

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

JULY 28, 2022 SESSION

JOURNAL 70

<u>PAGE</u>	<u>ITEM</u>	<u>SUBJECT MATTER</u>
263	1	JULY 28, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL
263	2	PUBLIC PARTICIPATION - NO COMMENTS
263	3	APPROVAL OF AGENDA AS PRESENTED
263	4	2023/27 BUDGET UPDATE
263	5	BREAK - 10:26 A.M.
263	6	2023/27 BUDGET CONTINUED
263	7	PUBLIC PARTICIPATION - NO COMMENTS
263	8	ADJOURNMENT UNTIL AUGUST 11, 2022
264	9	JULY 28, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL
264	10	COMMUNICATIONS
264	11	APPROVAL OF MINUTES JULY 14, 2022
264	12	PUBLIC PARTICIPATION - NO COMMENTS
264	13	APPROVAL OF AGENDA AS PRESENTED
264	14	PRESENTATIONS: 2021 AUDIT
265	15	INFORMATIONAL SESSION: OFFICE OF PUBLIC DEFENDER
265	16	ADMINISTRATIVE REPORTS
265-266	17	CLAIMS 7/22/22 & 7/29/22
266	18	BROADBAND - AUTHORIZE RELEASE OF REQUEST FOR PROPOSAL
267	19	FACILITIES - COURTHOUSE RADIO COVERAGE ENHANCEMENT

262

267-268	20	FACILITIES - ANIMAL SHELTER ALARM PANEL
268	21	APPOINTMENTS - 911 POLICY & PROCEDURE BOARD
268	22	PUBLIC PARTICIPATION - NO COMMENTS
268	23	FUTURE AGENDA ITEMS
268	24	ADJOURNMENT UNTIL AUGUST 11, 2022

DRAFT

MORNING SESSION

JULY 28, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on July 28, 2022 at 9:00 A.M. in accordance with the motion for adjournment of July 14, 2022, and rules of this board; Vice-Chairman Kapenga presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY - Absent	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

PUBLIC PARTICIPATION - NO COMMENTS

2/ Vice-Chairman Kapenga opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA - ADOPTED AS PRESENTED

3/ Moved by Commissioner DeYoung, seconded by Commissioner Cain to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

2023/27 BUDGET UPDATE

4/ Administrator Sarro reviewed the 2023/27 budget with discussion of revenue assumptions and personnel requests. Executive Director of Finance reviewed property tax values and millage rates.

BREAK - 10:26 A.M.

5/ Upon reconvening at 10:37 A.M., the following Commissioners were present: Commissioner Kapenga, Thiele, DeYoung, Jessup, Dugan and Cain. Absent: Storey.

2023/27 BUDGET CONTINUED

6/ Discussion continued on reviewing personnel requests.

PUBLIC PARTICIPATION - NO COMMENTS

7/ Vice-Chairman Kapenga opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL AUGUST 11, 2022 AT 9:00 A.M.

8/ Moved by Commissioner Jessup, seconded by Commissioner DeYoung to adjourn until August 11, 2022 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 11:49 A.M. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

AFTERNOON SESSION

JULY 28, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL

9/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on July 28, 2022 at 1:00 P.M. in accordance with the motion for adjournment of July 14, 2022, and rules of this Board; Vice-Chairman Kapenga presiding.

The invocation was offered by District #1 Commissioner Kapenga.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY - Absent	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

COMMUNICATIONS

10/ Deputy Clerk Tien noted to the board that they received the following resolutions:

1. Oceana County resolution on Michigan No-Fault Insurance
2. Kalamazoo County resolution in support of an additional 9th Circuit Court Judge

JULY 14, 2022 SESSION MINUTES - ADOPTED

11/ Commissioner Dugan requested a correction to page 252, item #8 that at adjournment the following commissioners were absent: DeYoung, Dugan and Cain.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to approve the minutes for the July 14, 2022 session as distributed with the correction to item #8. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

PUBLIC PARTICIPATION - NO COMMENTS

12/ Vice-Chairman Kapenga opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA - ADOPTED AS PRESENTED

13/ Moved by Commissioner Thiele, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

PRESENTATIONS: 2021 AUDIT

14/ Gambridge & Company presented the 2021 Audit for Allegan County and noted the county was issued an unmodified opinion - highest level of assurance, no internal control deficiencies, no deficit fund balances and no major budget deficiencies as defined by the State.

