

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

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SEPTEMBER 8, 2022 SESSION

JOURNAL 70

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**MORNING SESSION****SEPTEMBER 8, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on September 8, 2022 at 9:00 A.M. in accordance with the motion for adjournment of August 25, 2022, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE - Absent	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

**PUBLIC PARTICIPATION - NO COMMENTS**

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADOPTED AS PRESENTED**

3/ Moved by Commissioner DeYoung, seconded by Commissioner Cain to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**PROPOSED 2023-2027 BUDGET**

4/ Commissioners continued discussion on the draft of the 2023-2027 budget. There was discussion on health care costs; public health funding; and ARPA fund use for counseling to students. Commissioners requested that the service provider for the student counseling program give a quality report to the board at a future meeting.

Administrator Sarro reviewed the multi-year budgeting plan.

**BREAK - 10:51 A.M.**

5/ Upon reconvening at 11:03 A.M., the following Commissioners were present: Commissioner Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Absent: Thiele.

**ADMINISTRATIVE REPORTS**

6/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included facility master planning; county seat location discussion; peninsula fiber network project; wishbone animal shelter update; services updates; and jury reimbursement

**PUBLIC PARTICIPATION - NO COMMENTS**

7/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**CLOSED SESSION: COLLECTIVE BARGAINING**

8/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to recess to closed session to discuss collective bargaining. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**RECONVENE/ROLL CALL**

9/ Upon reconvening at 11:57 A.M., the following Commissioners were present: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Absent: Thiele.

**ADJOURNMENT UNTIL SEPTEMBER 22, 2022 AT 9:00 A.M.**

10/ Moved by Commissioner Cain, seconded by Commissioner Dugan to adjourn until September 22, 2022 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 11:58 A.M. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**AFTERNOON SESSION**

**SEPTEMBER 8, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

11/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on September 8, 2022 at 1:00 P.M. in accordance with the motion for adjournment of August 25, 2022, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #6 Commissioner Dugan.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

- |         |                     |         |            |
|---------|---------------------|---------|------------|
| DIST #1 | DEAN KAPENGA        | DIST #5 | TOM JESSUP |
| DIST #2 | JIM STOREY          | DIST #6 | GALE DUGAN |
| DIST #3 | MAX THIELE - Absent | DIST #7 | RICK CAIN  |
| DIST #4 | MARK DeYOUNG        |         |            |

**COMMUNICATIONS**

12/ Deputy Clerk Tien noted to the board that they received the following communications:

1. Resolution from Muskegon County to urge the adoption of policies that will lead to energy independence in the United States
2. Resolution from Muskegon County urging State Legislature to amend the Michigan Auto Insurance Reform Act to amend the reimbursement cap for auto accident victims and home health care

**AUGUST 25, 2022 SESSION MINUTES - ADOPTED**

13/ Moved by Commissioner Kapenga, seconded by Commissioner DeYoung to approve the minutes for the August 25, 2022 session as distributed. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**PUBLIC PARTICIPATION - NO COMMENTS**

14/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADDITIONS**

15/ Chairman Storey asked if there were any additions or changes to the agenda. Administrator Sarro to add action items for Collective Bargaining changes.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the changes to the meeting agenda as requested. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**AGENDA - ADOPTED AS AMENDED**

16/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the meeting agenda as amended. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**INFORMATIONAL SESSION**

17/ Treasurer Sally Brook submitted her 2021 Annual Report to the board.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to accept the Treasurer's report into the record. Motion carried by voice vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Jessup. Absent: Thiele.



Allegan County Treasurer  
Annual Report 2021

*Prepared by: Sally Brooks Allegan County Treasurer*

# Delinquent Property Tax Administration

- It is the responsibility of the County Treasurer to collect delinquent real property taxes. Functions associated with delinquent taxes include writing receipts, processing tax roll adjustments to prior year tax rolls (for up to 20 years), processing bankruptcy claims, and managing the annual forfeiture and foreclosure process, and being the Foreclosing Unit of Government.

