

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

*Jim Storey, Chairperson
Dean Kapenga, Vice Chairperson*

BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, September 8, 2022 – 1PM
County Services Building – Board Room
Virtual Connectivity Options **Attached**

DISTRICT 1
Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

1PM

CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Gale Dugan

PLEDGE OF ALLEGIANCE:

PUBLIC HEARING: None

COMMUNICATIONS: Attached

APPROVAL OF MINUTES:

August 25, 2022

PUBLIC PARTICIPATION:

ADDITIONAL AGENDA ITEMS:

APPROVAL OF AGENDA:

PRESENTATIONS:

PROCLAMATIONS:

INFORMATIONAL SESSION:

Treasurer—Sally Brooks

ADMINISTRATIVE REPORTS:

DISTRICT 2
Jim Storey
616-848-9767
jstorey@
allegancounty.org

DISTRICT 3
Max R. Thiele
269-673-4514
mthiele@
allegancounty.org

DISTRICT 4
Mark DeYoung
616-318-9612
mdyoung@
allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (9/2/22 & 9/9/22)
-

DISTRICT 5
Tom Jessup
269-637-3374
tjessup@
allegancounty.org

ACTION ITEMS:

1. N/A
-

DISTRICT 6
Gale Dugan
269-694-5276
gdugan@
allegancounty.org

DISCUSSION ITEMS:

1. Treasurer—request Quarterly Investment Report/Strategy (Commissioner Kapenga)
 2. 2023 Road Commissioner Compensation
-

DISTRICT 7
Rick Cain
269-744-7918
rcain@
allegancounty.org

NOTICE OF APPOINTMENTS & ELECTIONS:

ELECTIONS:

1. Economic Development Commission
 - a) One Mfg./Industry Representative—term expired 12/31/21

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

- b) One Recreation/Tourism Representative—term expires 12/31/22

APPOINTMENTS:

1. 911 Policy & Procedure Board
 - a) Township Supervisor Representative—term expires 7/31/22
2. Brownfield Redevelopment Authority
 - a) One Representative—term expires 12/31/19 [Application REC 3/24](#)
3. Parks Advisory Board
 - a) One Representative—term expires 12/31/22
4. Solid Waste Planning Committee
 - a) One Solid Waste Industry Representative—term expired 12/31/20
 - b) One Township Representative—term expired 12/31/19
 - c) One Industrial Waste Generator Representative—term expired 12/31/20
 - d) One Solid Waste Representative—term expired 12/31/19

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

- Opening Prayer: Commissioner Jim Storey
- Informational Session: Myrene Koch—Prosecuting Attorney
- Motion to approve of claims paid and to incorporate into proceedings of the Board (9/16/22 & 9/23/22)
- Finance—set 2023 Budget Hearing

REQUEST FOR PER DIEM/MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

CLOSED SESSION: None scheduled

ADJOURNMENT: Next Meeting – Thursday, September 22, 2022, 1:00PM @

BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.



Allegan County Board of Commissioners

STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: 9822, then #

- To raise your hand to speak, press *9
- To Mute and Unmute, press *6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: 9822

<Continue with the rest of the instructions>

STEP 2: Enter registration information

Webinar Registration - Zoom

zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg

Webinar Registration

Topic: BOC Meeting - 4/9/2020

Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)


* Required information

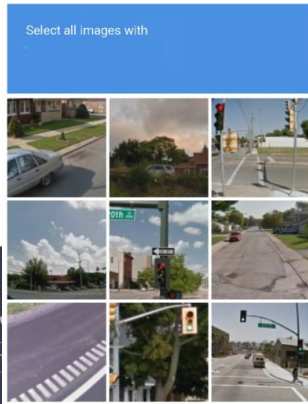
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Last Name *

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1. Enter name and email

2. Click this box

3. Answer challenge question

4. Click when done.

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

The image shows a Zoom meeting interface with the 'Settings' window open to the 'Audio' tab. A vertical black bar on the left side of the meeting window has a blue arrow labeled '1' pointing to it. A blue arrow labeled '2' points from the 'Audio' tab in the settings window to the meeting content area. The meeting content area displays the name 'Economic Development - Greg King, Director' and 'ADMINISTRATIVE REPORTS:'. Below this, it says 'CONSENT ITEMS:' followed by a list item: '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. The Zoom meeting controls at the bottom include 'Chat', 'Raise Hand', and 'Q&A' buttons.

Settings - Audio

- Speaker: Test Speaker, Remote Audio
- Output Level: [Slider]
- Volume: [Slider]
- Microphone: Test Mic
- Input Level: [Slider]
- Volume: [Slider]
- Automatically adjust volume
- Use separate audio device to play ringtone simultaneously
- Automatically join audio by computer when joining a meeting
- Mute my microphone when joining a meeting
- Press and hold SPACE key to temporarily unmute yourself
- Sync buttons on headset

Meeting Content:

Economic Development — Greg King, Director
ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Audio Settings

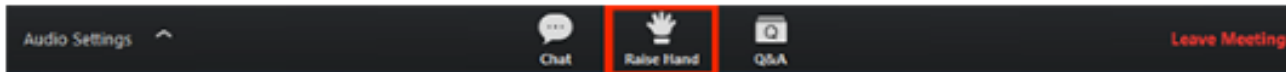
- Select a Speaker
- Remote Audio
- Same as System
- Test Speaker & Microphone...
- Leave Computer Audio
- Audio Settings...

STEP 5: Raise hand to be recognized to speak.

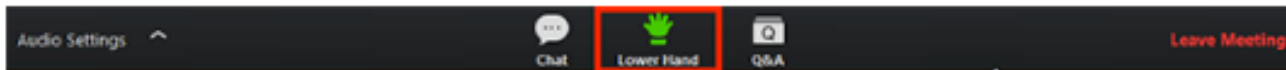
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, including address, phone, fax, and website. Below the header, the document is titled "BOARD OF COMMISSIONERS MEETING – AGENDA" and lists items for District 1, 2, 3, and 4, including a virtual meeting instruction and a list of agenda items like "CALL TO ORDER", "ROLL CALL", "OPENING PRAYER", etc. At the bottom of the document viewer, it shows "PAGE 1 OF 2" and "251 WORDS". Below the document viewer is a Zoom meeting control bar with icons for "Audio Settings", "Chat", "Raise Hand", and "Q&A". A red "Leave Meeting" button is located in the bottom right corner of the control bar, with a large blue arrow pointing to it.

