

Allegan County Broadband Action Workgroup



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Allegan, MI 49010
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BROADBAND ACTION WORKGROUP – AGENDA

Thursday, July 7, 2022 – 4PM

County Services Building, Board Room
3283 122nd Avenue, Allegan, MI 49010

Virtual Meeting Options – Connectivity Instructions **Attached**

4PM **CALL TO ORDER:** Chairperson Austin Marsman
ROLL CALL
PLEDGE OF ALLEGIANCE
PUBLIC PARTICIPATION:
PRESENTATIONS:

COMMUNICATIONS:
APPROVAL OF MINUTES: June 16, 2022

REPORTS/UPDATES:
County Administrator
Broadband Project Manager

- Survey update
- Mapping update
- RFP update

DISCUSSION ITEMS:

1. RFP Language and Evaluation Requirements

ACTION ITEMS:

None

PUBLIC PARTICIPATION:

ADJOURNMENT:

Next Meeting scheduled for Thursday, July 21 @ 4PM

Broadband Action Workgroup Goals:

- Step 1 – Upon verification of eligibility through the ARPA funds or identification/allocation of alternative funds, hire a directly employed or contracted project lead (and possibly team) to lead the project and deliver results for Board approved Specific, Measurable, Actionable, Realistic, Time-based (S.M.A.R.T.) goals.
- Step 2 – Consider partners, technical professionals, and other stakeholders to serve as an advisory resource to the project team.
- Step 3 – Gather necessary and relevant data to form S.M.A.R.T. goals.
- Step 4 – Consider plans, proposals, legislative initiatives and other resources to establish and implement plans for increased accessibility.



Allegan County

Broadband Action Workgroup



Allegan County
3283 122nd Ave
Allegan, MI 49010

STEP 1: Connect to the Meeting

- **OPTION 1: Zoom over Telephone**

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 854 0746 8607, then #, then # again
- Type in Meeting Password: 2022, then #
- To raise your hand to speak, press *9
- To Mute and Unmute, press *6

<STOP here>

You do not have to continue reading the rest of the instructions.

- **OPTION 2: Youtube**

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQliZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- **OPTION 3: Zoom over Web browser**

- Open Internet Explorer or Chrome
- Navigate to <https://us02web.zoom.us/j/85407468607?pwd=TFN5YkxpZVdSNDBpejllMmpSd1c4Zz09>
- Meeting Password: 2022

<Continue with the rest of the instructions>

STEP 2: Enter registration information

Webinar Registration - Zoom

zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg

Webinar Registration

Topic: BOC Meeting - 4/9/2020

Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)