Annual March settlement with local units mostly done on line and no longer in person



Year 2019 2020 2021

March Delinquent Pay Out

No. of properties	6,221	5,869	5,898
Dollars in Millions	7,134,415	7,061,814	7,660,853

Forfeited and Foreclosed

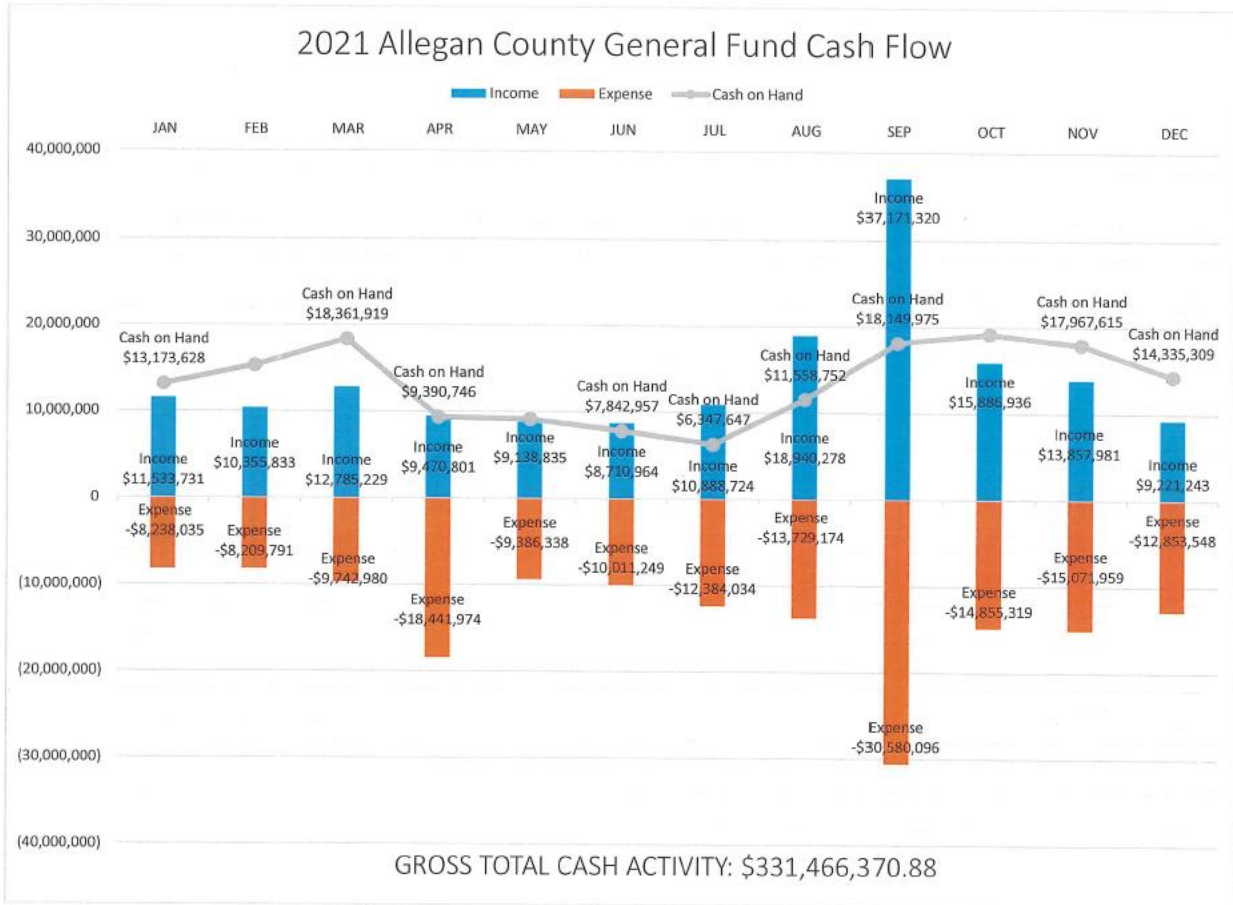
Certified Mail Count	4430	4398	3325
Property Forfeited	811	837	742
Property Foreclosed	48	25	17
Financial Hardship given	34	39	36