Muskegon County Board of Commissioners



Muskegon County Resolution to Urge the Adoption of Policies that will Lead to Energy Independence in the United States
Resolution #2022-265

WHEREAS, the United States has been dependent on foreign sources of energy for decades. While the United States has enjoyed a higher degree of energy independence in the last decade due to an increase in domestic oil production, we still import tens of millions of barrels of crude oil from overseas each month; and

WHEREAS, the energy independence of the United States is critical to national security. Reliance on foreign oil has impacted the United States' ability to intervene in conflicts around the world, including Russia's invasion of Ukraine. Reliance on foreign sources of energy creates a potential risk that those sources could be jeopardized by United States' actions abroad, which could limit our ability to project American values; and

WHEREAS, energy independence is important for a thriving economy. Ensuring that the United States' economy is able to support itself without relying on supply chains that span the globe and without risk of foreign political disruptions is critical to job growth and competition in the United States; and

WHEREAS, the United States must focus on policies that increase the production and use of our domestic energy resources, such as ensuring the continued safe operation of the Line 5 pipeline in Michigan, increasing domestic oil and gas drilling, increasing investments in renewable energy, and abandoning policies that limit domestic energy production and raise the capital costs associated with fossil fuel development;

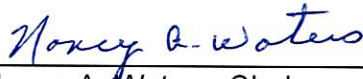
NOW, THEREFORE, BE IT RESOLVED that we urge the adoption of policies that will lead to energy independence in the United States; and

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to Governor Gretchen Whitmer, Senator Jon Bumstead, Representative Terry Sabo, Representative Greg VanWoerkom, the Michigan Senate, the Michigan House of Representatives, Michigan Association of Counties and to the Clerk of each County in the State of Michigan.

The Muskegon County Board of Commissioners, at its August 16, 2022, meeting recommended approval by Commissioner Cyr, support by Vice-Chair Hughes, the aforementioned resolution.

Ayes: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Rillastine Wilkins
Nayes: Marcia Hovey-Wright, Charles Nash
Excused: Malinda Pego

I, Nancy A. Waters, Clerk of the Muskegon County Board of Commissioners and Clerk of the County of Muskegon, do hereby certify that the above Resolution was duly adopted by said Board on August 16, 2022.


Nancy A. Waters, Clerk
County of Muskegon


Date



Muskegon County Board of Commissioners



Muskegon County Resolution Urging State Legislature to Amend the Michigan Auto Insurance Reform Act to Amend the Reimbursement Cap for Auto Accident Victims and Home Health Care
Resolution #2022-266

WHEREAS the Michigan No-Fault Auto Insurance Reform Act of 2019 introduced a fee cap, which took final effect on July 1, 2021; this cap set percentage limits on how much residential care facilities, home health care providers, and other persons can be reimbursed for providing treatment/care to auto accident victims; and

WHEREAS these reimbursement caps are 55% of the reimbursement rates that Home Care Providers were collecting in 2019; and

WHEREAS, 55% of a Home Health Care provider's 2019 collections, is an unsustainable reimbursement cap to continue caring for catastrophically injured individuals following an auto accident; and

NOW THEREFORE BE IT RESOLVED that the Muskegon County Board of Commissioners hereby urges the Michigan Legislature to amend the Michigan No-Fault Auto Insurance Reform Act to address a sustainable fee cap (i.e. Michigan's Workman's Compensation Fee Cap for Ancillary Services) for Home Health Care providers, in order to uphold these benefits that have been paid for by the survivors who are currently receiving and who will receive in-home, long-term care, when purchasing an Unlimited PIP Auto Insurance policy, paid by the Michigan Catastrophic Claims Association; and

BE IT FURTHER RESOLVED that the Muskegon County Clerk is requested to forward copies of the adopted resolution to the Governor of the State of Michigan, the State Senate Majority and Minority leaders, the State House Speaker and Minority Leader, the members of the Muskegon County delegation to the Michigan Legislature, and the other 82 counties of Michigan as Commissioner Correspondence; and

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to Governor Gretchen Whitmer, Senator Jon Bumstead, Representative Terry Sabo, Representative Greg VanWoerkom, the Michigan Senate, the Michigan House of Representatives, Michigan Association of Counties and to the Clerk of each County in the State of Michigan.

The Muskegon County Board of Commissioners, at its August 16, 2022, meeting recommended approval by Commissioner Nash, support by Commissioner Vice-Chair Hughes, the aforementioned resolution.

Ayes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Robert Scolnik, Rillastine Wilkins

Nayes: None

Excused: Malinda Pego

I, Nancy A. Waters, Clerk of the Muskegon County Board of Commissioners and Clerk of the County of Muskegon, do hereby certify that the above Resolution was duly adopted by said Board on August 16, 2022.

Nancy A. Waters

Nancy A. Waters, Clerk
County of Muskegon

August 19, 2022

Date



ALLEGAN COUNTY BOARD OF COMMISSIONERS

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AUGUST 25, 2022 SESSION

JOURNAL 70

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DRAFT

MORNING SESSION

AUGUST 25, 2022 SESSION – PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on August 25, 2022 at 9:00 A.M. in accordance with the motion for adjournment of August 11, 2022, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

PUBLIC PARTICIPATION – NO COMMENTS

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA ADDITIONS

3/ Chairman Storey asked if there were any additions or changes to the agenda. Administrator Sarro requested to have a closed session for the purpose of collective bargaining.

Moved by Commissioner Dugan, seconded by Commissioner Cain to adopt the changes to the meeting agenda as requested. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: Thiele.