* Required information

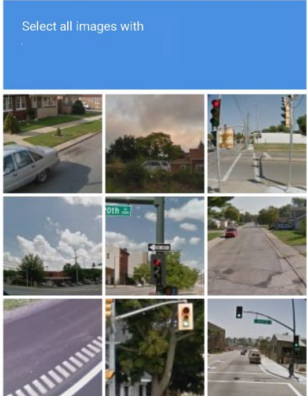
First Name *

Last Name *

Email Address *

Confirm Email Address *

I'm not a robot  reCAPTCHA Privacy - Terms

Select all images with 

reCAPTCHA VERIFY

US Dollars

Language: English

Current Location: US

Footer:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

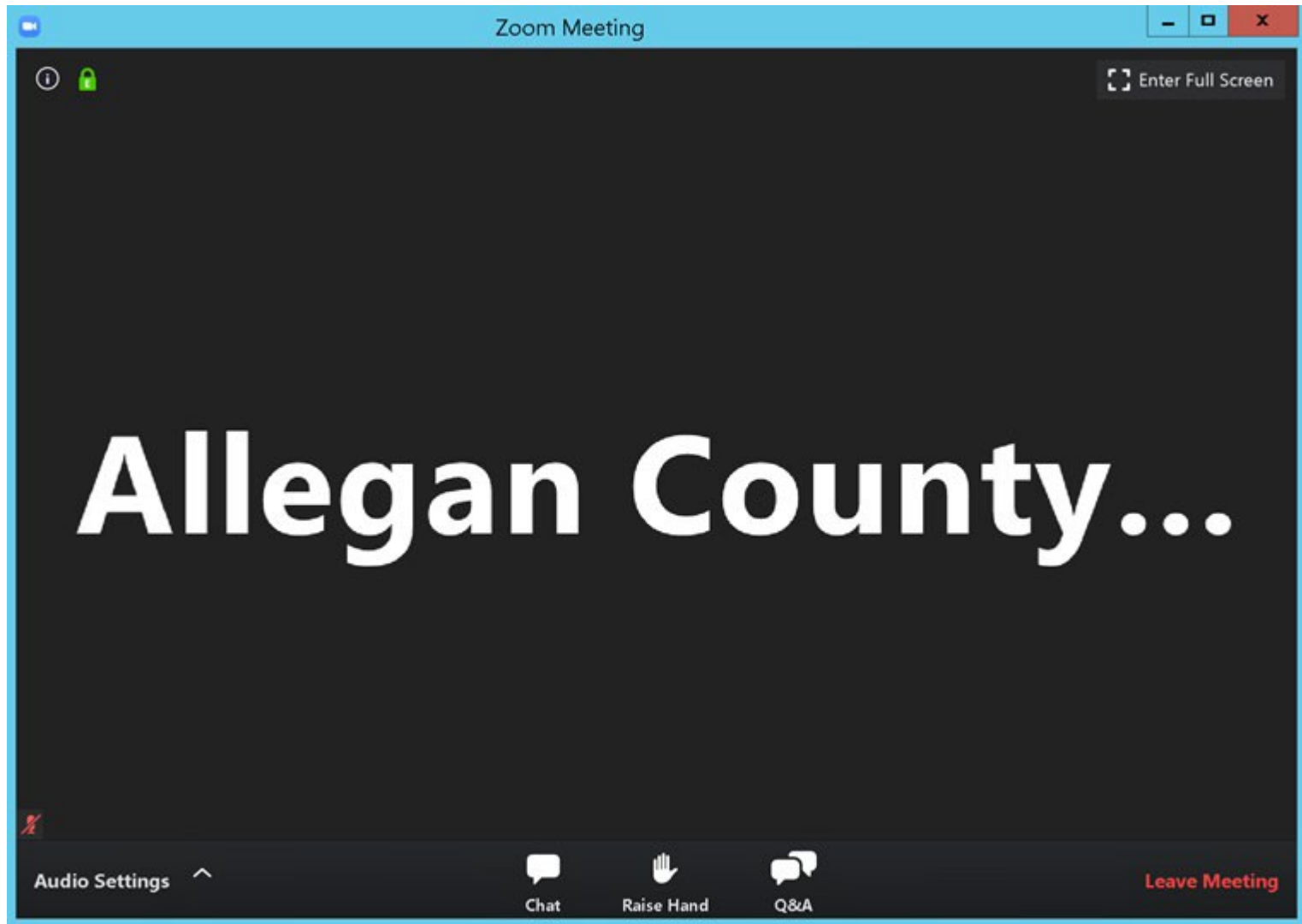
1. Enter name and email

2. Click this box

4. Click when done.

3. Answer challenge question

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

The screenshot shows the Zoom application interface. A vertical black bar on the left side of the screen has a blue arrow labeled '1' pointing to the 'Audio' icon in the Zoom menu. A blue arrow labeled '2' points to the 'Remote Audio' option in the 'Select a Speaker' dropdown menu. The 'Settings' window is open, showing the 'Audio' tab selected in the left sidebar. The 'Speaker' section is set to 'Remote Audio' with a dropdown arrow. Below it, there are sliders for 'Output Level' and 'Volume'. The 'Microphone' section is set to 'Test Mic' with a dropdown arrow. Below it, there are sliders for 'Input Level' and 'Volume', and a checked checkbox for 'Automatically adjust volume'. At the bottom of the settings window, there are several unchecked checkboxes: 'Use separate audio device to play ringtone simultaneously', 'Automatically join audio by computer when joining a meeting', and 'Mute my microphone when joining a meeting'. There are also two checked checkboxes: 'Press and hold SPACE key to temporarily unmute yourself' and 'Sync buttons on headset'. An 'Advanced' button is located at the bottom right of the settings window. The background shows a meeting in progress with a document titled 'Economic Development - Greg King, Director ADMINISTRATIVE REPORTS:' and a section for 'CONSENT ITEMS:' with one item listed: '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. The bottom of the screen shows the Zoom meeting controls: 'Audio Settings', 'Chat', 'Raise Hand', and 'Q&A'.

Settings

- General
- Video
- Audio**
- Share Screen
- Virtual Background
- Recording
- Statistics
- Feedback
- Keyboard Shortcuts
- Accessibility

Speaker

Test Speaker Remote Audio

Output Level: _____

Volume:

Microphone

Test Mic _____

Input Level: _____

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

269-673-4514
mthiele@allegancounty.org

Economic Development — Greg King, Director
ADMINISTRATIVE REPORTS:

DISTRICT 4
Mark DeYoung
616-318-9612
mdeyoung@allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Audio Settings

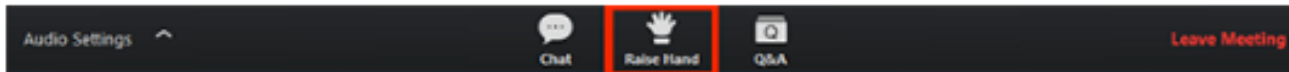
Chat Raise Hand Q&A

STEP 5: Raise hand to be recognized to speak.