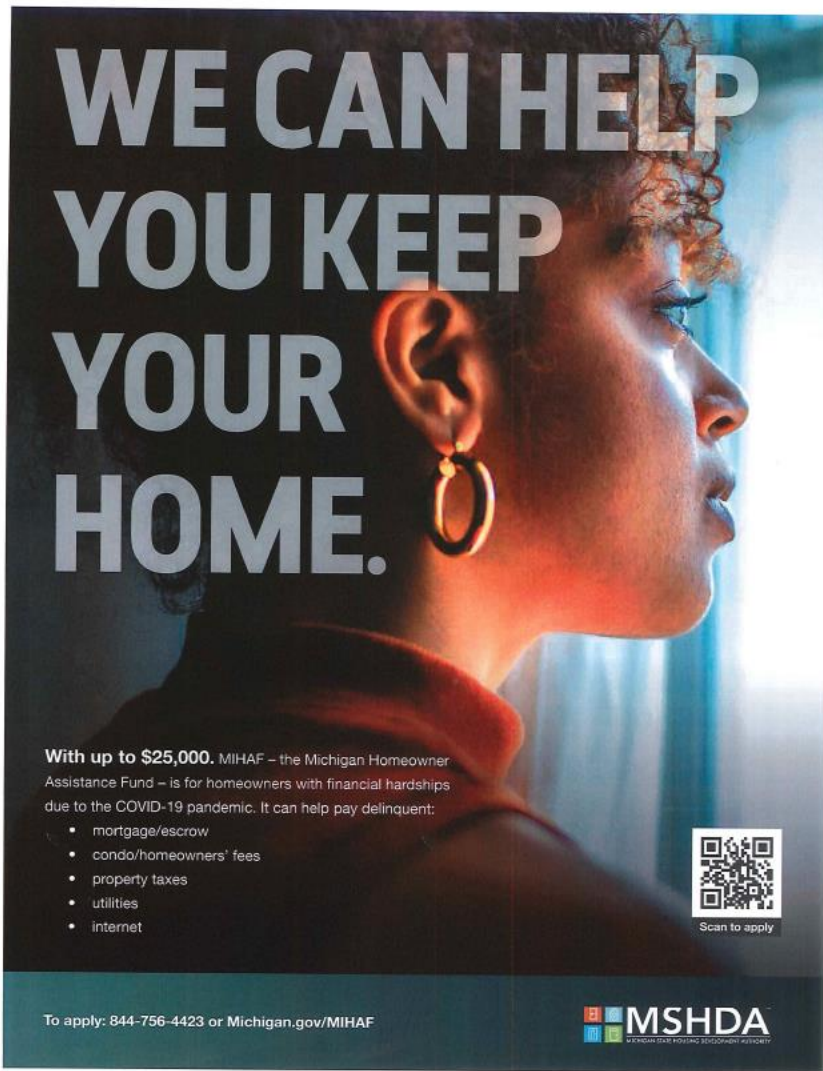
Tax Collection

Receipts Written	8377	8134	7857
Dollar in Millions	8,318,112	8,433,132	8,722,089
Interest & Fees	1,019,943	1,197,116	1,177,750

Tax Roll Adjustments

No. Processed	308	417	518
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# WE CAN HELP YOU KEEP YOUR HOME.


**With up to \$25,000.** MIHAF – the Michigan Homeowner Assistance Fund – is for homeowners with financial hardships due to the COVID-19 pandemic. It can help pay delinquent:

- mortgage/escrow
- condo/homeowners' fees
- property taxes
- utilities
- internet



Scan to apply

To apply: 844-756-4423 or [Michigan.gov/MIHAF](https://Michigan.gov/MIHAF)



**MSHDA**  
MICHIGAN STATE HOUSING DEVELOPMENT AGENCY





FIGHTING HUNGER PROVIDING HOPE EMPOWERING PEOPLE

September 2022

Dear Homeowner,

The State of Michigan established a new grant program called Michigan Homeowner Assistance Fund (MIHAF) providing up to \$25,000 for eligible homeowners with financial hardships due to the COVID-19 pandemic. This money can help pay delinquent mortgages, homeowners' and mobile home fees, property taxes, utilities and internet.

Community Action House is offering free application assistance, and foreclosure intervention or financial counseling services to anyone eligible for MIHAF.

**To find out if you qualify, and for assistance with the application process:**

- **Walk-in** at 739 Paw Paw Drive, Holland MI 49423 Mondays and Fridays 9am-4pm, Tuesdays and Thursdays 1pm-7pm, and Wednesdays 10am-2pm.
- **Go to our website** (<https://www.communityactionhouse.org/register>) and complete the form selecting "MIHAF - Application Assistance." A team member will reach out to you.
- **Contact our team** with other financial wellness questions at 616-392-2368 or [education@communityactionhouse.org](mailto:education@communityactionhouse.org)

Community Action House is here to help! If you have questions about budgeting, financial wellness, or are in need of food assistance, please contact our Guest Services team at 616-392-2368.