AGENDA – ADOPTED AS AMENDED

4/ Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to adopt the meeting agenda as amended. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: Thiele.

ADMINISTRATIVE UPDATE – PUBLIC HEALTH QUARTERLY REPORT

5/ Health Officer Angelique Joynes updated the board with the Public Health quarterly report.

BREAK – 10:08 A.M.

6/ Upon reconvening at 10:17 A.M., the following Commissioners were present: Commissioner Kapenga, Storey, Thiele, DeYoung, Jessup, Dugan and Cain. Absent: None.

DRAFT 2023/27 BUDGET AND DRAFT 2023/27 CAPITAL

7/ Administrator Sarro continued discussion on the draft 2023/27 budget and the draft 2023/27 capital. Commissioners received updated budget materials with highlighted revisions.

ADMINISTRATIVE REPORTS

8/ Administrator Sarro noted his written report was submitted to Commissioners.

PUBLIC PARTICIPATION - NO COMMENTS

9/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

CLOSED SESSION: COLLECTIVE BARGAINING

10/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to recess to closed session to discuss collective bargaining. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

RECONVENE/ROLL CALL

11/ Upon reconvening at 11:42 A.M., the following Commissioners were present: Kapenga, Storey, Thiele, DeYoung, Jessup, Dugan and Cain.

ADJOURNMENT UNTIL SEPTEMBER 8, 2022 AT 9:00 A.M.

12/ Moved by Commissioner Thiele, seconded by Commissioner Cain to adjourn until September 8, 2022 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 11:42 A.M. Yeas: 7 votes. Nays: 0 votes.

AFTERNOON SESSION**AUGUST 25, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

13/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on August 25, 2022 at 1:00 P.M. in accordance with the motion for adjournment of August 11, 2022, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #5 Commissioner Jessup.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN - left at 2:18PM
DIST #4	MARK DeYOUNG		

COMMUNICATIONS

14/ Deputy Clerk Tien noted to the board that they received the following communications:

1. VanBuren County auto insurance reform resolution

AUGUST 11, 2022 SESSION MINUTES - ADOPTED

15/ Moved by Commissioner Thiele, seconded by Commissioner Dugan to approve the minutes for the August 11, 2022 session as distributed. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - NO COMMENTS

16/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA - ADOPTED AS PRESENTED

17/ Moved by Commissioner Thiele, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

INFORMATIONAL SESSION - DEPARTMENT OF HUMAN SERVICES

18/ Program Manager Matt Salas gave an update to the board on the programs and services offered by the Michigan Department of Health & Human Services.

ADMINISTRATIVE REPORTS - DRAIN POSITION

19/ Administrator Sarro continued with his report from the morning session. He gave a budget update on the position of Drain Development Coordinator.

Moved by Commissioner Dugan, seconded by Commissioner Cain to accept the memo as presented for the drain position and have the memo become part of the minutes.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to amend the motion to "Whereas the Board of Commissioners have received a memo of recommendation from Administration, the board hereby approves the Drain Commissioner's request for the reference position." Motion amendment failed by roll call vote. Yeas: Thiele and Dugan. Nays: Kapenga, Storey, DeYoung, Jessup and Cain.

Original motion by Commissioner Dugan, second by Commissioner Cain to accept the memo as presented for the drain positions and have the memo become part of the minutes. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**Allegan County
Administrator***Robert J. Sarro*County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269.673.0203

MEMO

TO: Board of Commissioners

DATE: August 25, 2022

RE: Drain Engineer Position

The vacant Drain Engineer position has been a Board discussion topic over the last few months. On April 19, 2022, the Drain Commissioner requested the position be reclassified to a position that does not require an engineering license or degree, effective immediately. The reclassification was also submitted as a 2023 budget request and included in the position request chart.

As the result of Board input, several conversations between Human Resources and the Drain Commissioner, and the completion and analysis of a Position Description Questionnaire, a recommendation of pay grade B31 was suggested for this new role. The Drain Commissioner has agreed to an 80/20 funding split, with the General Fund covering 80 percent of the position's cost, and the Drain Maintenance Fund (#639) absorbing the remaining 20 percent.

On August 16, 2022, the Executive Directors of Human Resources and Finance met with the Drain Commissioner and her Chief Deputy. An email was provided to the Drain Commissioner by the Executive Director of Human Resources on the same date and included the following:

“... To recap, we are able to recommend that a B24/B31 Coordinator position be created. Eighty percent of this position would be supported by the General Fund. You committed to funding 20 % of this position, through Fund 639.

Similar to the Deputy Drain Maintenance Supervisor (Brent) position, the 80-20 split would be set up through Payroll, as a fixed cost distribution, so no effort would be needed on your part, on a bi-weekly basis, to charge this Fund. And, similar to Brent's current position, it is important that you collect revenue, by charging benefitting drains, to create revenue to offset the payroll expenses that accumulate in Fund 639...”

Per Appendix 6.D of the Budget Policy, the County Administrator may approve “Budget neutral changes in positions or changes resulting in reduced expenditures of budgeted positions.” The requested reclassification results in a lower cost position than the existing one. As such, I plan to approve the above changes (cited from the referenced email) immediately. The changes will also be included in the 2023 budget as a decrease in expenditures. In addition, the reclassification request has been removed from the list of 2023 requests. Finally, the position of Drain Engineer will be eliminated. Absent any objection by the Board, a notation in the minutes is requested to provide a clear paper trail for future research projects.


It is worth noting the discussions and email with the Drain Commissioner included the following structural consideration:

“... We also discussed the overall structure of the office, and how the new position would create a chain of one supervisor over one person, who is a supervisor over one person. The recommended structure is for the new B31 to supervise both the Deputy Drain Maintenance Supervisor and the Drain Maintenance Technician. It is also recommend to change the title of Drain Supervisor to Drain Specialist. I understand

that you have some concern about that structure. We can revisit the concept if/when the Deputy Drain Maintenance Supervisor position is vacant...”

As such, the Executive Director of Human Resources will provide an administrative update should this matter need to be finalized.

