

ALLEGAN COUNTY CLERK

BOB GENETSKI

113 Chestnut Street
Allegan, MI 49010
Tel: (269) 673-0300
Fax: (269) 673-0298



FAST FILE BY FAX

Hours for receiving Court documents by fax:

8:00am to 4:00pm Monday - Friday, excluding government holidays

Documents received after 4pm will be processed the next business day

- Documents must be accompanied by transmittal form, completed in full.
- Faxed documents shall be limited to 50 pages or less.
- Do NOT send a hard copy of fax filed documents, the faxed copy will be deemed the original.
- When orders are submitted for signature, one copy to return (\$1.00 per page) and a return envelope (\$2.00) will be made.

Fees for filing by fax:

\$3.00 for the first page

\$1.00 for every subsequent page

Fees for requests for documents to be returned by fax:

\$5.00 for the first 5 pages

\$1.00 for every subsequent page

Service fees vary based on amount of payment:

\$0.01 - \$50.00.....	\$1.75
\$50.01 - \$75.00	\$2.00
\$75.01 - \$100.00	\$3.75
\$101.01 - \$150.00	\$5.75
\$150.01 - \$200.00	\$7.25

NO FEE for the transmittal form itself.

NOT Responsible for documents that are considered delinquent at the time of transmitting

Required copies will be made and charged where applicable.