Jeff Vedders  
Assistant Program Director

## MICHIGAN HOMEOWNER ASSISTANCE FUND

### Program Overview and FAQ

#### ABOUT THE MICHIGAN HOMEOWNER ASSISTANCE FUND (MIHAF)

The Michigan Homeowner Assistance Fund (MIHAF) is a statewide program that uses federal resources to provide financial assistance to homeowners who have fallen behind on homeownership-related expenses because of the COVID-19 pandemic.

Funding for the MIHAF program was established under section 3206 of the American Rescue Plan Act of 2021 to mitigate financial hardships associated with the coronavirus pandemic by providing funds to eligible entities for the purpose of preventing homeowner mortgage delinquencies, defaults, foreclosures, loss of utilities or home energy services, and displacements of homeowners experiencing financial hardship after January 21, 2020, through qualified expenses related to mortgages and housing.

A total of \$242,812,277 was allocated to the State of Michigan to fund the MIHAF program by the U.S. Treasury, which MSHDA anticipates will help more than 8,300 homeowners across the state. Half of the funds have been allocated by the state Legislature, and the remaining approximately \$121 million must be approved at a later date.

#### ABOUT MSHDA

The Michigan State Housing Development Authority (MSHDA), established in 1966, serves the people of Michigan by offering financial and technical assistance through public and private partnerships to provide quality housing that is affordable, a cornerstone of diverse, thriving communities.

MSHDA's loans and operating expenses are financed through the sale of tax-exempt and taxable bonds and notes to private investors, not from state tax revenues. Proceeds of the bonds and notes are loaned at below-market interest rates to developers of rental housing and also fund home mortgages and home improvement loans. MSHDA also administers various federal housing programs.

#### FREQUENTLY ASKED QUESTIONS – MIHAF

##### Q. Who is eligible for MIHAF?

A. To qualify for financial assistance through MIHAF, applicants must be able to show a qualified pandemic-related financial hardship that occurred on or after January 21, 2020. They must currently own and occupy the home as their primary residence and have a household income equal to or less than 150% of area median income.

##### Q. What qualifies as a "pandemic-related financial hardship"?

A. Applicants must have a material reduction in income or a material increase in living expenses stemming from the COVID-19 pandemic that has increased a risk in mortgage delinquency, mortgage default, foreclosure, loss of utilities or home energy services, or displacement for a homeowner, such as:

- Attest to a temporary or permanent loss of earned income on or after January 21, 2020; or
- Attest to an increase in living expenses, such as medical expenses, inadequate medical insurance, increase in household size, or costs to reconnect utility services on or after January 21, 2020

To apply: 844-756-4423 or [Michigan.gov/MIHAF](https://michigan.gov/MIHAF)



**MIHAF****Q. How much financial assistance does MIHAF provide?**

A. Applicants are eligible to receive up to \$25,000 in financial assistance per household. Financial assistance allocated through the MIHAF program will be paid directly to the lender.

**Q. What types of homeownership-related expenses does MIHAF assist with?**

A. Eligible applicants can use MIHAF assistance for:

- Delinquent mortgage/housing expenses, such as delinquent payments, property tax or insurance escrow shortages
- Delinquent land contract payments, mobile home consumer loan payments or contracted mobile home park lot payments
- Delinquent property taxes
- Delinquent condominium/homeowners' association fees
- Delinquent homeowner's insurances, hazard, flood, or mortgage insurance (if not escrowed)
- Delinquent utilities, such as gas, electric, water, and sewer
- Delinquent internet broadband services

**Q. How do you apply for the MIHAF program?**

A. Homeowners interested in applying for financial assistance through MIHAF can visit MSHDA's online application portal [here](#), or call 844-756-4423 for additional information and assistance in the application process.

**Q. When should I apply for MIHAF?**

A. As soon as possible!

To apply: 844-756-4423 or [Michigan.gov/MIHAF](https://michigan.gov/MIHAF)





Michigan Homeowner Assistance Fund(MIHAF) is a statewide program that uses federal resources to provide financial assistance to homeowners because of the COVID-19 pandemic. With up to \$25,000 – the Michigan Homeowners Assistance Fund Community Action House offers free application assistance, and foreclosure intervention or financial counseling services to anyone eligible for MIHAF.