Sincerely,



Robert J. Sarro
County Administrator

FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

20/ **WHEREAS**, Administration has compiled the following claims for August 19, 2022 and August 26, 2022; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

August 19, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	109,524.54	109,524.54	
Parks/Recreation Fund – 208	713.91	713.91	
Friend of the Court – Cooperative Reimb. – 215	335.00	335.00	
Friend of the Court - Other - 216	407.73	407.73	
Health Department Fund – 221	15,599.18	15,599.18	
Solid Waste/Recycling – 226	3,811.96	3,811.96	
Register of Deeds Automation Fund – 256	352.24	352.24	
Indigent Defense Fund – 260	15,553.15	15,553.15	
Central Dispatch Fund – 261	476.31	476.31	
Grants – 279	6,348.42	6,348.42	
Transportation Fund – 288	11,878.84	11,878.84	
Child Care Fund – 292	3,889.39	3,889.39	
Senior Services Fund - 298	28,525.67	28,525.67	
American Rescue Plan Act - ARPA - 299	13,654.00	13,654.00	
Capital Improvement Fund - 401	17,116.27	17,116.27	
Central Dispatch CIP - 496	4,300.00	4,300.00	
Delinquent Tax Revolving Fund – 516	77,425.89	77,425.89	
Tax Reversion Fund-2018 - 629	912.00	912.00	

Self-Insurance Fund - 677	323.22	323.22	
Drain Fund – 801	11,798.97	11,798.97	
TOTAL AMOUNT OF CLAIMS	\$322,946.69	\$322,946.69	

August 26, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	185,203.79	185,203.79	
Parks/Recreation Fund - 208	2,773.30	2,773.30	
Friend of the Court Fund - Cooperative Reimb – 215	210.09	210.09	
Friend of the Court - Other - 216	80.00	80.00	
Health Department Fund - 221	16,760.47	16,760.47	
Multi Agency Collaborative Committee - 245	523.83	523.83	
Animal Shelter - 254	6,631.00	6,631.00	
Register of Deeds Automation Fund – 256	375.00	375.00	
Indigent Defense Fund- 260	324.45	324.45	
Central Dispatch Fund - 261	4,185.17	4,185.17	
Concealed Pistol Licensing Fund - 263	221.09	221.09	
CDBG Program Income Fund - 277	4,800.00	4,800.00	
Grants – 279	1,578.51	1,578.51	
Transportation Fund – 288	2,750.24	2,750.24	
Child Care Fund - 292	5,622.59	5,622.59	
Veterans Relief Fund - 293	4,263.03	4,263.03	
Senior Services Fund - 298	134,432.40	134,432.40	
Capital Improvement Fund - 401	1,853.54	1,853.54	
Tax Reversion – 620	63.90	63.90	
Revolving Drain Maintenance Fund - 639	36.01	36.01	
Fleet Management / Motor Pool- 661	52.76	52.76	
Drain Fund - 801	2,979.70	2,979.70	
TOTAL AMOUNT OF CLAIMS	\$375,720.87	\$375,720.87	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for August 19, 2022 and August 26, 2022.

Moved by Commissioner Thiele, seconded by Commissioner Kapenga to adopt the report of claims for August 19, 2022 and August 26, 2022. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

DISCUSSION ITEMS:

FY2023 ELECTED OFFICIALS AND CHIEF DEPUTY POSITION SALARIES

21/ WHEREAS, pursuant to MCL 45.471 et seq., the Allegan County Board of Commissioners have established salaries for non-judicial County elected officials for 2023; and

WHEREAS, on August 24, 2017, the Board of Commissioners established salary parameters for elected officials and chief deputy positions, as shown in the chart below.

THEREFORE BE IT RESOLVED that the Allegan County Board of Commissioners hereby establishes the salaries for the following officials; and

	2023 Salary	Parameters
Clerk-Register	\$86,264.36	20% above Chief Deputy
Chief Deputy County Clerk	\$71,886.88	13% above the combined average of the top step of their highest supervised
Chief Deputy Register of	\$71,886.88	
Drain Commissioner	\$86,264.36	20% above Chief Deputy
Chief Deputy Drain Commissioner	\$71,886.88	13% above the combined average of the top step of their highest supervised
Prosecuting Attorney	\$126,738.04	3.25% wage adjustment
Chief Prosecuting	\$108,312.10	
Sheriff	\$110,807.58	
Undersheriff	\$101,105.42	5% above Captains
Treasurer	\$86,264.36	20% above Chief Deputy
Chief Deputy Treasurer	\$71,886.88	13% above the combined average of the top step of their highest supervised

BE IT FURTHER RESOLVED these salaries shall become effective as of January 1, 2023.

Moved by Commissioner Thiele, seconded by Commissioner Kapenga to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

CHILD CARE FUND – APPROVE BUDGET PLAN

22/ BE IT RESOLVED that the Board of Commissioners hereby approves the County Child Care Budget in the amount of \$4,911,743 for the period October 1, 2022 through September 30, 2023; and

BE IT FINALLY RESOLVED that the Board Chairperson and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Dugan, seconded by Commissioner Thiele to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

WATER STUDY WORKGROUP MATCH REQUESTS

23/ Administrator Sarro reviewed the requests received for ARPA funding for water projects by local units of government.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the recommendations from the Water Study Work Group for funding. Motion carried by roll call vote. Yeas: Kapenga, Story, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

Recommendations of the Groundwater Study Work Group
Concerning
Requests for ARPA Funding for Water Projects by Local Units of Government