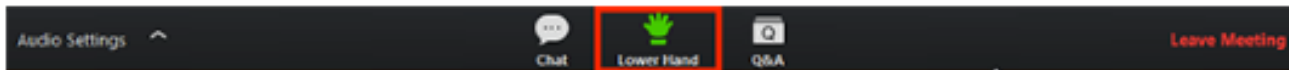
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting window. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is a "Enter Full Screen" button. The main area displays a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word" by "Steve Sedore". The document content includes the Allegan County Board of Commissioners logo and contact information for Jim Storey and Gale Dugan. The agenda items are listed as follows:

BOARD OF COMMISSIONERS MEETING – AGENDA

DISTRICT 1
Dean Kasperge
616-218-2599
dkasperge@allegancounty.org

DISTRICT 2
Jim Storey
616-848-9767
jstorey@allegancounty.org

DISTRICT 3
Max R. Thiele
269-673-4514
mthiele@allegancounty.org

DISTRICT 4
Marti DeYoung

Virtual Meeting – Connectivity Instructions Attached

1PM

CALL TO ORDER:
ROLL CALL:
OPENING PRAYER:
PLEDGE OF ALLEGIANCE:
COMMUNICATIONS: Attached
APPROVAL OF MINUTES: Attached

PUBLIC PARTICIPATION:
ADDITIONAL AGENDA ITEMS:
APPROVAL OF AGENDA:
PRESENTATIONS:
PROCLAMATIONS:
INFORMATIONAL SESSION: Attached
ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

The Zoom meeting control bar at the bottom includes "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.

Minutes
Allegan County Broadband Workgroup
June 16,2022

Chair Marsman called meeting to order at 4pm and called the roll

The following members answered the roll: Marsman, Kotas, Beltman, Siler answered the roll. Project Manager Jill Dunham, Administrator Sarro, and Exec Director Steve Sedore were also present.

Communications: MLive picked up news release issued by Ms. Dunham

PRESENTATION: Gene Crusie, CEO of Surf Broadband made a presentation. Company is approaching 20,000 customers in Michigan, including Byron Center and Fowlerville, Indiana and Illinois. Company focus is fiber optic in the Great Lakes area which they see as transformational. Kotas asked how close the company's fiber is to Allegan County; the company responded in Leighton Township, Zeeland Township, Dorr Township and building on 144th Street. The Surf Broadband purchased Freedom Net and has 13 fixed wireless towers in northern Allegan County. Marsman asked about pricing, Cruise said \$35 for 50M, \$85/1G for fiber broadband. Asked about adoption rate in Michigan 50 to 70 percent; across all market is 35% over three years. The company is building in a township in Livingston County in which 85% of funding is from the company and 15% with ARPA funds from township. Cruise said company plan is to build along eastern Lake Michigan shore from Muskegon to state line. The company reps expressed hope that State's MiHI office would soon be organized.

Minutes: June 2 minutes were approved.

County Administrator update: Sarro said hybrid approach to the goal of advancing broadband adoption has evolved. Advised that a shovel ready status will be needed in order for a proposal to qualify from local governments for broadband and water projects. Sewer has been introduced as a concept for possible county funding. Discussed the criteria the Board of Commissioners is considering for approving funding for projects.

Project Manager Update: Dunham reported on the status of the survey to date. Results are attached to the minutes. She observed that most people are finding some way to connect by internet, noting that cell phone speeds are highly unreliable. Calhoun County also has a task force on broadband expansion and Dunham will be meeting with them. The RFP draft is done; it is being reviewed by Valdis in the county's project manager office. Project Manager and BAW members engaged in dialogue on connecting residences from the access cable to the house commenting on how to finance it. Mr. Crusie commented on the approach his company takes

towards connecting individual homes. Dunham said that she is anxious to get the data from the Michigan Connect survey. The RFP will not go to the BOC for approval prior to issuance.

DISCUSSION – Kotas reported Lee Twp leadership was happy with the BOC approving the allocation for expansion of broadband in the township. He said the high degree of completion of the survey in the township showed how great an interest there was in broadband completion.

NEXT MEETING: Dunham asked if the next meeting should be in 2 weeks on June 30 or the first Thursday, July 7. After considering a meeting on June 30, the group decided to keep the next meeting scheduled for July 7.

Public Participation: No one sought recognition.

Adjournment: 5:11 pm.