To find out if you qualify, and for assistance the with application process:

To apply: 616-392-2368 \* Fax 616-392-2456

- Walk-in at 739 Paw Paw Drive, Holland MI 49423 during drop-in hours Mondays 1-2pm, Tuesdays through Fridays 1-3pm.
  - Website (<https://www.comunityactionhouse.org/register>) and complete the for selection "MIHAF-Application Assistance." A team member will reach out to you.
  - Contact with other financial wellness question (616392-2368x127, [education@communityactionhouse.org](mailto:education@communityactionhouse.org))
1. Mortgage/escrow
  2. condo/homeowners' fees
  3. property taxes
  4. utiltlites-internet
  5. Staff sends ACH funds to provider/partner
  6. Provider/partner confirms receipt of funds
  7. Staff completes close-out status

Sally L. Brooks, Allegan County Treasurer . . . . . December 2021

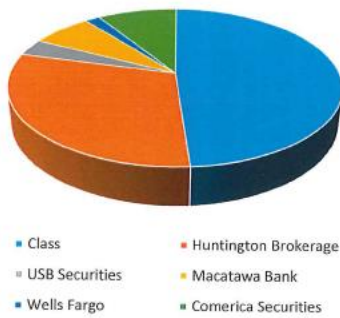
2021 Revenue Ending Dec 31

Investment Earnings	\$	15,329
Market Value	\$	230,434
Delinquent Fees & Interest	\$	946,130
Dog Licenses	\$	36,047
Tax Certifications	\$	86,170
	\$	<b>1,314,110</b>

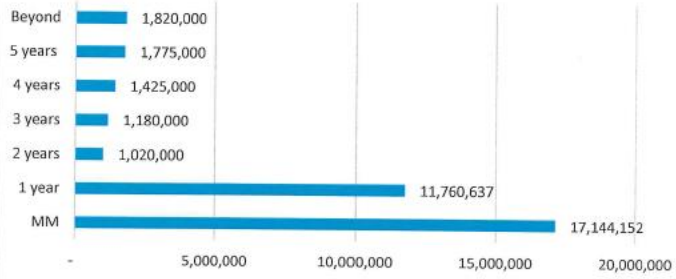
Investment Institution Summary

Bank or Brokerage	Amount	Percent
Fifth Third Securities	4,711,681	13%
United Bank	1,000,000	3%
Class MBIA	14,815,594	41%
Huntington Brokerage	9,152,916	25%
USB Securities	1,045,366	3%
Macatawa Bank	2,107,110	6%
Wells Fargo	514,665	1%
Comerica Securities	2,777,454	8%
	<b>36,124,786</b>	<b>100%</b>

Investment Diversity



Diversification by Maturity Date



**FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

18/ **WHEREAS**, Administration has compiled the following claims for September 2, 2022 and September 9, 2022; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

**September 2, 2022**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	95,519.00	95,519.00	
Parks/Recreation Fund - 208	1,515.19	1,515.19	
Friend of the Court Fund - Cooperative Reimb – 215	120.83	120.83	
Health Department Fund - 221	19,773.55	19,773.55	
Solid Waste/ Recycling –226	64,090.26	64,090.26	
Register of Deeds Automation Fund – 256	395.00	395.00	
Palisades Fund – 257	8,152.82	8,152.82	
Central Dispatch Fund - 261	379.65	379.65	
Grants – 279	22,332.08	22,332.08	
Crime Victim Rights Grant - 280	223.38	223.38	
Transportation Fund – 288	1,604.92	1,604.92	
Child Care Fund - 292	2,865.97	2,865.97	
Senior Services Fund - 298	238.13	238.13	
Capital Improvement Fund - 401	2,146.25	2,146.25	
Central Dispatch CIP - 496	88,770.00	88,770.00	
Delinquent Tax Revolving Fund - 516	2,250.26	2,250.26	
Self-Insurance Fund - 677	382,966.81	382,966.81	
Drain Fund - 801	9,945.75	9,945.75	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$703,289.85</b>	<b>\$703,289.85</b>	

**September 9, 2022**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	204,173.44	204,173.44	
Parks/Recreation Fund - 208	160.87	160.87	
Friend of the Court Fund – Cooperative Reimb – 215	3,791.54	3,791.54	
Health Department Fund - 221	27,371.16	27,371.16	
Solid Waste/ Recycling –226	1,653.75	1,653.75	
Indigent Defense Fund- 260	29.99	29.99	
Central Dispatch Fund - 261	578.81	578.81	
Grants – 279	2,385.00	2,385.00	