RECOMMENDED

Requestor	Project Description	Meets Impact to Water Quality and Quantity Criterion	Project Schedule	Funding Request	Meets Funding Criterion	Meets Broadband Criterion (90% coverage)	Work Group Recommendation
City of Allegan Doug Sweeris	Water and sewer replacement in downtown Allegan.	Yes	Scheduled bid opening on August 2, 2022. Award no later than September 20, 2022. Completion summer 2024.	\$526,000	No. ARPA Funds Received: \$525,426	YES	Recommended, up to ARPA match of \$525,426
City of Otsego Project 1 Aaron Mitchell	East Allegan Street Sewer Extension Project.	Yes	Begin construction August 2022.	\$266,105.23	Yes ARPA Funds received: \$418,046	YES	Recommended, up to ARPA match of \$418,046 for BOTH Project 1 and Project 2.
City of Otsego Project 2 Aaron Mitchell	Water Main Loop Project.	Yes	Begin construction August 2022	\$153,619.11	Yes ARPA Funds received: \$418,046	YES	Recommended, up to ARPA match of \$418,046 for BOTH Project 1 and Project 2.
City of Plainwell Eric Wilson	Old Orchard Neighborhood Project.	Yes	Design start: October 2022 Construction: May to September 2023	\$1,113,625	No ARPA Funds Received: \$396,920.09 City of Plainwell has requested that the ARPA funds received by Otsego Township, Martin Township, Martin Village and Gun Plain Township be considered for the match since these LUGs are serviced by the City's regional collection system.	YES	Recommended, up to ARPA match of \$396,920.09. Although not technically "shovel-ready," the township made a commitment to initiate engineering design work on August 8, 2022. The Work Group believes the construction start date is sufficiently close to justify funding the project in view of the value of the project towards water quality goals.
Saugatuck Twp. Daniel DeFranco	Riverside Drive Water Main Pipeline Replacement.	Yes.	Design Start: August 2022 Construction start: May 2023. Construction completion: December 2023	\$350,000	Yes ARPA Funds received: \$351,686.00	YES	Recommended Although not technically "shovel-ready," the township has initiated engineering design. The Work Group believes the construction start date is sufficiently close to justify funding the project in view of the value of the project towards water quality goals.

Moved by Commissioner Dugan, seconded by Commissioner Cain to approve the Village of Martin's request for reconditioning pump #2. Motion failed by roll call vote. Yeas: Dugan and Cain. Nays: Kapenga, Storey, Thiele, DeYoung and Jessup.

911 POLICY BOARD - APPROVE AMENDED BY-LAWS

24/ WHEREAS, on July 21, 2021, the Allegan County Central Dispatch 911 Policy Board (Policy Board) by-laws recommended to the Board of Commissioners changes to its by-laws; and

WHEREAS, at a subsequent Board of Commissioners Meeting, the County Administrator discussed this change; however, no formal board action can be found.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the following amendment to Section III, 3.2:

A) The Board shall be made up of one representative from each of the following:

Appointed Members

- Representative of township government within Allegan County
- Representative of city or village government within Allegan County
- Private citizen residing in Allegan County
- (1) East side and (1) West side Fire Officer from within Allegan County (recommended by the Allegan County Fire Chief's Association)
- Representative of E.M.S. providers within Allegan County
- Allegan County Medical Control
- City or Village Police Chief from within Allegan County; and

BE IT FURTHER RESOLVED, that these changes shall be incorporated into the Policy Board by-laws and posted online, as attached; and

BE IT FINALLY RESOLVED, that these attached by-laws supersede any previously established by-laws.

Moved by Commissioner Cain, seconded by Commissioner Dugan to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

TREASURER - REQUEST QUARTERLY INVESTMENT REPORT

25/ Commissioner Kapenga inquired as to having the Treasurer come to the board quarterly to give updates on investment accounts. Discussion followed. Commissioner Kapenga requested that the County Administrator determine what other counties are doing for receiving updates from their Treasurer.

ELECTIONS - ECONOMIC DEVELOPMENT COMMISSION

26/ Chairman Storey opened nominations to fill the remainder of a 3-year term on the Economic Development Commission; term to expire 12/31/2022.

Chairman Storey nominated Matt Smith, 3040 122nd Ave, Allegan

Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to close the nominations and cast a unanimous ballot for Matt Smith as nominated. Motion carried unanimously.

PUBLIC PARTICIPATION - NO COMMENTS

27/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL SEPTEMBER 8, 2022 AT 1:00 P.M.

28/ Moved by Commissioner Thiele, seconded by Commissioner Kapenga to adjourn until September 8, 2022 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 2:43 P.M. Yeas: 6 votes. Nays: 0. Absent: 1 vote.



Deputy Clerk

Board Chairperson

Minutes approved during the 00/00/2022 Session

DRAFT



Allegan County Treasurer Annual Report 2021

Prepared by: Sally Brooks Allegan County Treasurer

Delinquent Property Tax Administration

- It is the responsibility of the County Treasurer to collect delinquent real property taxes. Functions associated with delinquent taxes include writing receipts, processing tax roll adjustments to prior year tax rolls (for up to 20 years), processing bankruptcy claims, and managing the annual forfeiture and foreclosure process, and being the Foreclosing Unit of Government.

Annual March settlement with local units mostly done on line and no longer in person



Year 2019 2020 2021

March Delinquent Pay Out

	2019	2020	2021
No. of properties	6,221	5,869	5,898
Dollars in Millions	7,134,415	7,061,814	7,660,853

Forfeited and Foreclosed

	2019	2020	2021
Certified Mail Count	4430	4398	3325
Property Forfeited	811	837	742
Property Foreclosed	48	25	17
Financial Hardship given	34	39	36

