

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

PARKS ADVISORY BOARD - ADOPT REVISED BY-LAWS

BE IT RESOLVED, that the Allegan County Board of Commissioners hereby approves the revised by-laws of the Allegan County Parks Advisory Board, as attached.

Parks Advisory Board By-laws

The Allegan County Parks & Recreation Advisory Board hereinafter referred to as "Parks Advisory", is an agency of the County organized under Act 156, Public Acts of Michigan 1917 and subject to the general control of the Board of County Commissioners, hereinafter referred to as "the Board". The Board may make such rules and regulations in respect to the Parks Advisory, as it deems advisable.

The Parks Advisory is responsible for advising the Allegan County Board of Commissioners on the development, maintenance, and management of all Allegan County Park properties. The Mission of the Parks Advisory was redefined in 1998: "To identify outdoor recreational opportunity needs desired by Allegan County residents and to provide for those needs within Allegan County for both residents and visitors." The Mission Statement acts as a guide for the Parks Advisory in all decisions.

ARTICLE I - AREA

Sec. 1. The area served by the Parks Advisory shall include all lands held or managed by the County of Allegan for public recreational purposes.

ARTICLE II - MEMBERSHIP

Sec. 1. The Parks Advisory shall consist of nine (9) residents of Allegan County, appointed by the Board of which at least one, but not more than three shall be members of the Board.

Sec. 2. Membership of the Parks Advisory shall be for a period of three years, established on a rotation basis, with approximately one-third of the terms expiring each year. Each term expires at noon on the appropriate January 1st, or when the Parks Advisory member successor is appointed and qualified.

Sec. 3. Members of the Parks Advisory may receive compensation and mileage, as set by the Board. The members of the Parks Advisory shall not be full time officers. All members of the Parks Advisory shall be reimbursed for actual, reasonable and necessary expenses incurred in the discharge of their duties.

ARTICLE III - MEETINGS

Sec. 1. The Parks Advisory shall hold at least 6 meetings each year. The time and place shall be determined by the Parks Advisory.

Sec. 2. The Chair or any group of three Parks Advisory members may call a special meeting of the entire Parks Advisory, providing each Parks Advisory member is given at least 48 hours advance notice of the meeting and the purpose of the meeting.

Sec. 3. All meetings shall be conducted in accordance with *Robert's Rules of Order* and in compliance with the *Open Meetings Act*, P.A. 267 of 1976.

ARTICLE IV - QUORUM

Sec. 1. A majority of the total membership shall constitute a quorum with authority to take action on any parks' related consideration except adoption or amendment of the Allegan County Park and Recreation Master Plan, or any park development plan, all of which shall require a two-thirds affirmative vote of the total membership.

Sec. 2. Upon the absence of a quorum, the members present may adjourn.

ARTICLE V - ABSENCES OF MEMBERS

Sec. 1. Members should contact the Parks and Recreation Office if they have reason to be absent from a meeting.

Sec. 2. All Parks Advisory Board members are expected to attend all meetings. Three (3) meeting absences during a calendar year may, at the discretion of Parks Advisory, result in a member's removal and replacement by the Board.

ARTICLE VI - PUBLIC PARTICIPATION

Sec. 1. Public comments offered during the public participation portion of meetings shall be limited to five (5) minutes per individual with additional time allowed at the discretion of the Chair.

ARTICLE VII - OFFICERS

Sec. 1. The first regular meeting of each calendar year shall be the Organizational Meeting at which a Chair, a Vice Chair, and a Secretary shall be elected.

ARTICLE VIII - COMMITTEES

Sec. 1. Committees may be appointed by the Chair to make recommendations to the Parks Advisory regarding establishment, review, and revision of departmental priorities both long term and short term, periodic review of Parks Advisory organization and policies pertaining to specific park areas.

ARTICLE IX - AMENDMENTS

Sec. 1. The By-laws may be amended by a two-thirds vote of the Parks Advisory and confirmed by the Board.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to approve the resolution as presented. Motion carried.

ATTEST, A TRUE COPY



Clerk-Register

APPROVED: March 23, 2017

cc: Admin. - Finance - Human Resources - Parks