Transportation Fund – 288	325.74	325.74	
Child Care Fund - 292	19,951.57	19,951.57	
Veterans Relief Fund - 293	53,665.07	53,665.07	
Veterans Trust Fund – 294	1,790.82	1,790.82	
Fitness Center Fund - 296	762.00	762.00	
Senior Services Fund - 298	505.64	505.64	
American Rescue Plan Act - ARPA - 299	6,102.00	6,102.00	
Capital Improvement Fund - 401	9,253.47	9,253.47	
Delinquent Tax Revolving Fund - 516	234.66	234.66	
Revolving Drain Maintenance Fund - 639	264.20	264.20	
Fleet Management / Motor Pool- 661	87.17	87.17	
Self-Insurance Fund - 677	3,032.44	3,032.44	
Drain Fund - 801	20,160.90	20,160.90	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$356,280.24</b>	<b>\$356,280.24</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for September 2, 2022 and September 9, 2022.

Moved by Commissioner Dugan, seconded by Commissioner Cain to adopt the report of claims for September 2, 2022 and September 9, 2022. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**ACTION ITEMS:**

**COLLECTIVE BARGAINING – AUTHORIZE LETTERS OF AGREEMENT**

**19/ BE IT RESOLVED** the Board of Commissioners authorizes the County Administrator to offer and ratify letters of agreement with the twelve bargaining groups, subject to the parameters discussed in closed session surrounding paid time off, retention payments, anniversary dates, and training officer pay; and

**BE IT FINALLY RESOLVED** that the County Administrator is authorized to update all related county polices with the same parameters for non-bargaining employees.

Moved by Commissioner Cain, seconded by Commissioner Dugan to approve the resolution as presented. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**DISCUSSION ITEMS**

**TREASURER – REQUEST QUARTERLY INVESTMENT REPORT/STRATEGY**

**20/** Commissioners discussed having the Treasurer provide full statements of accounts which include investments and investment strategies.

Moved by Commissioner Cain, seconded by Commissioner Jessup to authorize Chairman Storey to meet with the Treasurer. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**2023 ROAD COMMISSIONER COMPENSATION**

**21/ BE IT RESOLVED**, that the Allegan County Board of Commissioners hereby approves the 2023 Road Commissioner Compensation package for Road Commissioners appointed before January 1, 2013, to be as follows:

- Commission Chairperson annual salary \$8,190.59,
- Member annual salary \$7,561.12,
- Per diem and mileage rates consistent with the Allegan County Board of Commissioners,
- Life Insurance offered at 100% premium cost,
- Health/dental/vision plans with equivalent premium contribution as offered to Road Commission Exempt and Salaried employees, and equivalent rebate (opt-out) should they elect not to participate in the health insurance offerings,
- Road Commission Defined Benefit (B-2) Retirement Plan, with a 4% Commissioner contribution; and

**BE IT FURTHER RESOLVED**, new Road Commissioners appointed after January 1, 2013, shall be as follows:

- Commission Chairperson annual salary \$8,763.93,
- Member annual salary \$8,090.39,
- Per diem and mileage rates consistent with the Allegan County Board of Commissioners,
- \$20,000 Life Insurance Policy,
- Annual health allowance of \$3,000, and shall be eligible to participate in Health insurance as offered to Road Commission Exempt and Salaried employees with Commissioner contribution 100% the illustrative rate and no rebate (opt out) compensation,
- not eligible for participation in the Road Commission MERS Defined Benefit Plan, or other retirement options such as a MERS 457; and

**BE IT FINALLY RESOLVED** that the Allegan County Road Commissioner compensation package be reviewed annually by the Board of Commissioners.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve to take immediate action and approve the resolution as presented. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**PUBLIC PARTICIPATION - COMMENTS**

**22/** Chairman Storey opened the meeting to public participation and the following individual offered comment:

1. Carl Avery of 3196 127<sup>th</sup> Ave addressed the board regarding mental health and burning of trash

**PER DIEM/MILEAGE REQUEST**

**23/** Moved by Commissioner Kapenga, seconded by Commissioner Cain to approve per diem and mileage for Commissioner Dugan and Commissioner Storey to attend the Consumers Energy Dam meeting on August 31, 2022. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.



307

307

**ADJOURNMENT UNTIL SEPTEMBER 22, 2022 AT 1:00 P.M.**

24/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adjourn until September 22, 2022 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 1:57 P.M. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

*Jennifer Dien*

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Deputy Clerk

*James M. Storey*

Board Chairperson

Minutes approved during the 09/22/2022 Session