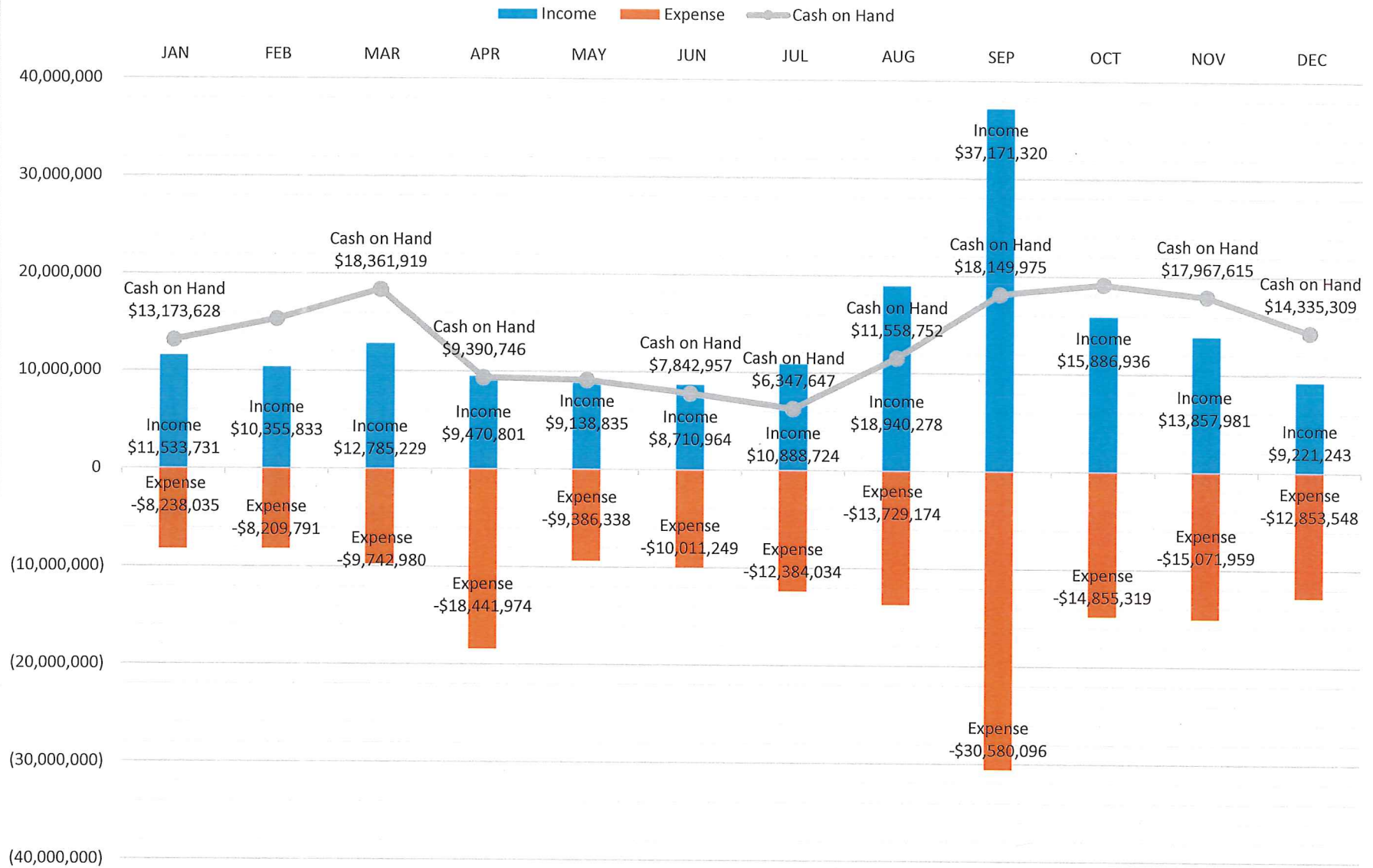
Tax Collection

	2019	2020	2021
Receipts Written	8377	8134	7857
Dollar in Millions	8,318,112	8,433,132	8,722,089
Interest & Fees	1,019,943	1,197,116	1,177,750

Tax Roll Adjustments

	2019	2020	2021
No. Processed	308	417	518

2021 Allegan County General Fund Cash Flow



GROSS TOTAL CASH ACTIVITY: \$331,466,370.88

WE CAN HELP YOU KEEP YOUR HOME.

With up to \$25,000. MIHAF – the Michigan Homeowner Assistance Fund – is for homeowners with financial hardships due to the COVID-19 pandemic. It can help pay delinquent:

- mortgage/escrow
- condo/homeowners' fees
- property taxes
- utilities
- internet



Scan to apply

To apply: 844-756-4423 or Michigan.gov/MIHAF





FIGHTING HUNGER PROVIDING HOPE EMPOWERING PEOPLE

September 2022

Dear Homeowner,

The State of Michigan established a new grant program called Michigan Homeowner Assistance Fund (MIHAF) providing up to \$25,000 for eligible homeowners with financial hardships due to the COVID-19 pandemic. This money can help pay delinquent mortgages, homeowners' and mobile home fees, property taxes, utilities and internet.

Community Action House is offering free application assistance, and foreclosure intervention or financial counseling services to anyone eligible for MIHAF.

To find out if you qualify, and for assistance with the application process:

- **Walk-in** at 739 Paw Paw Drive, Holland MI 49423 Mondays and Fridays 9am-4pm, Tuesdays and Thursdays 1pm-7pm, and Wednesdays 10am-2pm.
- **Go to our website** (<https://www.communityactionhouse.org/register>) and complete the form selecting "MIHAF - Application Assistance." A team member will reach out to you.
- **Contact our team** with other financial wellness questions at 616-392-2368 or education@communityactionhouse.org

Community Action House is here to help! If you have questions about budgeting, financial wellness, or are in need of food assistance, please contact our Guest Services team at 616-392-2368.

Jeff Vedders

Assistant Program Director

MICHIGAN HOMEOWNER ASSISTANCE FUND

Program Overview and FAQ

ABOUT THE MICHIGAN HOMEOWNER ASSISTANCE FUND (MIHAF)

The Michigan Homeowner Assistance Fund (MIHAF) is a statewide program that uses federal resources to provide financial assistance to homeowners who have fallen behind on homeownership-related expenses because of the COVID-19 pandemic.

Funding for the MIHAF program was established under section 3206 of the American Rescue Plan Act of 2021 to mitigate financial hardships associated with the coronavirus pandemic by providing funds to eligible entities for the purpose of preventing homeowner mortgage delinquencies, defaults, foreclosures, loss of utilities or home energy services, and displacements of homeowners experiencing financial hardship after January 21, 2020, through qualified expenses related to mortgages and housing.