INFORMATIONAL SESSION – OFFICE OF PUBLIC DEFENDER

15/ Public Defender Director Chad Catalino addressed the board with his 2022 Annual Report for the Office of the Public Defender of Allegan and Van Buren Counties.

ADMINISTRATIVE REPORTS

16/ Administrator Sarro noted his written report was submitted to Commissioners. There was also discussion on the broadband project.

FINANCE COMMITTEE – CLAIMS & INTERFUND TRANSFERS

17/ **WHEREAS**, Administration has compiled the following claims for July 22, 2022 and July 29, 2022; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2022 Claims folder of the Commissioners’ Record of Claims.

July 22, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	141,980.63	141,980.63	
Parks/Recreation Fund - 208	242.23	242.23	
Friend of the Court - Coop. Reimb. – 215	101.27	101.27	
Friend of the Court – Other - 216	725.25	725.25	
Health Department Fund -221	14,372.05	14,372.05	
Solid Waste/Recycling - 226	65,724.77	65,724.77	
Indigent Defense Fund - 260	38.77	38.77	
Central Dispatch Fund - 261	466.21	466.21	
Local Corrections Officers Training Fund - 264	1,116.00	1,116.00	
Grants - 279	1,537.74	1,537.74	
Sheriffs Contract – Wayland Township - 286	1,658.57	1,658.57	
Sheriffs Contract – All Other - 287	49.88	49.88	
Transportation Fund - 288	4,447.45	4,447.45	
DHHS Board - 290	2.11	2.11	
Child Care Fund - 292	25,629.56	25,629.56	
Veterans Relief Fund - 293	1,499.04	1,499.04	
Senior Services Fund - 298	115,765.38	115,765.38	
Delinquent Tax Revolving Fund - 516	14,211.30	14,211.30	
TOTAL AMOUNT OF CLAIMS	\$389,568.21	\$389,568.21	

July 29, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
--	----------------------	----------------	-------------------

General Fund – 101	170,531.08	170,531.08	
Health Department Fund – 221	17,631.98	17,631.98	
Animal Shelter – 254	6,631.00	6,631.00	
Register of Deeds Automation Fund – 256	3,192.64	3,192.64	
Palisades Fund – 257	148.92	148.92	
Central Dispatch Fund – 261	620.78	620.78	
Crime Victims Rights Grant – 280	62.83	62.83	
Sheriffs Contract – Wayland Township – 286	37.35	37.35	
Transportation Fund – 288	2,786.65	2,786.65	
Child Care Fund – 292	3,800.67	3,800.67	
Veterans Relief Fund – 293	778.65	778.65	
Senior Services Fund – 298	2,431.54	2,431.54	
Delinquent Tax Revolving Fund – 516	9,117.33	9,117.33	
Tax Reversion – 620	280.00	280.00	
Fleet Management/Motor Pool – 661	134.99	134.99	
Self-Insurance Fund – 677	432,463.32	432,463.32	
TOTAL AMOUNT OF CLAIMS	\$650,649.73	\$650,649.73	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for July 22, 2022 and July 29, 2022.

Moved by Commissioner DeYoung, seconded by Commissioner Dugan to adopt the report of claims for July 22, 2022 and July 29, 2022. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

DISCUSSION ITEMS:

BROADBAND – AUTHORIZE RELEASE OF REQUEST FOR PROPOSAL

18/ WHEREAS, the Board of Commissioners (Board) approved a 2021/22 strategic project to advance broadband in Allegan County; and

WHEREAS, the project scope includes a step to consider plans, proposals, legislative initiatives, and other resources to establish and implement plans for increased accessibility; and

WHEREAS, Administration has finalized a draft of a request for proposal (RFP) for broadband accessibility; and

WHEREAS, the Broadband Action Workgroup (Workgroup), in conjunction with Administration, recommends the release of the RFP.

