footer navigation links:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

1. Enter name and email

2. Click this box

4. Click when done.

3. Answer challenge question

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

The screenshot shows the Zoom application interface. A vertical black bar on the left side of the screen has a blue arrow labeled '1' pointing to it. A blue arrow labeled '2' points to the 'Audio' settings panel. The 'Audio' panel is open, showing options for Speaker and Microphone. The 'Speaker' section includes a dropdown menu set to 'Remote Audio', an 'Output Level' slider, and a 'Volume' slider. The 'Microphone' section includes a dropdown menu set to 'Test Mic', an 'Input Level' slider, a 'Volume' slider, and a checked checkbox for 'Automatically adjust volume'. Below these are several unchecked checkboxes: 'Use separate audio device to play ringtone simultaneously', 'Automatically join audio by computer when joining a meeting', and 'Mute my microphone when joining a meeting'. Two checked checkboxes are 'Press and hold SPACE key to temporarily unmute yourself' and 'Sync buttons on headset'. An 'Advanced' button is at the bottom right of the panel. In the background, a meeting agenda is visible with items like 'Economic Development - Greg King, Director' and 'ADMINISTRATIVE REPORTS:'. A 'CONSENT ITEMS:' section lists a motion to approve claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20). At the bottom of the screen, there is a meeting toolbar with icons for Chat, Raise Hand, and Q&A.

Settings

General

Video

Audio

Share Screen

Virtual Background

Recording

Statistics

Feedback

Keyboard Shortcuts

Accessibility

Speaker

Test Speaker Remote Audio

Output Level:

Volume:

Microphone

Test Mic

Input Level:

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

269-673-4514
mthiele@allegancounty.org

Economic Development — Greg King, Director
ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

DISTRICT 4
Mark DeYoung
616-318-9612
mdeyoung@allegancounty.org

Audio Settings

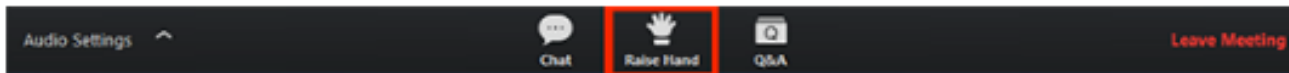
Chat Raise Hand Q&A

STEP 5: Raise hand to be recognized to speak.

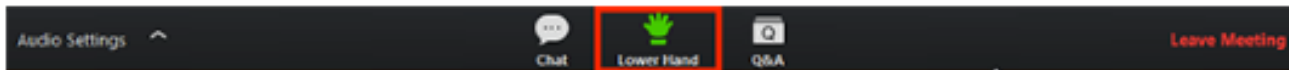
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting window. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is a "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word" by "Steve Sedore". The document is the agenda for the Allegan County Board of Commissioners meeting, including contact information for the board members and a list of agenda items. At the bottom of the Zoom window, a control bar contains "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.

Allegan County Board of Commissioners

County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Jim Storey, Chairperson
Gale Dugan, Vice Chairperson

BOARD OF COMMISSIONERS MEETING – AGENDA

DISTRICT 1
Dean Kasperge
616-218-2599
dkasperge@allegancounty.org

DISTRICT 2
Jim Storey
616-848-9767
jstorey@allegancounty.org

DISTRICT 3
Max R. Thiele
269-673-4514
mthiele@allegancounty.org

DISTRICT 4
Marti DeYoung

Virtual Meeting – Connectivity Instructions **Attached**

1PM

CALL TO ORDER:
ROLL CALL:
OPENING PRAYER:
PLEDGE OF ALLEGIANCE:
COMMUNICATIONS: Attached
APPROVAL OF MINUTES: Attached

PUBLIC PARTICIPATION:
ADDITIONAL AGENDA ITEMS:
APPROVAL OF AGENDA:
PRESENTATIONS:
PROCLAMATIONS:
INFORMATIONAL SESSION: Attached
ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

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Audio Settings ^

Chat Raise Hand Q&A

Leave Meeting