A total of \$242,812,277 was allocated to the State of Michigan to fund the MIHAF program by the U.S. Treasury, which MSHDA anticipates will help more than 8,300 homeowners across the state. Half of the funds have been allocated by the state Legislature, and the remaining approximately \$121 million must be approved at a later date.

ABOUT MSHDA

The Michigan State Housing Development Authority (MSHDA), established in 1966, serves the people of Michigan by offering financial and technical assistance through public and private partnerships to provide quality housing that is affordable, a cornerstone of diverse, thriving communities.

MSHDA's loans and operating expenses are financed through the sale of tax-exempt and taxable bonds and notes to private investors, not from state tax revenues. Proceeds of the bonds and notes are loaned at below-market interest rates to developers of rental housing and also fund home mortgages and home improvement loans. MSHDA also administers various federal housing programs.

FREQUENTLY ASKED QUESTIONS – MIHAF

Q. Who is eligible for MIHAF?

A. To qualify for financial assistance through MIHAF, applicants must be able to show a qualified pandemic-related financial hardship that occurred on or after January 21, 2020. They must currently own and occupy the home as their primary residence and have a household income equal to or less than 150% of area median income.

Q. What qualifies as a "pandemic-related financial hardship"?

A. Applicants must have a material reduction in income or a material increase in living expenses stemming from the COVID-19 pandemic that has increased a risk in mortgage delinquency, mortgage default, foreclosure, loss of utilities or home energy services, or displacement for a homeowner, such as:

- Attest to a temporary or permanent loss of earned income on or after January 21, 2020; or
- Attest to an increase in living expenses, such as medical expenses, inadequate medical insurance, increase in household size, or costs to reconnect utility services on or after January 21, 2020

Q. How much financial assistance does MIHAF provide?

A. Applicants are eligible to receive up to \$25,000 in financial assistance per household. Financial assistance allocated through the MIHAF program will be paid directly to the lender.

Q. What types of homeownership-related expenses does MIHAF assist with?

A. Eligible applicants can use MIHAF assistance for:

- Delinquent mortgage/housing expenses, such as delinquent payments, property tax or insurance escrow shortages
- Delinquent land contract payments, mobile home consumer loan payments or contracted mobile home park lot payments
- Delinquent property taxes
- Delinquent condominium/homeowners' association fees
- Delinquent homeowner's insurances, hazard, flood, or mortgage insurance (if not escrowed)
- Delinquent utilities, such as gas, electric, water, and sewer
- Delinquent internet broadband services

Q. How do you apply for the MIHAF program?

A. Homeowners interested in applying for financial assistance through MIHAF can visit MSHDA's online application portal [here](#), or call 844-756-4423 for additional information and assistance in the application process.

Q. When should I apply for MIHAF?

A. As soon as possible!



Michigan Homeowner Assistance Fund(MIHAF) is a statewide program that uses federal resources to provide financial assistance to homeowners because of the COVID-19 pandemic. With up to \$25,000 – the Michigan Homeowners Assistance Fund Community Action House offers free application assistance, and foreclosure intervention or financial counseling services to anyone eligible for MIHAF.

To find out if you qualify, and for assistance the with application process:

To apply: 616-392-2368 * Fax 616-392-2456

- Walk-in at 739 Paw Paw Drive, Holland MI 49423 during drop-in hours Mondays 1-2pm, Tuesdays through Fridays 1-3pm.
- Website (<https://www.comunityactionhouse.org/register>) and complete the for selection “MIHAF-Application Assistance.” A team member will reach out to you.
- Contact with other financial wellness question (616392-2368x127, education@communityactionhouse.org)
 1. Mortgage/escrow
 2. condo/homeowners' fees
 3. property taxes
 4. utiltlites-internet
 5. Staff sends ACH funds to provider/partner
 6. Provider/partner confirms receipt of funds
 7. Staff completes close-out status

Sally L. Brooks, Allegan County Treasurer December 2021

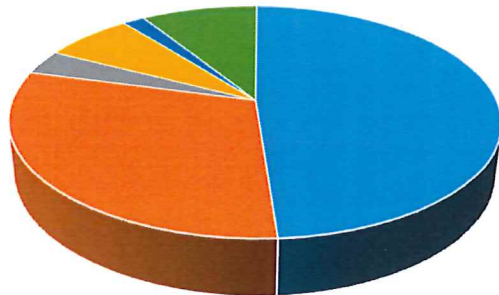
2021 Revenue Ending Dec 31

Investment Earnings	\$	15,329
Market Value	\$	230,434
Delinquent Fees & Interest	\$	946,130
Dog Licenses	\$	36,047
Tax Certifications	\$	86,170
	\$	1,314,110

Investment Institution Summary

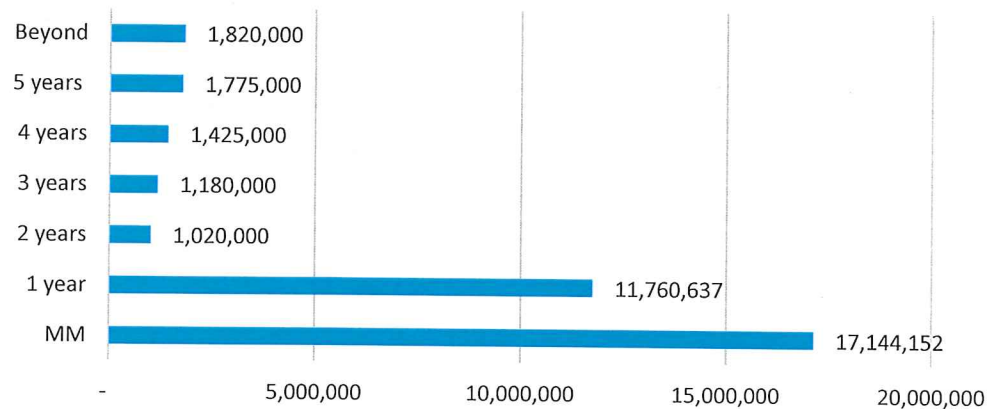
Bank or Brokerage	Amount	Percent
Fifth Third Securities	4,711,681	13%
United Bank	1,000,000	3%
Class MBIA	14,815,594	41%
Huntington Brokerage	9,152,916	25%
USB Securities	1,045,366	3%
Macatawa Bank	2,107,110	6%
Wells Fargo	514,665	1%
Comerica Securities	2,777,454	8%
	36,124,786	100%