THEREFORE BE IT RESOLVED, the Board hereby authorizes Administration to work in conjunction with the workgroup to release the RFP in accordance with County policy and standard practices.

Moved by Commissioner Jessup, seconded by Commissioner Thiele to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

FACILITIES MANAGEMENT - COURTHOUSE RADIO COVERAGE ENHANCEMENT

19/ **WHEREAS**, the Courthouse is situated in an area that, due to surrounding terrain, has adequate but not strong public safety radio coverage, and the signal strength becomes strongly attenuated inside the large, multi-story Courthouse which poses a safety and security concern; and

WHEREAS, Bi-Directional Antenna (BDA) technology exists to capture radio signal from outside the building and amplify that signal inside the building through a network of distributed antennas and it is recommended that such a system be installed to address this concern; and

WHEREAS, funds have not been appropriated to install such a BDA System, and paying for the services of a contractor to do so would require a mid-year appropriation of capital funds; and

WHEREAS, available capital funds remain in several approved 2022 capital projects which have been or, based on fully executed contracts, will be completed under budget.

THEREFORE BE IT RESOLVED that the Allegan County Board of Commissioners (Board) authorizes the mid-year budgetary reallocation within the Public Improvement Fund (Fund #401) of the \$50,000 needed to fund the installation of the BDA system at the Courthouse to enhance radio coverage within the building; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Dugan, seconded by Commissioner Cain to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

FACILITIES MANAGEMENT - ANIMAL SHELTER ALARM PANEL

20/ **WHEREAS**, upon review of current needs during a lockdown drill by law enforcement and emergency management, it was identified that the Animal Shelter is the only County building without an integrated alarm panel with remote notification capability for equipment malfunctions to Facilities Management and emergency alerts to Central Dispatch and the recommendation is to have one installed to improve safety and security; and

WHEREAS, funds have not been appropriated to install an alarm panel, and paying for the services of a contractor to do so would require a mid-year appropriation of capital funds; and

WHEREAS, available capital funds remain in several approved 2022 capital projects which have been or, based on fully executed contracts, will be completed under budget.

THEREFORE BE IT RESOLVED that the Allegan County Board of Commissioners (Board) authorizes the mid-year budgetary reallocation within the Public Improvement Fund (Fund #401) of the \$20,000 needed to fund the installation of an integrated alarm panel at the Animal Shelter; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: votes. Nays: votes. Absent: 1 vote.

APPOINTMENTS - 911 POLICY & PROCEDURE BOARD

21/ Vice-Chairman Kapenga announced the appointment of the following individuals to the 911 Policy & Procedure Board to fill a 2-year term; term to expire 07/31/2024.

Brandon Weber, 1727 106th Ave, Otsego - East Side Fire Chief Rep
David Haverdink, 5100 136th Ave, Hamilton - West Side Fire Chief Rep
Markie McGowan, 1892 56th St, Fennville - Medical Control Rep

Moved by Commissioner Thiele, seconded by Commissioner Dugan to approve the appointments as made. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

PUBLIC PARTICIPATION - NO COMMENTS

22/ Vice-Chairman Kapenga opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

FUTURE AGENDA ITEMS

23/ Commissioner Jessup requested a future discussion item on reviewing the Legislative Advocate services.

ADJOURNMENT UNTIL AUGUST 11, 2022 AT 1:00 P.M.

24/ Moved by Commissioner Dugan, seconded by Commissioner Cain to adjourn until August 11, 2022 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 3:02 P.M. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

Jennifer Duen

Deputy Clerk

Board Chairperson

Minutes approved during the 00/00/2022 Session