Investment Diversity



- Class
- Huntington Brokerage
- USB Securities
- Macatawa Bank
- Wells Fargo
- Comerica Securities

Diversification by Maturity Date



S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

FINANCE - CLAIMS & INTERFUND TRANSFERS

WHEREAS, Administration has compiled the following claims for 9/2/22 & 9/9/22; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

September 2, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	95,519.00	95,519.00	
Parks/Recreation Fund - 208	1,515.19	1,515.19	
Friend of the Court Fund - Cooperative Reimb - 215	120.83	120.83	
Health Department Fund - 221	19,773.55	19,773.55	
Solid Waste/ Recycling -226	64,090.26	64,090.26	
Register of Deeds Automation Fund - 256	395.00	395.00	
Palisades Fund - 257	8,152.82	8,152.82	
Central Dispatch Fund - 261	379.65	379.65	
Grants - 279	22,332.08	22,332.08	
Crime Victim Rights Grant - 280	223.38	223.38	
Transportation Fund - 288	1,604.92	1,604.92	
Child Care Fund - 292	2,865.97	2,865.97	
Senior Services Fund - 298	238.13	238.13	
Capital Improvement Fund - 401	2,146.25	2,146.25	
Central Dispatch CIP - 496	88,770.00	88,770.00	
Delinquent Tax Revolving Fund - 516	2,250.26	2,250.26	
Self-Insurance Fund - 677	382,966.81	382,966.81	
Drain Fund - 801	9,945.75	9,945.75	
TOTAL AMOUNT OF CLAIMS	\$703,289.85	\$703,289.85	

September 9, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED

General Fund - 101	204,173.44	204,173.44	
Parks/Recreation Fund - 208	160.87	160.87	
Friend of the Court Fund - Cooperative Reimb - 215	3,791.54	3,791.54	
Health Department Fund - 221	27,371.16	27,371.16	
Solid Waste/ Recycling -226	1,653.75	1,653.75	
Indigent Defense Fund- 260	29.99	29.99	
Central Dispatch Fund - 261	578.81	578.81	
Grants - 279	2,385.00	2,385.00	
Transportation Fund - 288	325.74	325.74	
Child Care Fund - 292	19,951.57	19,951.57	
Veterans Relief Fund - 293	53,665.07	53,665.07	
Veterans Trust Fund - 294	1,790.82	1,790.82	
Fitness Center Fund - 296	762.00	762.00	
Senior Services Fund - 298	505.64	505.64	
American Rescue Plan Act - ARPA - 299	6,102.00	6,102.00	
Capital Improvement Fund - 401	9,253.47	9,253.47	
Delinquent Tax Revolving Fund - 516	234.66	234.66	
Revolving Drain Maintenance Fund - 639	264.20	264.20	
Fleet Management / Motor Pool- 661	87.17	87.17	
Self-Insurance Fund - 677	3,032.44	3,032.44	
Drain Fund - 801	20,160.90	20,160.90	
TOTAL AMOUNT OF CLAIMS	\$356,280.24	\$356,280.24	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for 9/2/22, 9/9/22, and interfund transfers.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

FY2023 ROAD COMMISSIONERS COMPENSATION

BE IT RESOLVED, that the Allegan County Board of Commissioners hereby approves the 2022 Road Commissioner Compensation package for Road Commissioners appointed before January 1, 2013, to be as follows:

- Commission Chairperson annual salary \$8,190.59,
- Member annual salary \$7,561.12,
- Per diem and mileage rates consistent with the Allegan County Board of Commissioners,
- Life Insurance offered at 100% premium cost,
- Health/dental/vision plans with equivalent premium contribution as offered to Road Commission Exempt and Salaried employees, and equivalent rebate (opt-out) should they elect not to participate in the health insurance offerings,
- Road Commission Defined Benefit (B-2) Retirement Plan, with a 4% Commissioner contribution; and

BE IT FURTHER RESOLVED, new Road Commissioners appointed after January 1, 2013, shall be as follows:

- Commission Chairperson annual salary \$8,763.93,
- Member annual salary \$8,090.39,
- Per diem and mileage rates consistent with the Allegan County Board of Commissioners,
- \$20,000 Life Insurance Policy,
- Annual health allowance of \$3,000, and shall be eligible to participate in Health insurance as offered to Road Commission Exempt and Salaried employees with Commissioner contribution 100% the illustrative rate and no rebate (opt out) compensation,
- not eligible for participation in the Road Commission MERS Defined Benefit Plan, or other retirement options such as a MERS 457; and

BE IT FINALLY RESOLVED that the Allegan County Road Commissioner compensation package be reviewed annually by the Board of Commissioners.



ALLEGAN COUNTY ROAD COMMISSION

EXTRACT COPY

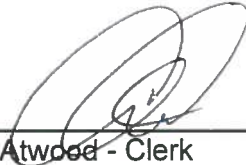
The following is an extract copy of the minutes of the meeting of the Board of County Road Commissioners of Allegan County, held in the office in Allegan on Wednesday, August 24, 2022.

"It was moved by Commissioner Brown and seconded by Commissioner Kleinheksel to request the Allegan County Board of Commissioners adjust the Road Commissioner's annual salary for 2023 based on the 2022 Social Security cost of living adjustment of 5.9%.

VOICE CALL VOTE AYES: Commissioners Kleinheksel, Rybicki and Brown
NAYS: None

MOTION CARRIED"

I hereby certify that the above is a true extract copy of the Resolution taken from the minutes of the Board of County Road Commissioners regular meeting of August 24, 2022.



Craig Atwood - Clerk